



PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

GENERAL INFORMATION

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – The vacancies are available as on **03.01.2025** for promotions in the unit of West Godavari – General Information – Issued.

- REF :-**
1. G.O.Ms.No.4, Department for Women, Children, Differently Abled and Senior Citizens, Dt.09.02.2019.
 2. G.O.Ms.No.76, Law (LA&J-Home-Courts-D) Department, Dt.15.05.2019.
 3. G.O.Ms.No.151, Law (LA&J-Home-Courts.A), Dt.17.10.2022 – Amendment to A.P.J.M.S.S. Rules.
 4. Hon'ble High Court's Circular ROC.No.1060/2022-C.1, Dt.18.10.2022 – Extending the period of concession given in sub-rule (b) of Rule 35 of APJMSS Rules, for a further period of 2 years as one time measure.

It is hereby notified that the following categories in the Unit of West Godavari have been promoted in the year 2024.

S.No.	Category of Post	No. of Posts	No. of Promotions Given
1.	Chief Administrative Officer	03	03
2.	Senior Superintendent	04	04
3.	Stenographer Grade-I	01	01
4.	Typist	09	02
5.	Junior Assistant	12	06
6.	Field Assistant	01	01

It is to informed that after the promotions of Smt. S. Geetha, Senior Superintendent and Sri B. Soloman Raju, Stenographer Grade-I, as Chief Administrative Officers w.e.f. 24.12.2024, the vacancies have arisen for one (1) Senior Superintendent post and one (1) Stenographer Grade-I Post in the Unit of West Godavari.

The following vacancies are available in the Unit of West Godavari as on **03.01.2025** for promotions to the categories mentioned against the vacancy position. Requisite qualifications for promotion to the respective categories are mentioned for information.

S.No.	Category of Post	No. of Vacancies for Promotion	Requisite Qualification must have passed
1.	Senior Superintendent	01	Graduation All Tests
2.	Stenographer Grade-I	01	Graduation
3.	Stenographer Grade-II	01	Graduation
4.	Stenographer Grade-III	03	Graduation Typewriting English-Higher Shorthand English-Higher (Higher Grade not available, Lower Grade be considered) Must have knowledge or qualification in computer operation
5.	Typist	06	Graduation, Typewriting English-Higher (Higher Grade not available, Lower Grade be considered) Must have knowledge or qualification in computer operation
6.	Field Assistant	01	Graduation
7.	Examiner	01	Intermediate
8.	Copyist	10	Intermediate English Type Writing-Higher Grade (Higher Grade not available, Lower Grade be considered)
9.	Record Assistant	06	Intermediate
10.	Process Server	46	Must have passed SSC examination

This is for information.

Principal District Court, W.G.,
Eluru, Dated 16-01-2025.

C. Purnachandrababu
PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.

To

All the staff members in the Unit through their respective Presiding Officers.

Copies to :-

All the Judicial Officers working in the Unit, with a request to circulate among the staff members.

The Senior Superintendents / Superintendents, Accounts Section, Central Nazarath, O.P. Cell, Copyist Section, Central Record Room and P.Tr. Section, Principal District Court, Eluru.

The In-charge System Officer, e-Courts Project, Principal District Court, Eluru, with a direction to upload the same in Principal District Court's **website** and to send **e-mails** to all the Officers in the Unit of West Godavari.

2025. NO. 307
25-16-1-2025