



PRINCIPAL DISTRICT COURT

WEST GODAVARI, ELURU.

OP Cell/ 20 /2024

Dt. 17-09-2024

**C I R C U L A R**

Sub:- **CONFERENCE** - District Judicial Officers' Conference of West Godavari District proposed to be held on **28.09.2024** by the Hon'ble Administrative Judge of Hon'ble High Court of Andhra Pradesh - Certain instructions to the Officers - Issued - Regarding.

Ref:- 1. Hon'ble High Court's Circular in Roc.No.3298/ E-II /1995 dt. 23-12-1995.  
2. Hon'ble High Court's Circular in Roc.No.2859/ E-4 /2015 dt 04-11-2015.  
3. Hon'ble High Court's Circular in Roc.No.1139/ E-4 /2018 dt 03-08-2018.  
4. Office Note dt. 09-09-2024 and orders passed thereon.  
5. District Court's letter in Dis.No. 6078 dated 11.09.2024.

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All the Judicial Officers in the District are hereby informed that the District Judicial Officers Conference is proposed to be held on **28.09.2024** preside over by Hon'ble **Sri Justice K.Suresh Reddy**, Judge, Hon'ble High Court of Amaravathi & Administrative Judge of West Godavari District, pending in district from 01-01-2024 to 31-08-2024 as per the agenda items mentioned in the circular issued by the Hon'ble High Court in that regard.

Therefore, the Officers are hereby directed to furnish statistical information relating to all categories of cases, from **01-01-2024 to 31-08-2024** in the prescribed Proformae in 3 sets of bound volumes, by **21.09.2024 before 5.00 p.m.** through **special messenger**, invariably. Any deviation in this regard will be viewed seriously. Officers are instructed to issue necessary instructions to their respective staff members to keep all the records/registers up-to date, and maintain the premises neat and clean. They are also directed to not to grant leaves to the staff members on the day of visit of Hon'ble dignitary to the District and instruct them to remain available in their respective Head Quarters, with promptitude.

*C. Gumbhavan Reddy*  
**PRL. DISTRICT JUDGE,**  
**W.G., ELURU.**

To

1. All the Judicial Officers in the Unit of West Godavari.
2. The Secretary, District Legal Services Authority, Eluru.

(P.T.O)



**Copy to:**

The Incharge System Officer, eCourts project, Principal District Court, Eluru with a direction to upload the same in the official website of District Court and also send emails to all the Courts

The Superintendent (Translator), Prl. District Court, West Godavari, Eluru with a direction to furnish statistical information to the OP Cell, well in advance.

The Superintendents, Accounts Section, Central Nazareth, Central Record Room and Copyist Establishment, District Court, West Godavari, Eluru.

Dis No. 6158

dt: 17/9/24