



PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

C I R C U L A R

SUB :- PUBLIC SERVICES – Annual Property Statements under Rule-9 (7) of A.P. Civil Services (Conduct) Rules, 1964 has to be submitted by the Government Employees each year – Directions of the Hon'ble High Court to submit information every year without fail and send compliance report by 31st January every year – Annual Property Statements of the Staff Members working in the Unit of West Godavari – Called for – Regarding.

REF :- 1. Rule-9 (7) of A.P. Civil Services (Conduct) Rules, 1964.
2. Hon'ble High Court's letter in ROC.No.1566/2022-C-4, Dt.19.11.2022.
3. Office Note Dt.08.01.2025 and orders thereon.

In view of Hon'ble High Court's directions under the reference 2nd cited, all the Staff Members working in the Unit of West Godavari are hereby directed to submit annual property statements to this Court **by 31-01-2025**, except Office Subordinates / Attenders (Category-17) as per Sub-Rule (7) of Rule 9 of Andhra Pradesh Civil Services (Conduct) Rules, 1964 [a declaration in the forms given in Annexures-I and Annexure-II of all immovable property / properties and movable property / properties whose value exceeds rupee one lakh].

Principal District Court, W.G.,
Eluru, Dated 09-01-2025.

C. Sambasiva Rao
PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU

Encls :

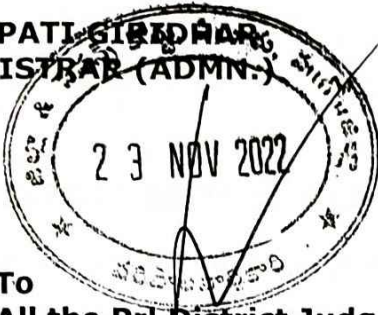
Copy of Hon'ble High Court's letter
along with Annexure-I & II.

To

1. All the Judicial Officers in the Unit.
2. The Senior Superintendents / Superintendents, Accounts Section, Central Nazarath, OP-Cell, P.Tr Section and Copyist Section of the Principal District Court, Eluru.
3. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

Dis No. 297
Dt: 16/1/25

ALAPATI GIRDHAR,
REGISTRAR (ADMN.)



AMARAVATI
Dt. 19-11-2022

ROC. No.1566/2022-C-4

To
All the Pri. District Judges/Unit Heads,
State of Andhra Pradesh.

Sir/Madam,

Sub:-PUBLIC SERVICES - Subordinate Judiciary - Annual Property Statement under Rule 9(7) of A.P. Civil Services (Conduct) Rules, 1964 has to be submitted by Government employees each year - Reg.

Ref:. Rule 9(7) of A.P. Civil Services (Conduct) Rules, 1964.

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As directed by the Hon'ble the Chief Justice, I am to request all the Pri. District Judges in the State, to obtain annual property statements from all the employees working under their control, except Office Subordinate/Attender(Category-17) as per Sub-Rule (7) of Rule 9 of A.P. Civil Services (Conduct) Rules, 1964, **before 15th January each year** [a declaration in the forms given in Annexures I and II of all immovable property/properties and movable property/properties whose value exceeds rupees one lakh] and maintain record and send compliance report **by 31st January every year.**

I am, therefore, request you to follow the above said directions and maintain record update every year without fail and send compliance report by 31st January every year to this Registry.

Yours Sincerely,

A. Girdhar
19/11/22

REGISTRAR (ADMINISTRATION)

Enclosures:- Annexure-I
Annexure-II

*202. Circular
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ANNEXURE - I

Statement of IMMOVABLE PROPERTIES possessed, acquired and disposed of by

Sri/Smt./Kum. _____, Designation _____ or any

other person on his/her behalf or by any member of his/her family.

[Sub-rule (7) of Rule 9 of A.P.C.S. (Conduct) Rules, 1964]

Sl.No.	Nature of property	Situation of property (survey/ Municipal Number With extent)	Held in whose name and relationship with employee	Date and mode of acquisition/ disposal	Price paid/ obtained	Source of payment	Whether information given or sanction obtained (with reference number and date)	Annual income from property
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1.	House							
2.	Flat							

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
3.	Shop							
4.	House Plot							
5.	Agricultural Land (Dry or Wet)							
6.	Any other immovable property							

Note: Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the Officer holds a claim or share should be separately shown in the statement.

**SIGNATURE OF EMPLOYEE
WITH DATE**

NAME IN BLOCK LETTERS _____

DESIGNATION _____

ANNEXURE - II

Statement of MOVABLE PROPERTIES possessed, acquired and disposed of by
 Sri/Smt./Kum. _____, Designation _____ or any
 other person on his/her behalf or by any member of his/her family.

[Sub-rule (7) of Rule 9 of A.P.C.S. (Conduct) Rules, 1964]

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Movables (whose value exceeds Rupees One Lakh)							
1.	Vehicles: Motor Car Motor Cycle/Scooter Any other vehicle						

P.T.O.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2.	Electrical Goods Air Conditioner V.C.R./Television Refrigerator Any other goods						
3.	Jewellery Ornaments Vessels etc.						
4.	Investment and Cash Bank Deposits Debentures/Shares Bank Balance etc.,						
5.	Furniture						
6.	Live Stocks						
7.	Any other Goods						

Note: Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the Officer holds a claim or share should be separately shown in the statement.

SIGNATURE OF EMPLOYEE

NAME IN BLOCK LETTERS _____

DESIGNATION _____