PRINCIPAL DISTRICT COURT, WEST GODAVARI, ELURU,
DATE: 27.01.2024

O.P. CELL/01/2024

C I R C U L A R

Sub:- District Judiciary - West Godavari District - Monthly Statement for the month of December, 2023, Fortnight statements, Quarterly statement for the 4th Quarter, 2023, Half Yearly Statement for the 2nd Half Year, 2023, Annual statement for the year 2023, Work Review, Method of Assessment statements - Called for - Statements from certain Courts are not receiving in time and statements submitting with mistakes - Certain information - Called for - Reg.

Ref:-
1. Hon'ble High Court's Circular in Roc.No.3298/E-II/ 1995 dt. 23-12-1995.
2. Hon'ble High Court's Circular in Roc.No.269/E4/2021 dt 02.12.2021.
3. District Court's letter in Dis.No. 3368 dated 30.06.2022.
4. Hon'ble High Court's letter in Roc.No.132/OP CELL-E/2023, dated 20.12.2023.
5. District Court's letter in Dis.No. 7395 dated 23.12.2023.
6. Statements received from the Courts.
7. Office note dated 27.01.2024 and orders thereon.

Adverting to the subject and references cited above, it is brought to the notice that Principal District Court called for Monthly Statement for the month of December, 2023, Fortnight statements, Quarterly statement for the 4th Quarter, 2023, Half Yearly Statement for the 2nd Half Year, 2023, Annual statement for the year 2023, Work Review, Method of Assessment statements on or before 03.01.2024 and 05.01.2024. But, some of the Courts have submitted statements beyond the date and some of the courts submitted statements improperly which caused delay in submission of statements to the Hon'ble High Court.

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Hence, all the Judicial Officers in the Unit are requested to submit the list of employees with name and designation, who are preparing all the statements in their respective Courts along with remarks **on or before 03.02.2024**, whether in which area facing difficulty and training is necessary, in the given proforma.

S. No.	Name of the Court	Name of the employee	Designation	Qualification	Difficulty facing	Remarks Training required / not required

C. Ramalingam
PRL. DISTRICT JUDGE,
W.G., ELURU.

To:
All the Judicial Officers working in the District Unit.

Copy to:

The Superintendent, PTR Section (Bench Clerks Section), Prl. District Court, West Godavari, Eluru.

The Incharge System Officer, eCourts Project, Server Room, Principal District Court, Eluru, with a direction to place the same in website and send emails to all the Courts and Officers.

DIS NO. 621
DATE 29/1/24