

**PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE ::
WEST GODAVARI :: ELURU**

Present :- **Purushottam Kumar Chintalapudi,**
Principal District Judge, West Godavari, Eluru.

SUB :- PUBLIC SERVICES – A.P.J.M.S.S – Transfer of the Typist in the unit of West Godavari – Orders – Issued.

- REF :-**
1. Hon'ble High Court's Circular ROC.No.1576/2019-C3, Dt.02.01.2021.
 2. Principal District Court's Circular No.05/2024, in Dis.No.1908, Dt.22.03.2024 – Handing over the charge of the employees.
 3. Letter in Dis.No.297, Dt.27.05.2024 from the Additional Civil Judge (Junior Division), Palakol.
 4. Office Note Dt.03.06.2024 and orders thereon.
 5. Office Note Dt.04.06.2024 and orders thereon.

ORDER :: DATED : 07-06-2024

The Principal District Judge, West Godavari District, Eluru passed the following Order :

In references to the cited above and on considering the request of the Additional Civil Judge (Junior Division), Palakol under the reference 2nd cited and request of the employee opting to Palakol for administrative convenience and Judicial functioning, the following orders are issued:-

S.No.	Name & Designation of the Employee	Place of Working	New Place of Working
1.	Sri B. Simhadri, Typist.	Principal Civil Judge's Court (Senior Division), Kovvur.	Transferred and posted as Typist in Additional Civil Judge's Court (Junior Division), Palakol, in the existing vacancy.

- Note :-**
1. The above individual is hereby directed to join in the concerned Court on **12-06-2024.**
 2. The concerned Presiding Officers shall make the necessary in-charge arrangements for the place of the above individuals, and the individuals are directed to hand over the charge to the new assignee as per Principal District Court's Circular under the reference 4th cited and submit the charge list to the Principal District Court, Eluru.

In any case the concerned staff member could not handover the charge within time, they shall complete it within four weeks from the date of assuming charge at the new station and complete the pending charge, handover to the successor or to the member nominated by the concerned Presiding Officer.

Any deviation in the above without prior approval by the Principal District Court beyond four weeks, the concerned person who did not handover the charge shall be held liable in further irrespective of any other conditions. This condition is placed as this Office is receiving lot of representations for non-handing over of charges for years together which clearly leading to different departmental proceedings causing inconvenience to the staff members and to administration.

The concerned Presiding Officer shall take precautions passing appropriate office orders by placing in-charge while handing over the charge from the concerned staff members and see that no such stated circumstances of handing over charges would arise in future. Specific focus should be on appeal records, copy applications, issues, judgments, fair copies etc.

3. If the above individual is on Earned Leave / Medical Leave / C.L., he/she shall join on completion of his/her leave, without fail.
4. The order placed in the Principal District Court's website <http://districts.ecourts.gov.in/westgodavari> and downloaded copy from the website is valid for relieving and joining duty.

C. Pambharam
PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU ✓

To
The individual through the officer concerned.

Copy to :

1. All the Judicial Officers in the District Unit.
2. The Chairman, PLAPUS, Eluru.
3. The Secretary, DLSA, Eluru.
4. The Superintendent, Accounts Section, Principal District Court, Eluru.
5. The System In-charge (e-Courts), Principal District Court, Eluru, is hereby directed to place the same in the website of Principal District Court and send e-mails to the Officers.

Dis. NO. U294
DC. 7-6-2024