

Dr. Y.LAKSHMANA RAO
REGISTRAR GENERAL



AMARAVATI
(O): 0863 2372615
Fax: 0863 2372633

ROC.No.664/2023-D1(1), Dated 12-10-2023



To
All the Unit Heads.

Sir / Madam,

Sub:- BUDGET ESTIMATES for the Financial Year 2024-2025 and
Revised Estimates for 2023-2024 called for – Regarding.

With reference to the subject cited, I am to request you to furnish **consolidated** Budget Estimates for the Financial Year 2024-25 of all the Courts in your unit, and the Revised Estimates for the Financial Year 2023-24 in the proforma enclosed herewith.

I am to inform you that, while furnishing the "CONTINGENCIES", detailed explanation should be given for each item, justifying the requirements, both for R.E. & B.E., and the practice of asking for more funds than actually required should be dispensed with. Before arriving at the actual requirements, the arrears, if any payable under any head, may be taken note of.

The above information may be furnished **on or before 05-11-2022**, positively, by giving Top Priority. I request you to furnish soft copy of the same, in **Excel format** through mail to d1budget@gmail.com

Yours sincerely,

J. Lakshmana Rao
12/10/2023
REGISTRAR GENERAL

Attnk
to Attn
12/10/23
Strictly follow

PRINCIPAL DISTRICT COURT: WEST GODAVARI: ELURU: DATED:
19.10.2023.

Communicated to all the Courts in the District Judiciary of West Godavari, and requested to submit the **Budget Estimates for the Financial year 2024-25 and Revised Estimates for the Financial year 2023-24** by following instructions of the Hon'ble High Court issued in letter Roc.No.664/2023-D1 (1) Dated 12.10.2023 to the Principal District Court, Eluru, **on or before 25.10.2023** so as to enable to submit the consolidated estimates to the Hon'ble High Court.

This may be treated as **most urgent.**


PRL.DISTRICT JUDGE,
H. W.G., ELURU.

To

All the Courts in the District Judiciary of West Godavari.

The In-charge System Officer, eCourts, Principal District Court, Eluru, with a direction to upload the same in the Website of Principal District Court, Eluru and also send the copy to all the Courts through email.

DIS NO. 6123
DATE 19.10.23

PROFORMA

MAJOR HEAD:2014- ADMINISTRATION OF JUSTICE

MINOR HEAD:

SUB HEAD:

Head of Account	Accounts for the year 2022-2023	Budget Estimates for 2023-24	Revised Estimates for 2023-24	Budget Estimates for 2024-25
010- Salaries:				
011- Pay				
012- Allowances				
013- Dearness Allowance				
014- Sumptuary Allowance				
016- House Rent Allowance				
017- Medical Reimbursement				
018- Encashment of E.L.				
019- Leave Travel Concession				
321 – Contributions towards CPS				
322 – Contributions towards EHS				
Total 010				
020- Wages:				
021- Part time Contingent Employees				
022- Full time Contingent Employees				
023- Daily Wage Employees				
024- Hourly Wage Employees				
Total 020				
100 – Arrear Salaries:				
101 – Arrear Pay				
102 – Arrear Allowances				
103 – Arrear Dearness Allowance				
105 – Interim Relief Arrear				
106 – Arrear House Rent Allowance				
Total 100				
110 – Domestic Travel Expenses				
111- Travelling Allowance				
114- Fixed Travelling Allowance				
115- Conveyance Allowance				
Total 110				
130- Office Expenses:				
131- Service postage and Telephone Charges				
135- OE- Consumables/ Stationery				

Contd..2

136- OE- Maintenance / Minor Repairs				
137- OE- Administrative Expenses				
138- OE- Internet Charges				
139- OE-Mobile Services/ Call Charges				
Total 130				
140- Rent, Rates and Taxes:				
141- Rents Rates and Taxes				
Total 140				
160- Publications:				
161- Publications				
162- Purchase of Books, Magazines and Periodicals				
Total 160				
170 – Training:				
171- Training/Course Fees				
172- Training Expenses Employees				
173- Honorarium to Trainers /Payment to Trainers				
174- Meetings / Workshops Expenses				
175- Departmental Training programmes to Employees				
Total 170				
200 – Other Administrative Expenses:				
201- Conferences, Seminars				
202- Functions& Events				
203- Hospitality & Entertainment				
204- Protocol Expenses for Dignitaries				
205- Accommodation & Travel (Non- Employees)				
208 – Water Charges				
209 – Electricity Charges				
Total 200				
210 – Supplies and Materials:				
213- Purchase of office Hardware & Peripherals				
214- Fee of Software Licenses				
215- AMC Charges- Hardware				
216- AMC Charges – Software				
217- Purchase of Furniture & Fixtures				
218 – Transportation of Materials				
Total 210				

240 – Petrol, Oil and Lubricants:				
241- Charges towards Office Vehicles				
242- Charges towards Other purposes				
Total 240				
250 – Clothing, Tentage and Stores:				
251- Clothing				
252- Providing Uniforms				
253- Stitching Charges				
254- Shoes& Socks				
255- Tentage Charges				
Total 250				
280 – Professional Services:				
281 – Pleaders Fees				
Total 280				
290 – Other Professional Services:				
297 – Honorariums/Lumpsum Payment to Nominated Posts and Advisors				
Total 290				
300 – Other Contractual Services:				
301- Individual Contract Employee				
302- Outsourcing Employees				
303- TA/DA to Contract Employees				
304- Contract Services through 3rd party firms				
Total 300				
310 – Grants-in-Aid:				
317- Exgratia Payments (Accidental Death/ Compassionate Appointment)				
318- Obsequies Charges				
Total 310				
510- Motor Vehicles:				
511- Maintenance of Office Vehicles				
Total 510				
520 – Machinery and Equipment:				
523 – Repairs & Maintenance to Machinery & Equipment				
Total 520				