

**PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE ::
WEST GODAVARI :: ELURU**

Present :- **Purushottam Kumar Chintalapudi,**
Principal District Judge, West Godavari, Eluru.

**SUB :- PUBLIC SERVICES – A.P.J.M.S.S. – Promotions, Postings,
Transfers and deputation of Junior Assistants – Orders – Issued.**

- REF :-**
1. G.O.Ms.No.4, Department for Women, Children, Differently Abled and Senior Citizens, Dt.09.02.2019.
 2. G.O.Ms.No.76, Law (LA&J-Home-Courts-D) Department, Dt.15.05.2019.
 3. G.O.Ms.No.151, Law (LA&J-Home-Courts.A), Dt.17.10.2022 – Amendment to APJMSS Rules.
 4. Hon'ble High Court's Circular ROC.No.1060/2022-C.1, Dt.18.10.2022 – Extending the period of concession given in sub-rule (b) of Rule 35 of APJMSS Rules, for a further period of 2 years as one time measure.
 5. Hon'ble High Court's ROC.No.391/E1/2019, Dt.29.12.2023, communicated the G.O.Ms.No.216, Law (L & LA&J-Home Courts-A) Department, Dt.20.12.2023, with regard to the establishment of Additional District and Sessions Court at Tadepalligudem.
 6. Hon'ble High Court's ROC.No.391/E1/2019, Dt.11.01.2024, communicated the G.O.Ms.No.2, Law (L. LA&J-Home Courts-A) Department, Dt.11.01.2024 – Publication in the A.P. Gazette Extraordinary.
 7. Principal District Court's General Information in Dis.No.711, Dt.07.02.2024.
 8. Office Note Dt.28.06.2024 and orders thereon.
 9. Principal District Court's General Information in Dis.No.5500, Dt.08.08.2024.
 10. Principal District Court's General Information in Dis.No.5501, Dt.08.08.2024.
 11. Principal District Court's General Information in Dis.No.5502, Dt.08.08.2024.
 12. Principal District Court's General Information in Dis.No.5503, Dt.08.08.2024.
 13. Office Note Dt.17.10.2024 and orders thereon on 24.10.2024.
 14. Principal District Court's Official Memorandum in Dis.No.7115, Dt.29.10.2024 – Interviews of Examiner, Copyists and Drivers.
 15. Principal District Court's Official Memorandum in Dis.No.7145, Dt.01.11.2024 – Interviews of Process Servers.
 16. Principal District Court's Official Memorandum in Dis.No.7146, Dt.01.11.2024 – Interviews of Record Assistants.
 17. Office Note Dt.07.11.2024 and orders thereon.
 18. Order Dt.11.11.2024 of the Principal District Judge, Eluru.
 19. Order Dt.18.11.2024 of the Principal District Judge, Eluru.
 20. Order Dt.13.12.2024 of the Principal District Judge, Eluru.

ORDER :: DATED : 13-12-2024

In view of the reference cited, the Principal District and Sessions Judge, West Godavari, Eluru, passed the following Order :-

Adverting to the references and subject cited above, in the existing vacancies of 12 posts in the cadre of Junior Assistants by way of promotion in the District Unit of West Godavari from the cadre of Examiners/Copyists, Record Assistants, Senior Driver/Drivers and Process Servers in the ratio of 8:4:1:3 cycle. The vacancies are as follows :

S.No.	Promotions to be given from the Cadre of	No. of Vacancies
1.	Examiners / Copyists	6
2.	Record Assistants	3
3.	Drivers	1
4.	Process Servers	2
TOTAL :		12

From Examiners/Copyists, out of 06 (six) vacancies, 27 candidates are called for. From Senior Driver/Drivers, out of one vacancy, 6 candidates are called for. From Record Assistants, out of 03 (three) vacancies, 34 candidates are called for. From Process Servers, out of 02 (two) vacancies, 44 candidates are called for. Some of the candidates are appeared personally and some are through virtual mode.

Out of 06 posts of Junior Assistants from the cadre of Examiner / Copyist only one candidate is eligible under transitory clause. Out of 01 post of Junior Assistant from the cadre of Driver, no one is eligible for promotion. Out of 03 posts of Junior Assistants from the cadre of Record Assistants, all the posts are filled with the eligible candidates, and two candidates are promoted under transitory clause. Out of 02 posts of Junior Assistants from the cadre of Process Servers, all the posts are filled with the eligible candidates.

On considering the seniority, Special Confidential Reports and Service Registers, having found no specific Disciplinary Actions are initiated, the following individuals are temporarily promoted as Junior Assistants from the feeder category of Examiners/Copyists, Record Assistants and Process Servers in the existing vacancies.

S.No.	Name & Designation of the Employee	Place of Working	Temporarily Promoted & Posted as
1.	Sri Sk. Immam, Copyist.	Principal Civil Judge's Court (Junior Division), Nidadavole.	Temporarily promoted as Junior Assistant and posted in Principal Civil Judge's Court (Senior Division), Eluru, in the existing vacancy.
2.	Sri Y. Adinarayana, Record Assistant.	Additional Civil Judge's Court (Junior Division), Narsapur.	Temporarily promoted as Junior Assistant and posted in Principal Civil Judge's Court (Junior Division), Narsapur, in the existing vacancy. Further deputed to work in X Additional District Court, Narsapur, until further orders.
3.	Sri Ch. Surendra Babu, Record Assistant	II Additional Civil Judge's Court (Junior Division), Tanuku.	Temporarily promoted as Junior Assistant and posted in XI Additional District Court, Tadepalligudem, in the existing vacancy. Further deputed to work in II Additional Civil Judge's Court (Junior Division), Tanuku, until further orders.
4.	Sri Gangupalli Srinu, Record Assistant.	I Additional Civil Judge's Court (Junior Division), Kovvur.	Temporarily promoted as Junior Assistant and posted in Special Judicial Magistrate of I Class-cum-III Additional Civil Judge's Court (Junior Division), Eluru, in the existing vacancy.
5.	Sri Medapati Amar, Process Server.	X Additional District Court, Narsapur.	Temporarily promoted as Junior Assistant and posted in Principal Civil Judge's Court (Junior Division), Narsapur, in the existing vacancy. Further deputed to work in III Additional District Court, Bhimavaram, until further orders.

S.No.	Name & Designation of the Employee	Place of Working	Temporarily Promoted & Posted as
6.	Smt. K. Parvathi, Process Server.	IX Additional District Court, Kovvur.	Temporarily promoted as Junior Assistant and posted in Principal Civil Judge's Court (Junior Division), Kovvur, in the existing vacancy. Further deputed to work in Civil Judge's Court (Senior Division), Kovvur, until further orders.

- Note-I :-**
1. The above individuals are hereby informed that their promotions to the post of Junior Assistant (Cat.8), is made purely on temporarily basis and on emergency basis without any preferential claim and the same can be rescinded without any prior notice.
 2. The above individuals are hereby directed to relieve and join in promotion posts on or before **23.12.2024**.
 3. The individuals under S.Nos.1, 2 & 4 are promoted under the transitory clause 35 (b) of A.P.J.M.S.S. Rules, 2019 and extended period of two years under Hon'ble High Court's ROC.No.1066/2022-C1, Dt.18.10.2022 and having secured permission within period, his candidature is considered. However, it is made clear that their promotions are subject to their completion of Bachelors Degree within five years from the date of promotion, failing which their services be demoted to original post.
 4. Seniority of the individuals of newly promoted Junior Assistants from the cadres of Examiner / Copyist, Record Assistants and Process Server would be as per cycle for promotions under A.P.J.M.S.S. Rules, 2019 and would be fixed in due course.
 5. The above individuals shall deposit security for an amount of **Rs.10,000/-** in the shape of FDR duly pledging the same in favour of the District Judge, West Godavari, Eluru, within 30 days from the date of their joining in the promotion post, as per Rule 22 of A.P.J.M.S. Rules, 2019.
 6. The promotees who are posted in the existing vacancies in already working stations shall be considered for transfer for 3 years starting from the date of promotion.
 7. The Judicial Officers under whom the above members are working and promoted shall instruct for necessary arrangements for handing over and taking over charge with all pending work lists.
 8. The officers concerned are requested to relieve the individuals, invariably, without any request.

9. If any of the above persons is on Earned Leave / Medical Leave / C.L., shall join the new place immediately on completion of their respective leaves, without fail. However, it is informed that this may affect seniority if there is delay in reporting to duty.
10. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – Handing over the charge of the employees.

The concerned Presiding Officers shall make the necessary in-charge arrangements for the place of the above individuals, and the individuals are directed to hand over the charge to the new assignee as per above Principal District Court's Circular and submit the charge list to the Principal District Court, Eluru.

In any case the concerned staff member could not handover the charge within time, they shall complete it within four weeks from the date of assuming charge at the new station and complete the pending charge, handover to the successor or to the member nominated by the concerned Presiding Officer.

Any deviation in the above without prior approval by the Principal District Court beyond four weeks, the concerned person who did not handover the charge shall be held liable in further irrespective of any other conditions. This condition is placed as this Office is receiving lot of representations for non-handing over of charges for years together which clearly leading to different departmental proceedings causing inconvenience to the staff members and to administration.

The concerned Presiding Officer shall take precautions passing appropriate office orders by placing in-charge while handing over the charge from the concerned staff members and see that no such stated circumstances of handing over charges would arise in future. Specific focus should be on appeal records, copy applications, issues, judgments, fair copies etc.

11. They shall undergo training for two weeks at their respective stations under the control of Senior Most Officer.
12. They shall be imparted training as per schedule given in due course.
13. On completion of training, report to be submitted by the Senior Most Officer of the Courts where they were posted.
14. The order placed in the Principal District Court's website <http://districts.ecourts.gov.in/westgodavari> & downloaded copy from the website is valid for relieving and joining duty.

Note-II :- ORDERS :-

1. There are 12 posts vacant in the category of Junior Assistants in the District Unit, West Godavari. The Junior Assistants are to be promoted from the category of Examiners/Copyists, Senior Driver/Drivers, Record Assistants and Process Servers at the ratio of 8:4:1:3.

2. According to the prescribed cycle and vacancies, the vacancy position is as follows

Examiner/Copyists	:	6
Senior Driver/Drivers	:	1
Record Assistants	:	3
Process Servers	:	2

3. For each category, 1: 3 ratio candidates have been called for, especially for Process Servers, all the candidates have been called for interview. The persons who are working at Head Quarters are directed to appear physically and other candidates are directed to appear through VC. All have made their appearances.
4. The requisite qualification for the post of Junior Assistant is a Graduate and knowledge in computers. APJMSS Rules, 2019 prescribes certain period in case candidates as on the date of promotion, eligible for promotion otherwise not a prerequisite as degree or graduation an extension period was given under transitory clause Rule 35(b) of APJMSS Rules, 2019. The same was extended for further three years vide ROC No.1060/2022-C-1, dt.18.10.2022 extending the period for two years as one time measure.
5. Further, as per G.O.Ms.No.151, dt.17.10.2022, on a promotion post a service of three years from feeder category is mandatory including spent on probation if any.
6. Reservation category for SC and ST and PH quota have been filled and sufficient candidates are there.
7. Keeping in view of the qualification, transitory clause and mandatory period, the candidates as per seniority list, under the gradation list – 2023, listed out as follows :

EXAMINERS/COPYISTS

From Examiners/Copyists, out of 06 (six) vacancies, 27 candidates are called for. Out of 27 candidates, SI.No.2 Mr.K.Venkateswara Rao, SI.No.5 Mr.M.Rajesh, SI.No.6 Smt.G.B.T.Anuradha, SI.No.12 Mr.A.Chandra Sekhar Raju, SI.No.15 Mr.Ch.Chandra Sekhar, SI.No.17 Mr.K.V.Krishna Rao, SI.No.25 G.Ganga Bhavani and SI.No.26 Mr.E.Bhsuan Kumar have requisite degree qualification and completed three years mandatory service. But they expressed unwilling to take promotion post as Junior Assistants, hence not considered.

SI.No.9 Smt.R.Sunitha and SI.No.24 Smt.V.Lalitha have expressed their willingness to take promotion. However, they have completed their degree without permission. The request of Smt.R.Sunitha is forwarded to Hon'ble High Court and directions are awaited. Hence, not considered.

Sl.No.13 Shaik Imam is having qualification of Intermediate, Type writing English Lower and he obtained permission for prosecute B.A degree and completed 2nd year. He completed more than three years of service in the post of Copyist. By applying transitory clause 35(b) of APJMSS Rules and extended period of two years under ROC No.1066/2022-C1, dt.18.10.2022 and having secured permission within the period, his candidature is considered. However, it is made clear that his promotion is subject to his completion of Bachelors Degree within five years from the date of promotion, failing which his service be demoted to original post.

Sl.No.14 M.Naga Sai Kumar, Sl.No.16 Mr.N.V.Eswara Prasadu and Sl.No.19 Goram Lakshmi probation not yet declared as well three years service is not completed.

Sl.No.22 Mr.N.Asweeni Kumar, Sl.No.23 Mr.Balam Vijaya Kumar and Sl.No.27 Smt.S.O.S.Gayathri probation is declared, but not completed three years of service.

The rest of the candidates are not having requisite qualifications.

Therefore, the eligible candidate is **Mr.Shaik Imam (Sl.No.13)**. Only one vacancy is filled. 05 (Five) vacancies are kept unfilled.

SENIOR DRIVER/DRIVERS

From Senior Driver/Drivers, out of one vacancy, 6 candidates are called for. Out of 6 candidates, Sl.No.4 Mr.Ch.Narendra and sl.No.6 Mr.B.Naresh who have completed Bachelors Degree and eligible for promotion. However, as per G.O.Ms.No.151, dt.17.10.2022, they have not completed three years of service in the feeder category.

The rest of the candidates are not having requisite qualifications. Hence 01 (one) vacancy remained unfilled.

RECORD ASSISTANTS

From Record Assistants, out of 03 (three) vacancies, 34 candidates are called for. Out of which, Sl.No.26 Mr.Ch.Surendra Babu who has completed B.A Degree and eligible for promotion.

Sl.No.No.16 Mr.Y.Adinarayana and Sl.No.27 Mr.Gangupalli Srinu are having qualification of Intermediate and they obtained permission for prosecute degree. Mr.Y.Adinarayana completed 2nd year degree and Mr.Gangupalli Srinu is in 2nd year degree. They have completed more than three years of service in the post of Record Assistant. By applying transitory clause 35(b) of APJMSS Rules and extended period of two years ROC 1066/2022-C-1, dt.18.10.2022 and having secured permission within the period, their candidature is considered. However, it is made clear that they shall complete their Bachelors Degree within five years from the date of promotion.

The rest of the candidates are not having requisite qualifications.

Hence, eligible candidates are SI.No.16 Mr.Y.Adinarayana, SI.No.26 Mr.Ch.Surendra Babu and SI.No.27 Mr.Gangupalli Srinu.

All the vacant posts are filled.

PROCESS SERVERS

From Process Servers, out of 02 (two) vacancies, 44 candidates are called for. Out of which, SI.No.30 Mr.Medapati Amar who has completed Bachelors Degree and eligible for promotion. Hence, his candidature is considered.

SI.No.31 Smt.K.Parvathi who has completed B.A., B.Ed., and eligible for promotion. Hence, her candidature is considered.

SI.No.1 to 29 have no requisite qualification. Since SI.No.30 and 31 are considered for promotion as there are two vacancies, the candidature of rest of the candidates is not considered.

Hence, eligible candidates are SI.No.30 Mr.Medapati Amar and SI.No.31 Smt.K.Parvathi.

Hence the orders of promotion to the cadre post of Junior Assistants are passed.

G. Panambharam
**PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.**

To
The individuals through the respective Judicial Officers.

Copy to :

1. All the Judicial Officers in the Unit.
2. The Chairman, PLAPUS, Eluru.
3. The Secretary, DLSA, Eluru.
4. The Superintendent, Accounts Section, Principal District Court, Eluru.
5. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

DIS.NO. 8153
14-12-2024