

DISTRICT COURT, THIRUVANANTHAPURAM

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PROCEEDINGS

Dated : 01.11.2025

Judicial Department - Establishment - Ratio Promotion in the post of Office Attendant (scale of pay ₹23700-52600) in the ratio of 2:1 - sanctioned - Orders issued

- Read: 1. G. O. (P) 817/95/58 Fin. dated 14..11..1995
2. Circular No. 79/08/Fin. Dated 18..11..2008 of PRC - (B) Department.
3. G.O.(P) No.27/21/Fin. Dated 10.02.2021
4. Order No.12/2024 dated 02.12.2024 of this Court
5. Order No.12/2025 dated 08.04.2025 of this Court
6. Order No.11/2025 dated 04.07.2025 of this Court
7. Order No.11/2025 dated 14.07.2025 of this Court
8. Official Memorandum No. HCKL/2240/2025-C1 dated 26.08.2025 of the Hon'ble High Court of Kerala.
9. Order No.11/2025 dated 16.09.2025 of this Court

ORDER No. C2-12/2025

Consequent to the Orders referred above, the following orders are issued.

1. Smt. Greeshma P G (PEN 917426), Office Attendant (Civil Unit), presently working as Office Attendant at Sub Court, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Sub Court, Thiruvananthapuram, on the vacancy that arose on 03.12.2024, vice Sri.Vaishnav C K relieved from this department.

2. Smt. Raseena H (PEN 921131), Office Attendant (Civil Unit), presently working as Office Attendant at Munsiff's Court, Varkala, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and



appointed as Office Attendant Higher Grade at Munsiff's Court, Varkala, on the vacancy that arose on 10.04.2025, vice Smt.Anusree A G, relieved from this department.

3. Smt. Malavika S (PEN 921188), Office Attendant (Civil Unit), presently working as Office Attendant at Sub Court, Attingal, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Sub Court, Attingal, on the vacancy that arose on 08.07.2025, vice Smt.Saranya V M, promoted and relieved.

4. Smt. Swapna S (PEN 921730), Office Attendant (Civil Unit), presently working as Office Attendant at District Court, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at District Court, Thiruvananthapuram, on the vacancy that arose on 17.07.2025, vice Smt. Aswathy S, promoted and relieved.

5. Smt. Maya M S (PEN 921741), Office Attendant (Civil Unit), presently working as Office Attendant at Additional District and Sessions Court for the trial of cases relating to Atrocities and Sexual Violence against Women and Children, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Additional District and Sessions Court for the trial of cases relating to Atrocities and Sexual Violence against Women and Children, Thiruvananthapuram, on the vacancy that arose on 17.07.2025, vice Smt. Seena V S, promoted and relieved.

6. Smt. Aparna R L (PEN 921759), Office Attendant (Civil Unit), presently working as Office Attendant at Munsiff's Court Neyyattinkara, is hereby promoted to the category of Office Attendant Higher Grade (Civil



Unit) and appointed as Office Attendant Higher Grade at Munsiff's Court Neyyattinkara, on the vacancy that arose on 18.07.2025, vice Sri. Azharudeen A, promoted and relieved.

7. Sri. Biju M (PEN 799432), Office Attendant (Civil Unit), presently working as Office Attendant at Sub Court Neyyattinkara, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Sub Court Neyyattinkara, on the vacancy that arose on 18.07.2025, vice Smt. Haseena Beevi S, promoted and relieved.

8. Smt. Neethu V (PEN 928082), Office Attendant (Civil Unit), presently working as Office Attendant at Family Court, Attingal, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Family Court, Attingal, on the vacancy that arose on 19.07.2025, vice Smt. Vidya V S, promoted and relieved.

9. Smt. Divya Gopinath (PEN 930834), Office Attendant (Civil Unit), presently working as Office Attendant at District Court, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at District Court, Thiruvananthapuram, on the vacancy that arose on 19.07.2025, vice Smt. Rakhi Y, promoted and relieved.

10. Sri. Visakh V S (PEN 930831), Office Attendant (Civil Unit), presently working as Office Attendant at Additional District Court VII, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Additional District Court VII, Thiruvananthapuram, on the vacancy that arose on 20.07.2025, vice Sri. Anil Kumar P, promoted and relieved.



11. **Sri. Amith H A** (PEN 945182), Office Attendant (Civil Unit), presently working as Office Attendant at Additional District Court IV, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Additional District Court IV, Thiruvananthapuram, on the vacancy that arose on 19.09.2025, vice Smt.Nimmi Krishnan, promoted and relieved.

12. **Sri. Anandu S Sabu** (PEN 948153), Office Attendant (Civil Unit), presently working as Office Attendant at Munsiff's Court Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Munsiff's Court, Thiruvananthapuram, on the vacancy that arose on 19.09.2025, vice Smt.Arun B Krishnan, promoted and relieved.

The promotions are subject to the conditions laid down under Para 36 of G.O.(P) No. 27/2021/Fin. Dated 10.02.2021.



By Order

P. S. S. S.
SHERISTADAR

To

1. The Additional District and Sessions Judge IV, Thiruvananthapuram **(through email only)**
2. The Additional District and Sessions Judge VII, Thiruvananthapuram **(through email only)**
3. The Additional District and Sessions Judge for the trial of cases relating to Atrocities and Sexual Violence against Women and Children, Thiruvananthapuram **(through e-mail only)**
4. The Judge, Family Court, Attingal **(through email only)**
5. The Principal Sub Judge, Thiruvananthapuram **(through email only)**
6. The Sub Judge, Neyyattinkara/ Attingal **(through email only)**
7. The Principal Munsiff, Thiruvananthapuram/ Neyyattinkara **(through email only)**
8. The Munsiff, Varkala **(through e-mail only)**
9. Accounts Section, District Court, Thiruvananthapuram **(through e-mail only)**
10. Persons concerned (Through Head of Office)

11. **Sri. Amith H A** (PEN 945182), Office Attendant (Civil Unit), presently working as Office Attendant at Additional District Court IV, Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Additional District Court IV, Thiruvananthapuram, on the vacancy that arose on 19.09.2025, vice Smt.Nimmi Krishnan, promoted and relieved.

12. **Sri. Anandu S Sabu** (PEN 948153), Office Attendant (Civil Unit), presently working as Office Attendant at Munsiff's Court Thiruvananthapuram, is hereby promoted to the category of Office Attendant Higher Grade (Civil Unit) and appointed as Office Attendant Higher Grade at Munsiff's Court, Thiruvananthapuram, on the vacancy that arose on 19.09.2025, vice Smt.Arun B Krishnan, promoted and relieved.

The promotions are subject to the conditions laid down under Para 36 of G.O.(P) No. 27/2021/Fin. Dated 10.02.2021.



By Order

Razdan
SHERISTADAR

To

1. The Additional District and Sessions Judge IV, Thiruvananthapuram **(through email only)**
2. The Additional District and Sessions Judge VII, Thiruvananthapuram **(through email only)**
3. The Additional District and Sessions Judge for the trial of cases relating to Atrocities and Sexual Violence against Women and Children, Thiruvananthapuram **(through e-mail only)**
4. The Judge, Family Court, Attingal **(through email only)**
5. The Principal Sub Judge, Thiruvananthapuram **(through email only)**
6. The Sub Judge, Neyyattinkara/ Attingal **(through email only)**
7. The Principal Munsiff, Thiruvananthapuram/ Neyyattinkara **(through email only)**
8. The Munsiff, Varkala **(through e-mail only)**
9. Accounts Section, District Court, Thiruvananthapuram **(through e-mail only)**
10. Persons concerned (Through Head of Office)

Copy to :

IT Section, District Court, Thiruvananthapuram
The Secretary, KCJSO, District Committee,
Thiruvananthapuram **(through email only)**