PRINCIPAL DISTRICT COURT WEST GODAVARI, ELURU.

OP Cell/13/2023 Dt. 19-12-2023

CIRCULAR

STATEMENTS / OP - CELL

Sub:- **District Judiciary** – STATEMENTS - Monthly Statement for the month of December, 2023, Fortnight statements, Quarterly statement for the 4th Quarter, 2023, Half Yearly Statement for the 2nd Half Year, 2023, Annual statement for the year 2023, Work Review, Method of Assessment statements - Called for - Regarding.

Ref:- 1. Hon'ble High Court letter in ROC NO. 229/OP Cell-E/2022 dt. 22-8-2022.
2. Office note dated 19.12.2023 and orders thereon.

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All the Judicial Officers in the District Unit are hereby requested to submit the following statements in the prescribed proforma :-

I. FORTNIGHT STATEMENTS :

Statement relating to Fortnight I.A.s in disposal matters

II. MONTHLY STATEMENTS:

1) Institutions, Disposals and Year wise Pendency of **Civil and Criminal** Cases category wise and year-wise along with leave period of the Officers in the prescribed proforma

2) Under Trial Prisoners involved and disposals as per new format.

3) Atrocities against women and Senior citizens as per new format.

4) Disposals of old cases i.e. **Pre-2019** matters statement.

5) N.B.W.s statement as per the new format (Proforma 1 to 4 & new format)

6) U.T. Prisoners who are **mentally challenged** also involved.

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7) Statement of Review of work done by the officer.

8) Statement relating to DVC cases.

9) Statement relating to 173 Cr.P.C. (Charge sheet numbering).

10) Statement relating to POCSO cases and SC ST Cases.

11) Statement relating to N.I. Act statements.

12) Statement relating to Plea Bargain.

All the monthly & fortnight statements should reach us on or before **02.01.2024** without fail.

III. QUARTERLY STATEMENTS: on or before **05-01-2024** without fail.

1) **Pauper Stamp** duty awarded by **Civil Courts.**

2) Statements relating to Institution and disposals of Bench Courts.

IV. HALF YEARLY STATEMENT: on or before **05-01-2024** without fail.

1. Half yearly statements along with other statements for the period from 01.07.2023 to 31.12.2023, in the prescribed proformae **Annexure A, B, C, D** and 1 to 9 (shall be tallied with the monthly statements.) **(one set only).**

2. U.T. Prisoners who are mentally challenged also involved.

3. **138 N.I. Act**., Cases i.e., opening balance, institution, disposals, and pendency.

4. **Method of Assessment** for the I period of 2024 i.e. from 01-01-2024 to 30-06-2024 without pending list. (One set only) on or before **05.01.2024** without fail.

5. **Work Review** Statements for the 2nd period 2023 i.e., from 01-07-2023 to 31-12-2023 along with two contested Judgment copies (2 sets) with Annexure – VIII alongwith Identified cases list. (in duplicate) on or before **05-01-2024** without fail.

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V. **ANNUAL CONFIDENTIAL REPORTS** for the year 2023 i.e., from 01.01.2023 to 31.12.2023 Officer-wise (in duplicate) on or before **05.01.2024** without fail.

District Court, W.G.,
Eluru, Dt.19-12-2023.

C. Punnaiah Babu 19/12/23
PRL. DISTRICT JUDGE,
W.G., ELURU.

NB :-*While preparing the statements the opening balance of the statements shall be tallied with the closing balance of the previous statements.*

To

All the Judicial Officers in the District.

Copy to:

The Superintendent (PTR), Prl. District Court, West Godavari, Eluru.

The Incharge System Officer, e-Courts project, Principal District Court, Eluru with a direction to upload the same in the official website of District Court and send mails to Officers and Courts.

DIS NO. 7313
DATE 19.12.23