



**PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU**

**GENERAL INFORMATION AS TO STAFF**

**SUB :- PUBLIC SERVICES – A.P.J.M.S.S –** General Transfers were done in the year 2024 – Letters received from the Judicial Officers in the Unit of West Godavari requesting to post Staff to their Courts and request transfer applications received from the Staff Members working in the Unit of West Godavari – Hon'ble High Court's Deputations – Staff going to be retired in the year 2024 – General Information – Issued.

- REF :-**
1. Letters received from the Judicial Officer requesting to post Staff Members.
  2. Request transfer applications received from the Staff Members working in the Unit of West Godavari.

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In view of the general transfers that were done in the year 2024 in the Unit of West Godavari, 104 Staff Members have been transferred, allotting to the three options they have chosen. There are some requests pending from the Officers as well as Staff Members, and some reports have been received with regard to the requirement for additional staff. The information with regard to general transfers, Judicial Officers requests and Staff requests in the Unit of West Godavari are mentioned hereunder station wise :-

**ELURU**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Senior Superintendent	1	2
2.	Superintendent	2	3
3.	Stenographer Grade-I	1	0
4.	Stenographer Grade-II	2	0
5.	Senior Assistants	4	0
6.	Junior Assistants	4	4
7.	Typist	4	1
8.	Filed Assistants	2	2
9.	Record Assistants	2	0
<b>TOTAL :</b>		<b>22</b>	<b>12</b>

**BHIMAVARAM**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Senior Superintendent	1	0
2.	Superintendent	0	1
3.	Senior Assistants	1	0
4.	Junior Assistants	3	1
5.	Typist	1	0
6.	Filed Assistants	2	0
7.	Record Assistants	1	0
<b>TOTAL :</b>		<b>9</b>	<b>2</b>

**TANUKU**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Senior Superintendent	0	2
2.	Superintendent	3	0
3.	Stenographer Grade-II	2	0
4.	Senior Assistants	1	0
5.	Junior Assistants	1	0
6.	Typist	3	0
7.	Filed Assistants	1	1
8.	Examiner	0	1
9.	Record Assistants	2	0
<b>TOTAL :</b>		<b>13</b>	<b>4</b>

**KOVVUR**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Senior Superintendent	0	1
2.	Senior Assistants	1	0
3.	Junior Assistants	3	4
4.	Typist	3	0
5.	Filed Assistants	2	0
6.	Copyist	0	1
7.	Record Assistants	2	0
<b>TOTAL :</b>		<b>11</b>	<b>6</b>

**NARSAPUR**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Superintendent	0	1
2.	Senior Assistant	0	1
3.	Stenographer Grade-II	1	0
4.	Junior Assistants	2	1
5.	Filed Assistants	1	1
6.	Record Assistants	1	0
<b>TOTAL :</b>		<b>5</b>	<b>4</b>

**TADEPALLIGUDEM**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Senior Superintendent	1	0
2.	Superintendent	1	0
3.	Stenographer Grade-I	2	0
4.	Stenographer Grade-III	1	0
5.	Senior Assistants	2	0
6.	Junior Assistants	6	1
7.	Typist	3	1
8.	Filed Assistants	1	2
9.	Examiner	1	1
10.	Copyist	1	0
11.	Senior Driver	1	0
12.	Record Assistant	3	0
<b>TOTAL :</b>		<b>23</b>	<b>5</b>

**PALAKOL**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Superintendent	1	0
2.	Junior Assistants	3	2
3.	Record Assistants	1	0
<b>TOTAL :</b>		<b>5</b>	<b>2</b>

**NIDADAVOLE**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Superintendent	1	--
2.	Senior Assistants	1	--
3.	Junior Assistants	3	--
4.	Typist	2	--
5.	Filed Assistants	2	--
6.	Copyist	1	--
<b>TOTAL :</b>		<b>10</b>	<b>0</b>

**JANGAREDDIGUDEM**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Superintendent	1	0
2.	Junior Assistants	2	1
3.	Field Assistant	0	1
<b>TOTAL :</b>		<b>3</b>	<b>2</b>

**CHINTALAPUDI**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
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**BHIMADOLE**

S.No.	Name of the Cadre	No. of Employees Transferred	No. request applications received for transfer
1.	Stenographer Grade-III	1	1
2.	Junior Assistants	1	0
3.	Typist	1	0
<b>TOTAL :</b>		<b>3</b>	<b>1</b>

**ABSTRACT**

S.No.	Name of the Station	No. of Employees Transferred	No. request applications received for transfer
1.	ELURU	22	12
2.	BHIMAVARAM	9	2
3.	TANUKU	13	4
4.	KOVVUR	11	6
5.	NARSAPUR	5	4
6.	TADEPALLIGUDEM	23	5
7.	PALAKOL	5	2
8.	NIDADAVOLE	10	0
9.	JANGAREDDIGUDEM	3	2
10.	BHIMADOLE	3	1
11.	CHINTALAPUDI	0	0
<b>TOTAL :</b>		<b>104</b>	<b>38</b>

It is to inform that while considering the requests of the Staff Members for various reasons, in some Courts there is excess staff is posted which some-times causing inconvenience, in administration.

Some of the newly recruited employees in the cadre of Junior Assistant, Field Assistant and Copyist in the Unit of West Godavari are placed at the disposal of the Hon'ble High Court of Andhra Pradesh, and the details are mentioned hereunder :

S.No.	Designation	No. of Staff Deputed to the Hon'ble High Court
1.	Junior Assistants	7
2.	Field Assistant	1
3.	Copyist	1
<b>TOTAL :</b>		<b>9</b>

In the year 2024, the proposed superannuation's of the staff is as follows :

S.No.	Name of the Cadre	No. Employees going to be retired in 2024
1.	Chief Administrative Officer	1
2.	Senior Superintendent	1
3.	Superintendent	1
4.	Junior Assistant	2
5.	Field Assistant	1
6.	Process Server	1
TOTAL :		7

This is for general information, to the staff as to the nature of transfers that are being held.

Principal District Court, W.G.,  
Eluru, Dated 02-07-2024.

*C. Purnabhawan*  
PRINCIPAL DISTRICT JUDGE,  
WEST GODAVARI, ELURU.

To

All the staff members in the Unit through their respective Presiding Officers.

Copy to :

1. All the Judicial Officers in the District Unit.
2. The Chairman, PLAPUS, Eluru.
3. The Secretary, DLSA, Eluru.
4. The Senior Superintendent, Central Nazareth, Principal District Court, Eluru.
5. The Superintendent, Accounts Section, Copyist Section, OP-Cell, PTR Section, Central Record Room, Principal District Court, Eluru.
6. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the **website** of Principal District Court and send **e-mails** to the Officers.

*D.O. No. 4778*

*Dt. 2-7-2024*