

## DISTRICT COURT, THIRUVANANTHAPURAM

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Phone : 0471-2462167

### PROCEEDINGS

Dated : 30.01.2025

Judicial Department (Civil) - Thiruvananthapuram District -  
Establishment - Appointment of Lower Division Typist - Orders issued

- Read: 1. Advice No. DTC2/1/2023-KPSC-DOTVM dated 30.12.2024 of  
the Kerala Public Service Commission,  
Thiruvananthapuram
2. Rule 3(c) 9(a) and 10(b) of Kerala State and Subordinate  
Service Rules 1958.

### ORDER No. C1 - 7/2025

The following candidate advised by the Kerala Public Service  
Commission, District Office, Pattom, Thiruvananthapuram is  
temporarily appointed as Lower Division Typist in the Civil Judicial  
District of Thiruvananthapuram in the scale of ₹26500-60700 (Revised)  
and posted, as such as detailed below:

Sl. No	Name and Address	Court to which appointed
1.	DEVIKA B NAIR DEVIKA BHAVAN PLAMOODU THIRUVANANTHAPURAM POTHENCODE P O 695584	MOTOR ACCIDENTS CLAIMS TRIBUNAL ATTINGAL

The candidate is directed to report for duty before the  
Presiding Officer of the Court / Tribunal concerned within 15 days  
from the date of receipt of this order failing which, the appointment  
will stand cancelled without further notice. The candidate will be on  
probation for a period of two years within a continuous period of three  
years of service. The candidate shall produce relevant documents in  
original to prove his/her date of birth, qualification, community etc. at  
the time of joining duty. The candidate shall also produce Medical



Certificate required under Rule 13 of Part I K.S.R. obtained from a Medical Officer not below the Rank of a Civil Surgeon Grade - II in Government Service and two conduct certificates (in Form II) obtained from competent Officers. If the candidate come under Non Creamy layer, he/ she shall produce a Non Creamy Layer Certificate obtained from the competent authority within last one year.

The candidate is directed to inform this office the fact that whether he/she intends to join duty within the stipulated time or not immediately on receipt of this order.

The candidate is informed that in the event of discharge from service for want of vacancies he/she may either re-register his/her name in the Office of the Kerala Public Service Commission, District Office, Thiruvananthapuram, from where he/she is advised and got himself/herself re-appointed on further advice by the Commission or he/she may wait for his/her turn for re-appointment to the post in this department vide Government Circular No. 3737/Rule-1/90/P&ARD dated 29.03.1990 and G.O.(P)No.7/91 dated 15.02.1991. Correction of date of birth of the incumbent, if any, shall be governed as per GO(P) 45/91 P& ARD dated 30.12.1991.

The Presiding Officer of the Court, concerned, is directed to satisfy himself/herself the identity of the candidate before he/she is admitted to duty. The photograph and signature of the candidate should be verified at the time of joining duty and the fact will be recorded on the identity certificate itself.

The date of Birth, Educational Qualification, Community etc of the candidate should be verified before he/she is admitted to duty. After the candidate is allowed to join duty, the identification certificate verified and found acceptable shall be kept pasted in their Service Book. The Oath of allegiance to the Constitution of India must be administered.

The particulars of the candidate as shown in the advice list are



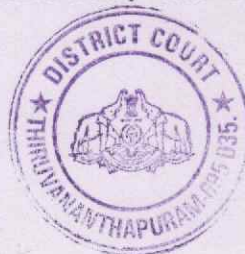
given below.

Sl. No	Name	Name of father/guardian	Date of birth & PCN	Qualification & Experience	Turn
1.	Devika B Nair (EWS)	Babu A	28.03.1998 230001130	1. SSLC (General) 2. KGTE Type Writing English and Computer Word Processing (L) 3. KGTE Type Writing Malayalam and Computer Word Processing (L) (L)	OC

The Presiding Officer is requested to verify the photograph and signature of the candidate with the One Time Verification Certificate / Identification Certificate before he/she is allowed to join duty.



The Presiding Officer is requested to forward attested copies of the relevant pages of the Service Book of the incumbents to this office as ordered in G. O. (P) No. 20/2011/P & ARD dated 30.06.2011 along with the Original One Time Verification Certificate after recording necessary entries on the 2<sup>nd</sup> page. After making necessary entries at the time of Appointment Verification in the District Office, Kerala Public Service Commission, the original One Time Verification Certificate will be returned along with the Appointment Verification Certificate, with the order of service regularisation, and both the Certificates should be pasted in the Service Book of the incumbents.

The Presiding Officer is requested to report the date of joining duty of the candidate to this Office in due course. In case he/she does not join duty within the joining time allowed, the fact will also be



reported immediately along with the One Time Verification Certificate /

Identification Certificate.

No	Name	Year of Birth & PCN	Qualification & Experience	Form
	<b>By Order</b>  <b>SHERISTADAR</b>			
<b>To</b> The Motor Accidents Claims Tribunal, Attingal (with original One Time Verification Certificate) Person concerned (Registered with A/D).				
<b>Copy to :-</b>				
1. The District Officer, Kerala Public Service Commission, Pattom, Thiruvananthapuram				
2. The Secretary, K.C.J.S.O., District Committee, Thiruvananthapuram				

The Presiding Officer is requested to verify the photograph and signature of the candidate with the One Time Verification Certificate / Identification Certificate before he/she is allowed to join duty. The Presiding Officer is requested to forward attested copies of the relevant pages of the Service Book of the incumbents to this office as ordered in G. O. (P) No. 202/011P & ARD dated 30.08.2011 along with the Original One Time Verification Certificate after recording necessary entries on the 2<sup>nd</sup> page. After making necessary entries at the time of Appointment Verification in the District Office, Kerala Public Service Commission, the original One Time Verification Certificate will be returned along with the Appointment Verification Certificate with the order of service regularization, and both the Certificate should be pasted in the Service Book of the incumbents. The Presiding Officer is requested to report the date of joining duty of the candidate to this Office in due course. In case he/she does not join duty within the joining time allowed, the case will also be

