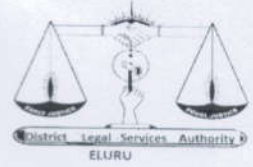




GOVERNMENT OF ANDHRA PRADESH
DISTRICT LEGAL SERVICES AUTHORITY
Nyaya Seva Sadan, Court Buildings,
West Godavari District, Eluru.
Phone No: 08812 224555
E-mail: wgdlsa@yahoo.com



DLSA/Accts/02/2024, dated.12.07.2024

CIRCULAR

Sub:- D.L.S.A., W.G., Eluru – Accounts – Remittance of Day Costs imposed by various Courts at Mandal Legal Services Committees in the Unit of West Godavari – Certain instructions – Issued – Reg.

Ref:- Resolutions passed in Review Committee Meeting held on 08.07.2024.

It is noticed that some of the Mandal Legal Services Committees in the unit of West Godavari are not submitting the day costs imposed by various Courts to District Legal Services Authority regularly.

Hence, all the Chairpersons of Mandal Legal Services Committees are instructed to direct the staff concerned that the amount received towards Day Costs imposed by various Courts of their respective Unit shall be deposited and accounted for and shall invariably be submitted to the District Legal Services Authority, West Godavari, Eluru without fail in the following proforma **on or before 5th of every succeeding month.**

S.No.	Name of the MLSC	Amount of Day Costs received Rs.	Month	Receipt Book & Receipt Nos. (from .. to..)
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If any of the MLSC has not received the days costs in a particular month, the **NIL** statement shall be submitted in the above proforma to avoid audit objections and inconvenience in this regard.

The Chairpersons of Mandal Legal Services Committees are instructed to direct the staff concerned to follow the circular instructions scrupulously and any deviation in this regard will be viewed seriously and any deviation, the concerned staff member shall be held responsible. In case any of the staff member is on leave during the period, the in charge shall comply the directions without fail.

The receipt of the Circular shall be acknowledged.

C. Pannabhanu Kumar
Chairman-cum-Prl. District Judge,
District Legal Services Authority,
West Godavari, Eluru

To
All the Chairpersons,
Mandal Legal Services Committees,
West Godavari.

DR. NO: 1093
15/7/2024