

PRL. DISTRICT COURT : WEST GODAVARI : ELURU : Dt. 21.09.2024

Communicated the Hon'ble High Court's ROC.No.212/E4/2024, Dt.17.09.2024, to all the Judicial Officers working in the unit of West Godavari District.


**PRL. DISTRICT JUDGE,
W.G., ELURU.**

Copy to:

1. All the Judicial Officers working in the Unit of West Godavari, for information.
2. The Secretary, DLSA, Eluru.
3. The Chairman, PLAPUS.
4. The Incharge System Officer (eCourts project), Principal District Court, Eluru, with a direction to place the same in District Court's website and send emails to all the Officers.

Dis NO. 6248

dt. 21-9-2024

OFFICE OF THE DISTRICT JUDGE
WEST GODAVARI DISTRICT
ELURU



R.O.C.No. 212/E4/2024



To
The Principal District Judge,
WEST GODAVARI AT ELURU.

Sir,

Sub: CONFERENCE – WEST GODAVARTI DISTRICT – District Level Periodical Conference by the **Hon'ble Sri Justice K. SURESH REDDY**, Administrative Judge of West Godavari District on 28.09.2024 - Intimation of – Regarding.

Ref:- 1. High Court's Circular Roc.No.3298/E-II/1995, dt.23-12-1995.
2. Lr.Dis.No.6078, dt.11.09.2024 from the Prl. District Judge, West Godavari at Eluru.

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As directed, I am to inform that the **Hon'ble Sri Justice K. SURESH REDDY**, Administrative Judge of West Godavari District is pleased to consent to hold the District Level Periodical Conference of West Godavari District on **28.09.2024**.

In this connection, I am to request you to make all necessary arrangements for holding conference as per the agenda items mentioned in the High Court's Circular cited above and record the minutes of the Conference and forward the same to the High Court for perusal.

Yours Sincerely,

Camp
REGISTRAR (ADMINISTRATION)

Copy to:

1. The P.S. to the Hon'ble Sri Justice K. SURESH REDDY
(With a request to place the same before His Lordship)
2. The Registrar General, High Court of Andhra Pradesh at Amaravati.
(For information).
3. The Registrar (Vigilance), High Court of Andhra Pradesh at Amaravati.
(For information and necessary action)
4. The Registrar (Judicial), High Court of Andhra Pradesh at Amaravati.
(For information and necessary action)
5. The Registrar (Protocol), High Court of Andhra Pradesh at Amaravati.
(For information and necessary action)
6. The Member Secretary, A.P. State Legal Services Authority,
High Court Buildings, Amaravati. (For information and necessary action)
7. The Section Officer, Protocol Section
8. The Section Officer, D-II (Buildings)
9. The Section Officer, D-I Budget Section
10. The Section Officer, O.P. Cell Section,
11. The Section Officer, W.R.C. Section,
12. The Section Officer, B. Spl. Section,
High Court of Andhra Pradesh at Amaravati.

(With a direction to submit
necessary material, before the
Hon'ble Administrative Judge, in time)

R 11373
19/9/24

to
19/9

Roc.No. 3290/E, II/95.

Dated : 23.12.91

C I R C U L A R

Sub : Periodical Conferences to be held by the District Judges/by the Hon'ble Portfolio Judges - Instructions - Reg.

Apart from the annual inspection of Subordinate Courts and receipt of periodical returns and statements, there is no regular monitoring of judicial and administrative work of the Subordinate Courts at present.

Hence, as per the consensus arrived at the recent conference of Prl. District and Sessions Judges, it has been resolved that in order to streamline the judicial administration and Court management in mofussil courts and for effective control and supervision of all the matters relating to Subordinate Courts, more particularly the review of work, disposal of old matters, providing guidance to the Judicial Officers etc., a District Judicial Conference be held once in 3 months by the District and Sessions Judge with the Judicial Officers working in the District, and once in 6 months by the Hon'ble Portfolio Judge of the District with all the judicial officers of the District. These conferences can be held on a Saturday or Sunday, and agenda will be prepared well in advance, and communicated to all the Officers for preparing reports by each Officer, and there will be a group-discussion on each and every topic during these conferences. As far as quality of work, the District Judges may call the officers concerned individually and apprise them of the deficiencies and offer necessary suggestions.

For the guidance of the District Judges, on the topics to be discussed in the proposed periodical conferences, a proforma agenda is herewith enclosed. All the District Judges are requested to convene these conferences from 1996 onwards, and they are requested to take steps duly informing the High Court, after the conferences are held at their level, by way of sending the Minutes. The District Judges are requested to send the particulars as per the agenda, in advance, if the proposed Conference is going to be held by Honourable Portfolio Judge.

Receipt of this circular may be acknowledged at an early date.

RS. Srinivasulu 23/12
REGISTRAR (MANAGEMENT).

To

All the District and Sessions Judges in the State
The Chief Judge, City Civil Court, Hyderabad.
The Chief Judge, City Small Causes Court, Hyderabad.
The Metropolitan Sessions Judges at Hyderabad, Vijayawada
and Visakhapatnam.
The Presiding Officers of Labour Courts at Guntur,
Anantapur, Warangal, Godavarikhani, Karimnagar,
Visakhapatnam, Hyderabad-I, II and III.
The Chairman, Industrial Tribunal, Hyderabad.
The Chairman, Addl. Industrial Tribunal-Cum-Addl. Labour Court,
Hyderabad.

TOPICS FOR DISCUSSION IN THE CONFERENCE

- Pendency of cases
- Disposal of old cases - Progress
- Review of work
- Stay matters
- Deputation of more staff to heavy pendency courts.
- Matters relating to Budget, repairs to buildings, Amenities etc.
7. Staff problems
8. Officers' problems.
9. Relations with Bar
10. Legal Aid, Lok Adalaths and Legal Literacy.