DISTRICT COURT, THIRUVANANTHAPURAM

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PROCEEDINGS

Dated : 28.10.2025

Judicial Department (Civil) – Thiruvananthapuram District – Establishment – Appointment as Typist, Lower Division (Civil Unit) – Orders issued

Read: 1. Advice No. DTC 2/1/2023-KPSC-DOTVM-3 dated 23.09.2025 of the Kerala Public Service Commission, Thiruvananthapuram

2. Rule 3(c) 9(a) and 10(b) of Kerala State and Subordinate Service Rules 1958.

3. GO(P) No.49/2024-HOME dated 17.05.2024

ORDER No. C1 - 7/2025

The following candidates advised by the Kerala Public Service Commission, District Office, Pattom, Thiruvananthapuram as Lower Division Typist are temporarily appointed as Typist, Lower Division (Civil Unit) in the Civil Judicial District of Thiruvananthapuram in the scale of ₹26500-60700 (Revised) and posted as such as detailed below:

Sl. No	Name and Address	Court to which appointed
1.	SILPA L SASI SHIBLI MANZIL, SHIBLI MANZIL, NETTA VALICODE, NEDUMANGAD P O THIRUVANANTHAPURAM 695541	Munsiff's Court, Neyyattinkara
2.	RAVEEN P NAIR TC 54/1649 GREESHMA BHAVAN, PANDARAVILA PAPPANAMCODE P O THIRUVANANTHAPURAM 695018	Sub Court, Nedumangad

The candidates are directed to report for duty before the Presiding Officer of the Court / Tribunal concerned within 15 days from the date of receipt of this order failing which, the appointment will stand cancelled without further notice. The candidates will be on

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probation for a period of two years within a continuous period of three years of service. The candidates shall produce relevant documents in original to prove his/her date of birth, qualification, community etc. at the time of joining duty. The candidates shall also produce Medical Certificate required under Rule 13 of Part I K.S.R. obtained from a Medical Officer not below the Rank of a Civil Surgeon Grade - II in Government Service and two conduct certificates (in Form II) obtained from competent Officers. If the candidates come under Non Creamy layer, he/ she shall produce a Non Creamy Layer Certificate obtained from the competent authority within last one year.

The candidates are directed to inform this office the fact that whether he/she intends to join duty within the stipulated time or not immediately on receipt of this order.

The candidates are informed that in the event of discharge from service for want of vacancies he/she may either re-register his/her name in the Office of the Kerala Public Service Commission, District Office, Thiruvananthapuram, from where he/she is advised and got himself/herself re-appointed on further advice by the Commission or he/she may wait for his/her turn for re-appointment to the post in this department vide Government Circular No. 3737/Rule-1/90/P&ARD dated 29.03.1990 and G.O.(P)No.7/91 dated 15.02.1991. Correction of date of birth of the incumbents, if any, shall be governed as per GO(P) 45/91 P& ARD dated 30.12.1991.

The Presiding Officer of the Court, concerned, is directed to satisfy himself/herself the identity of the candidate before he/she is admitted to duty. The photograph and signature of the candidate should be verified at the time of joining duty and the fact will be recorded on the identity certificate itself.

The date of Birth, Educational Qualification, Community etc of the candidate should be verified before he/she is admitted to duty. After the candidate is allowed to join duty, the identification certificate verified and found acceptable shall be kept pasted in their Service

Book. The Oath of allegiance to the Constitution of India must be administered.

The particulars of the candidates as shown in the advice list are given below.

Sl. No	Name	Name of father/ guardian	Date of birth & PCN	Qualification & Experience	Turn
1	Silpa L Sasi (ST- Kanikkar)	Sasi Kumar K	08.10.1997 210031949	1. SSLC (General) 2. Plus 2 (Humanities) 3. Diploma in Secretarial Practice (General)	BC
2	Raveen P Nair (-)	Purushothaman Nair B	21.02.1994 220014802	1. CBSE Xth (General) 2. KGTE Type Writing English (Lower) 3. KGTE Type Writing Malayalam (Lower) 4. KGTE Type Writing English and Computer word Processing (Lower) 5. KGTE Type Writing Malayalam and Computer word Processing (Lower)	OC

The Presiding Officers are requested to verify the photograph and signature of the candidate with the One Time Verification Certificate / Identification Certificate before he/she is allowed to join duty.

The Presiding Officers are requested to forward the Original One

Time Verification Certificate after recording necessary entries on the 2nd page. After making necessary entries at the time of Appointment Verification in the District Office, Kerala Public Service Commission, the original One Time Verification Certificate will be returned along with the Appointment Verification Certificate, with the order of service regularisation, and both the Certificates should be pasted in the Service Book of the incumbents.

The Presiding Officers are requested to report the date of joining duty of the candidate(s) to this Office in due course. In case he/she does not join duty within the joining time allowed, the fact will also be reported immediately along with the One Time Verification Certificate / Identification Certificate.

By Order

SHERISTADAR

To

The Sub Judge, Nedumangad (with original One Time Verification Certificate)
The Principal Munsiff, Neyyattinkara (with original One Time Verification Certificate)
Persons concerned (Registered with A/D).

Copy to :-
1. The District Officer,
Kerala Public Service Commission, Pattom,
Thiruvananthapuram
2. The Secretary, K.C.J.S.O., District Committee,
Thiruvananthapuram