HIGH COURT OF ANDHRA PRADESH AT AMARAVATI

ROC No.502/SO/2023 **Date: 18.10.2023**

CIRCULAR No. 15/2023

Sub: High Court of Andhra Pradesh – Usage of A4 size papers with printing on both sides – Instructions – Issued.

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The High Court taking into account current initiatives to minimize consumption of paper and save the environment, decided usage of A4 size paper, instead of using foolscap/legal size papers, for the pleadings, petitions, affidavits or other documents to be filed in all the courts or other documents to be filed in all the Courts and forums, which are under the Administrative control of this High Court to minimize consumption of paper and to protection of the environment.

The High Court having considered the same hereby directs that all Suits, Petitions, Applications, Affidavits, Counters, Memorandum of Appeals and other proceedings/Documents etc.,to be filed in the District Judiciary and forums which are under the administrative control of this High Court shall be in **A4 size paper printed on both sides of the paper.**

Therefore, as directed, all the Unit Heads in Andhra Pradesh are instructed to see that above instructions are complied with, including issue of certified copies of the documents in A4 size papers. Unit Heads are further directed to circulate a copy of the circular to all the Judicial Officers and Presiding Officers of Labour Courts/Tribunals Courts in your Unit to follow the instructions scrupulously.

The above instructions will come into force with effect from **20.12.2023.**

Y. Lakshmana Rao
18/10/2023
REGISTRAR GENERAL

To

1. The Prl. Secretary to the Hon'ble the Chief Justice, High Court of Andhra Pradesh (with a request to place the circular before His Lordship for kind perusal).

2. All PSs to the Hon'ble Judges, High Court of Andhra Pradesh (with a request to place the circular before the Hon'ble Judge for their Lordship's kind perusal).
3. All the Registrars, High Court of Andhra Pradesh.
4. The Registrar (IT)-cum-CPC, High Court of Andhra Pradesh (with a request to instruct the concerned to place the circular in High Court's website)
5. All the Unit Heads in Andhra Pradesh.
6. The Secretary, High Advocates Association (With a request to circulate to all the members and to display in the notice board).
7. The Secretary, Bar Council of Andhra Pradesh.
8. The Member Secretary, A.P.State Legal Services Authority.
9. The Secretary, High Court Legal Services Committee.
10. The Director, High Court Mediation and Arbitration Centre.
11. The Director, A.P. Judicial Academy, Mangalagiri.
12. All the Officers, High Court of Andhra Pradesh.
13. All the Section Officers / Section Heads, High Court of Andhra Pradesh.

PRL. DISTRICT COURT: WEST GODAVARI: ELURU: Dt. 20.12.2023

Copy of Hon'ble High Court's Circular No. 15/2023 in ROC.No.502/SO/2023, dated 18.10.2023, re-communicated to all the Judicial Officers in the district with a request to use the **A4 size paper printed on both the sides of paper** instead of using foolscap/legal size papers, for the pleadings, petitions, affidavits, or other documents to be filed in the district judiciary or other documents to be filed in all the courts with effect from **20.12.2023**.

C. Ramakotaiah
PRL. DISTRICT JUDGE
W.G., ELURU

To

All the Judicial Officers in the Unit of West Godavari,

The Secretary, District Legal Services Authority, Eluru,

The Chairman, PLAPUS, Eluru,

All the Bar Associations in the unit of West Godavari,

The Government Pleader, PP & APP in the unit of West Godavari,

The District Collectors, Eluru District, West Godavari District & East Godavari District.

The Superintendents of Police, Eluru District, West Godavari District & East Godavari District.

Copy to

The Superintendent (P.T.R.), Prl. District Court, Eluru,

The Incharge System Officer, e-Courts project, Principal District Court, Eluru with a direction to upload the same in the official **website** of District Court and also send **mails** to all the Courts, Judicial Officers, Collectors of Eluru District, West Godavari District & East Godavari District and the Superintendents of Police, Eluru District, West Godavari District & East Godavari District.

DIS NO. 7329
DATE 20-12-2023