



PRINCIPAL DISTRICT COURT,
WEST GODAVARI, ELURU.

DATED : 30-11-2023.

GENERAL INFORMATION

SUB :- COURTS – Principal District Court, West Godavari, Eluru – Usage of A4 Size Papers with printing on both sides – Instructions issued by the Hon'ble High Court – Information Called for with regard to the Quantity of Legal Papers – Regarding.

REF :- 1. Hon'ble High Court's Circular in ROC.No.502/SO/2023, Dt.18.10.2023
2. Communication of the same in Dis.No.6108, Dt.18.10.2023 by the Principal District Court, Eluru.

Adverting to the subject and references cited, as per the Hon'ble High Court's Circular under the reference 1st cited, directed that all Suits, Petitions, Applications, Affidavits, Counters, Memorandum of Appeals and other Proceedings / Documents etc., to be filled in the District Judiciary and forums which are under the administrative control of High Court shall be in **A4 Size paper printed on both sides of the papers**. The instructions will come into force **with effect from 20.12.2023**.

The Principal District Court, West Godavari, Eluru communicated the same under the reference 2nd cited. The copy of Hon'ble High Court Circulars is herewith enclosed.

In view of the scheduled shifting to usage of A4 Papers; to stream line the paper stationery, all the Judicial Officers in the Unit of West Godavari are hereby directed to submit a report of information with regard to reams of Legal and A4 Size Papers available in your respective Courts **by 05-12-2023**, to proceed further.

C. Purnachandran *[Signature]*
PRL/DISTRICT JUDGE,
W.G., ELURU.

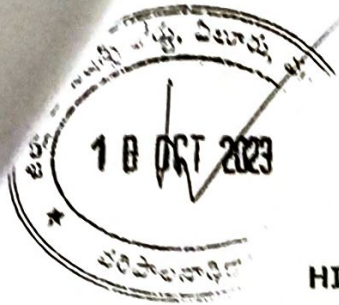
Encls :

Hon'ble High Court's Circular

Copy to :

1. All the Judicial Officers in the Unit of West Godavari.
2. The Secretary, District Legal Services Authority, Eluru.
3. The Special Magistrate, Tanuku.
4. The Special Judicial Magistrates of II Class in the Unit.
5. The Senior Superintendents, Accounts Section, Central Nazarath, Superintendents, Copyist Section, Record Room, PTR Section, Principal District Court, Eluru.
6. The Official Receiver, Eluru.
7. The In-charge System Officer (e-Courts project), Principal District Court, Eluru, with a direction to place the same in Principal District Court's website and send **e-mails** to all the Officers.

DIS NO. 6901
DATE 20.11.23



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HIGH COURT OF ANDHRA PRADESH AT AMARAVATI

ROC No.502/SO/2023

Date: 18.10.2023

CIRCULAR No. 15/2023

Sub: High Court of Andhra Pradesh – Usage of A4 size papers with printing on both sides – Instructions – Issued.

The High Court taking into account current initiatives to minimize consumption of paper and save the environment, decided usage of A4 size paper, instead of using foolscap/legal size papers, for the pleadings, petitions, affidavits or other documents to be filed in all the courts or other documents to be filed in all the Courts and forums, which are under the Administrative control of this High Court to minimize consumption of paper and to protection of the environment.

The High Court having considered the same hereby directs that all Suits, Petitions, Applications, Affidavits, Counters, Memorandum of Appeals and other proceedings/Documents etc., to be filed in the District Judiciary and forums which are under the administrative control of this High Court shall be in **A4 size paper printed on both sides of the paper.**

Therefore, as directed, all the Unit Heads in Andhra Pradesh are instructed to see that above instructions are complied with, including issue of certified copies of the documents in A4 size papers. Unit Heads are further directed to circulate a copy of the circular to all the Judicial Officers and Presiding Officers of Labour Courts/Tribunals Courts in your Unit to follow the instructions scrupulously.

The above instructions will come into force with effect from **20.12.2023.**

Y. Lakshmana
18/10/2023
REGISTRAR GENERAL

To

1. The Prl. Secretary to the Hon'ble the Chief Justice, High Court of Andhra Pradesh (with a request to place the circular before His Lordship for kind perusal).

Communicated
to all

to
18/10/23

PRL. DISTRICT COURT: WEST GODAVARI: ELURU: Dt. 18.10.2023

Copy of Hon'ble High Court's Circular No. 15/2023 in ROC.No.502/SO/2023, dated 18.10.2023, communicated to all the Judicial Officers in the district with a request to use the **A4 size paper printed on both the sides of paper** instead of using foolscap/legal size papers, for the pleadings, petitions, affidavits, or other documents to be filed in the district judiciary or other documents to be filed in all the courts with effect from **20.12.2023**.

C. Purnachandrababu
PRL. DISTRICT JUDGE
W.G., ELURU

18/10/2023

To

All the Judicial Officers in the Unit of West Godavari,

The Secretary, District Legal Services Authority, Eluru

All the Bar Associations in the unit of West Godavari,

The District Collectors, Eluru District, West Godavari District & East Godavari District.

The Superintendents of Police, Eluru District, West Godavari District & East Godavari District.

Copy to

The Superintendent (P.T.R.), Prl. District Court, Eluru,

The Incharge System Officer, e-Courts project, Principal District Court, Eluru with a direction to upload the same in the official **website** of District Court and also send **mails** to all the Courts, Judicial Officers, Collectors of Eluru District, West Godavari District & East Godavari District and the Superintendents of Police, Eluru District, West Godavari District & East Godavari District.

DIS NO. 6108
DATE 18.10.23