DISTRICT COURT, THIRUVANANTHAPURAM

No. C3(A) – DCTVM/283/2024 Dated: 06.10.2025

QUOTATION NOTIFICATION

Due Date & Time for receipt of Quotation	17.10.2025 3 pm
Date & Time of opening of quotation	17.10.2025 4 pm
Designation & Address of officer to whom the quotations is to be addressed	The District Judge, Thiruvananthapuram. PIN : 695 035
Superscription on the envelop	**Quotation No. 04/2025 "Refilling, Servicing & Supply of Toner Cartridges"**

Sealed quotations are invited from service providers for the refilling of the toner cartridges / supply of new toner cartridges / replacement of the parts of toner cartridge / re-manufacturing of toner cartridges of laser printers of different models, namely, **Samsung ML 1640, HP 1022, HP 1566, HP 1020, HP MFP 128fn , HP 1108 , Canon MF 246 , Canon LBPb230dn, Ricoh SP210, Canon MF 3010, Hp Laserjet pro M 202dw, HP Laser jet MFP M233sdw, HP Laser jet M208dw, HP MFP 329dw, HP Laserjet Pro MFP4104fdw** and supply of new toner cartridge for **HP Laserjet MFPM42625dn Photocopier & HP Laserjet MFP 438dn Photocopier** installed in various courts in Thiruvananthapuram District for one year or otherwise directs by the Hon'ble High Court. The quotation shall be quoted in the following format:

Sl No.	Model	Orginal Cartridge	Yield	Compatible cartridge	Yield	Drum	Doctor Blade	Wiper Blade	Depth Roller	PCR	MRS	Chip	Refilling	Yield
1.	Samsung ML 1640													
2.	HP 1022								NA					
3.	HP 1566								NA					
4.	HP 1020								NA					
5.	HP MFP 128fn								NA					
6.	HP 1108								NA					
7.	Canon MF246								NA					
8.	Canon LBPb230dn								NA					
9.	Ricoh SP 210													
10.	Canon MF3010								NA					
11.	HP Pro M 202dw								NA					
12.	HP MFP M233sdw								NA					
13.	HP M208dw								NA					
14.	HP MFP 329dw								NA					
15.	HP MFP 4104fdw								NA					
16.	HP MFP M42625dn					NA	NA	NA	NA	NA	NA	NA	NA	NA
17.	HP MFP 438dn					NA	NA	NA	NA	NA	NA	NA	NA	NA

NA- Not Applicable

- If rate & yield for any of the above in the table is not quoted (Except the cells marked as NA), the reason for the same shall be mentioned in the quotation. If the reason is not satisfactory or the reason is not mentioned in the quotation, the quotation will be rejected.

The acceptance of quotation will be subject to the following conditions.

1. The District Judge, Thiruvananthapuram has the right of accepting or rejecting any or all the quotations without specifying any reason(s) thereof. The District Judge is under no obligation to accept the lowest quotation.

2. There is no obligation on the part of the District Judge, Thiruvananthapuram to inform the unsuccessful tenderer of the outcome of the tender process and reasons of rejection of the tender.

3. The quotations which does not quoted the rates of all the models for which the quotation is invited will be rejected.

4. The Splitting of Contract to two or more firms is not allowed, under any circumstances.

5. The successful tenderer must execute the work immediately, up to a maximum down time of 24 hours, after acceptance of order.

6. The District Judge retains the authority to refill the toner cartridges and replace the spares of the cartridges in the case of delay in the supply of the items within the period of 48 hours from intimation and recover the value of excess payment made for such purchase from the bill amount payable by the District Judge to the successful tenderer.

7. A penalty of Rs.50/- (Rupees fifty only) per day will be deducted from the payment due if the issue has not been rectified within a downtime of 48 hours from the date of registration of complaint.

8. Withdrawal from the quotation after its acceptance or failure to execute the work within a specified time will entail cancellation of the order.

9. Representation for enhancement of rates, once accepted, will not be considered.

10. The rates quoted should be inclusive of all taxes, duties, cesses etc.

11. Payments will be made only after the repairs/refills and installation are actually verified and also on allotment of funds, after deducting the TDS applicable.

The bills, in triplicate, shall be submitted in favour of the District Judge, Thiruvananthapuram.

12. Under no circumstances, shall the successful firm sublet the contract. If it is found that the contractor has violated the conditions, the contract will be terminated without any notice by the District Judge, Thiruvananthapuram.

13. The contract can be terminated by the District Judge, Thiruvananthapuram at any time without assigning any reason if the work of the contractor is found unsatisfactory. In this respect, the decision of the District Judge, Thiruvananthapuram, will be final and binding on the contractor.

14. Special conditions if any printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

(Approved for publication)

Sd/-

DISTRICT JUDGE
(By Order)

Signed by
Bindu P K
SHERISTADAR
Date: 06-10-2025 14:21:54