Phone : 08812-231250.
e-mail : wgo.pdj-ap@aij.gov.in

PRINCIPAL DISTRICT COURT :: WEST GODAVARI :: ELURU

GENERAL INFORMATION

SUB :- PUBLIC SERVICES – A.P.J.M.S.S - Promotion to all categories of posts in the Unit of West Godavari as on 06.02.2024 – Vacancy position, educational qualifications and applications called for from the employees who acquired requisite qualification subsequent to the Gradation List – 2023 – Regarding.

REF :-
1. G.O.Ms.No.76, Law (LA&J-Home-Courts-D) Department, Dt.15.05.2019.
2. Gradation List for the year 2023.
3. G.O.Ms.No.151, Law (LA & J-Home Courts.A) Dt.17.10.2022 – Amendment to the Andhra Pradesh Judicial Ministerial and Subordinate Service Rules, 2019.
4. Hon'ble High Court's Circular ROC.No.1/2022-C.1, Dt.18.10.2022 – Extending the period of concession given in sub-rule (b) of Rule 35 of APJMSS Rules, for a further period of 2 years as one time measure.
5. Hon'ble High Court's ROC.No.391/E1/2019, Dt.29.12.2023, communicated the G.O.Ms.No.216, Law (L & LA&J-Home Courts-A) Department, Dt.20.12.2023, with regard to the establishment of Additional District and Sessions Court at Tadepalligudem.
6. Hon'ble High Court's ROC.No.391/E1/2019, Dt.11.01.2024, communicated the G.O.Ms.No.2, Law (L. LA&J-Home Courts-A) Department, Dt.11.01.2024 – Publication in the A.P. Gazette Extraordinary.

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The following vacancies are available as on **07.02.2024** for promotions to the categories mentioned against the vacancy position and in view of the establishment of the XI Additional District Court at Tadepalligudem. Requisite qualifications for promotion to the respective categories are mentioned for information.

S.No.	Category of Post	No. of Vacancies for Promotion	Requisite qualification must have passed
1.	**Chief Administrative Officers**	**01**	**Graduation** All Tests
2.	**Senior Superintendent**	**02**	**Graduation** All Tests
3.	**Superintendent**	**06**	**Graduation** All Tests
4.	**Stenographer Grade-I**	**01**	**Graduation**
5.	**Stenographer Grade-II**	**00**	**Graduation**
6.	**Stenographer Grade-III**	**04**	**Graduation** Typewriting English-Higher Shorthand English-Higher (Higher Grade not available, Lower Grade be considered) Must have knowledge or qualification in computer operation
7.	**Senior Assistant**	**01**	**Graduation** All Tests, except Translation
8.	**Junior Assistant**	**08**	**Graduation,** Must have knowledge or qualification in computer operation
9.	**Typist**	**09**	**Graduation,** Typewriting English-Higher (Higher Grade not available, Lower Grade be considered) Must have knowledge or qualification in computer operation
10.	**Field Assistant**	**02**	**Graduation**
11.	**Examiner**	**03**	**Intermediate**
12.	**Copyist**	**08**	**Intermediate** English Type Writing-Higher Grade (Higher Grade not available, Lower Grade be considered)
13.	**Senior Driver (Light Vehicle)**	**00**	- -
14.	**Driver (Light vehicle)**	**01**	(i) Must have passed 7th Class or Equivalent examination. Candidates who failed Intermediate will be considered but those who have higher qualifications than that shall not be considered. (ii) Must possess a current valid light motor vehicle driving license issued by competent authority under the Motor Vehicles Act, 1988 with practical experience in driving Motor Vehicles for a period of not less than (3) years with endorsement to drive Motor Cycle and Auto rickshaw.

S.No.	Category of Post	No. of Vacancies for Promotion	Requisite qualification must have passed
15.	**Record Assistant**	**03**	**Intermediate**
16.	**Process Server**	**46**	**Must have passed SSC examination**
17.	**Office Subordinate**	**00**	Must have passed 7th class examination or its equivalent examination. Candidates who failed "Intermediate or equivalent examination" will be considered eligible, but those who have higher qualifications than that shall not be considered eligible.
	TOTAL :	**95**	

1. The staff members who are recently acquired any educational qualifications are hereby informed to submit the same immediately.
2. Certain staff members have previously relinquished their right for further promotion.
3. All staff members, requested to go through A.P.J.M.S.S. Rules, G.O.Ms.No.151, Law (LA & J-Home Courts.A) Dt.17.10.2022 (amendment to APJMSS Rules) and Gradation List.
4. All the staff members are hereby informed that as per amendment vide G.O., under reference 3rd cited, in Rule 6, (i) the following shall be inserted after Note-3:

   Note 4 *:- For promotion to any category of service, the members working in the feeder categories shall have put in not less than three years of actual service, including the period spent on probation, if any.*

This is for favour of information.

C. Ramachandram

Principal District Court, W.G.,
Eluru, Dated 07-02-2024.

PRINCIPAL DISTRICT JUDGE,
WEST GODAVARI, ELURU.

To
All the staff members in the Unit through their respective Presiding Officers.

Copies to :-

All the Judicial Officers working in the Unit, with a request to circulate among the staff members and forward the applications, if any received from them on or before the date notified for interviews.

The Superintendents, Accounts Section, Central Nazarath, O.P. Cell, Copyist Section, Record Room and P.Tr. Section.

The In-charge System Officer, e-Courts Project, Principal District Court, Eluru, with a direction to upload the same in Principal District Court's website and to send e-mails to all the Officers in the Unit of West Godavari.

DIS NO. 811
DATE 7-2-24