

Dr. Y.LAKSHMANA RAO
REGISTRAR GENERAL



AMARAVATI
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ROC.No.246/2024-D1(1), Dated 25-06-2024

Sir/Madam,

Sub:- BUDGET – 2024-25 – Major Head "2014 - Administration of Justice – District Judiciary – Statement of requirements – Called for – Regarding.

Ref:- 1. G.O.Ms.No.33, Finance (Budget.I) Department, dated 16-03-2024, issued by the Government of Andhra Pradesh.
2. G.O.Ms.No.39, Finance (Budget.I) Department, dated 03-04-2024, issued by the Government of Andhra Pradesh.

With reference to the subject cited, I am to inform you that the Government of Andhra Pradesh vide G.O.s 1st and 2nd cited released Vote on Account Budget for the first four months of the current financial year 2024-25. Accordingly, tentative allotment of budget for the first four months of the current financial year 2024-25 i.e., from 01/04/2024 to 31/07/2024 was made to the District Judiciary through online in Comprehensive Financial Management System.

In this regard, I am to request all the Sub-controlling Officers / Unit Heads to furnish the requirement of budget for each Court in the Unit **for the remaining 8 months of the current financial year 2024-25 i.e., from 01/08/2024 to 31/03/2025** under each of the detailed heads as per the Annexure enclosed herewith, **keeping in view the expenditure incurred during the last financial year.**

While furnishing the requirement of budget, the Sub-controlling Officers/Unit Heads shall not show exaggerated figures and shall furnish the

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requirement with proper justification and to utilize the allocated budget without surrendering the same at the end of the financial year.

The above information may be furnished on or before **15-07-2024**.

Yours sincerely,

y. Lakshman Rao
25/06/2024

REGISTRAR GENERAL

To

1. All the Principal District and Sessions Judges in the State.
2. The Principal Special Judge for CBI Cases at Visakhapatnam (with a request to circulate the same to Additional CBI Court).
3. II Additional Special Judge for trial of CBI Cases, Kurnool.
4. III Additional Special Judge for trial of CBI Cases, Vijayawada, Krishna District.
5. The Special Judge for SPE & ACB Cases, Nellore and Vijayawada.
6. The Judge, Family Courts, Ananthapuramu, Eluru, Guntur, Kadapa, Kurnool, Nellore, Ongole, Rajahmundry, Srikakulam, Tirupathi, Vijayawada, Visakhapatnam and Vizianagaram.
7. The Judge, Additional Family Courts, Vijayawada and Visakhapatnam.

PRL. DISTRICT COURT :: WEST GODAVARI :: ELURU :: DATED : 29-06-2024.

Copy communicated to all the Judicial Officers in the unit of West Godavari District with a request to submit the budget estimates for the financial year 2024-25 in the prescribed format to the Principal District Court on or before 10.07.2024 for onward submission of the consolidated statement to the Hon'ble High Court.

C. Prabhakara Rao
PRL. DISTRICT JUDGE,
W.G., ELURU.

To
All the Judicial Officers in the unit of West Godavari.

Dis No. 4738
DT: 29/6/24

Copy to:

The Incharge System Officer, Principal District Court, Eluru, with a direction to upload the same in the website of Principal District Court and also send mails to all the Courts in the unit of West Godavari.

ANNEXURE

Statement showing the particulars of Budget required for the remaining 8 months of the current financial year 2024-25 i.e., from 01/08/2024 to 31/03/2025 under the detailed Heads of Various Courts.

Detailed Heads	Total Budget allocated during the FY 2023-24	Accounts for FY 2023-24	Tentative Budget allocated for the first 4 months of the current FY 2024-25 i.e., from 01/04/2024 to 31/07/2024	Budget required for the remaining 8 months of the current FY 2024-25 i.e., from 01/08/2024 to 31/03/2025
110 – Domestic Travel Expenses 111 – Travelling Allowance 115 – Conveyance Allowance				
130 – Office Expenses 131 – Service Postage, Telegram and Telephone Charges 134 – Hiring of Private Vehicles 135 – OE – Consumables/Stationery 136 – OE – Maintenance/Minor Repairs 137 – OE – Administrative Expenses 138 – OE – Broadband/ Internet Charges 139 – OE – Mobile Service/Call Charges				
140 – Rents, Rates and Taxes 141 – Rents, Rates and Taxes				
160 – Publications 162 – Purchase of Books, Magazines and Periodicals				
170 – Training 171 – Training/Course Fees 172 – Training Expenses - Employees 173 – Honorarium to Trainers/Payment to Trainers 174 – Meetings/Workshops Expenses 175 – Departmental Training Programmes to Employees				
200 – Other Administrative Expenses 201 – Conferences, Seminars 202 – Functions & Events 203 – Hospitality & Entertainment 205 – Accommodation & Travel (Non-Employees)				

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Detailed Heads	Total Budget allocated during the FY 2023-24	Accounts for FY 2023-24	Tentative Budget allocated for the first 4 months of the current FY 2024-25 i.e., from 01/04/2024 to 31/07/2024	Budget required for the remaining 8 months of the current FY 2024-25 i.e., from 01/08/2024 to 31/03/2025
210 – Suppliers and Materials 214 – Fee of Software Licenses 215 – AMC Charges – Hardware 216 – AMC Charges – Software				
240 – Petrol, Oil and Lubricants 241 – Charges towards Office Vehicles 242 – Charges towards Other purposes				
250 – Clothing, Tentage and Stores 251 – Clothing 252 – Providing Uniforms 253 – Stitching Charges 254 – Shoes 255 – Tentage Charges				
290 – Other Professional Services 297 – Honorariums/Lumpsum Payment to Nominated Posts and Advisors				
300 – Other Contractual Services 304 – Contract Services through 3 rd party Firms				
510 – Motor Vehicles 511 – Maintenance of Office Vehicles				
520 – Machinery and Equipment 523 – Repairs & Maintenance to Machinery & Equipment				

Note: If there is any requirement under the Sub-Detailed Heads 210 – 213 – Purchase of Office Hardware & Peripherals, 210 – 217 – Purchase of Furniture & Fixtures and 210 - 218 – Transportation of Materials, the same may be requested by providing proper sanction proceedings.