

OFFICE OF THE DISTRICT & SESSIONS JUDGE, SOLAN, DISTRICT SOLAN,
HIMACHAL PRADESH.

D&SJ/SLN/Trans/Typist
Dated Solan the 22nd September, 2026

ADVERTISEMENT NOTICE

Application for filling up of 6 post of “**Licenced Typist-cum-Computer Operator**” who will work in court complex at District Headquarter, Solan are invited from the desirous candidates possessing minimum qualification of at least Matriculation or equivalent from the recognized Universities or Board of School Education and has attained the age of 18 years.

A person desirous to be registered as “**Licenced Typist-cum-Computer Operator**” shall apply in the enclosed prescribed format as “**Annexure-A**” only.

The application shall be accompanied by the following documents.

- 1) Two latest passport size photographs duly attested.
- 2) Certificate of university or Board regarding academic qualifications
- 3) Date of Birth Certificate and Aadhaar Card
- 4) Latest Character Certificate to be issued by Tehsildar or equivalent Authority
- 5) Certificate of Bonafide Himachali
- 6) Mobile Number and email address of the candidate

The applications of the desirous candidates should be reach in this office on or before 17.10.2026 positively. The applications which may be found incomplete or received after the above date shall not be entertained.

Encls: **Prescribed Format**
Annexure-A

Sch
(Sharad Kumar Lagwal)
District & Sessions Judge,
Solan, District Solan, HP

Endst No. D&SJ/SLN/Trans/F-127- 9959 **dated-** 23.09.2026
Copy forwarded to:-

- 1) The District Collector, Solan with the request to place the copy of this Advertisement on their notice board for information of General Public.
- 2) All the Judicial Officer of this Civil & Sessions Division, Solan with the request that one copy of this notice be displayed on the notice board of their respective courts for information the General Public.
- 3) The President Bar Association, Solan, Kandaghat, Arki, Kasauli and Nalagarh for information and necessary action.
- ✓ 4) The System Officer of this office with the direction to upload this Advertisement notice of official website for information to the General Public.
- 5) Notice Board of the Municipal Corporation, Solan
- 6) Notice board of this office

Encls: **Prescribed Format**
Annexure-A

Er
District & Sessions Judge,
Solan, District Solan, HP

ANNEXURE 'A'

FORM OF APPLICATION

Paste Photo

1. Name :
2. Date of Birth :
3. Father's Name :
4. Nationality :
5. Permanent Address :
6. Address for correspondence :
- [6-A. Paste photograph of the applicant
alongwith details of Aadhaar
card/Ration Card/Passport and
photocopy thereof]²
7. Educational qualifications (attach a :
certified copy of Matric/Hr. Secondary
certificates and Diploma from a
recognized I.T.I., if any)
8. Experience (attach experience :
certificate from the Institution where
the applicant had been working last or
from the Advocate with whom he has
worked)
9. Whether has ever been declared tout :
10. Whether is an un-discharged insolvent :
11. Whether has been convicted for an
offence involving moral turpitude, if so, :

² Substituted vide Himachal Pradesh Subordinate Courts Typists (Grant of Licence, Registration and Control) (1st Amendment-2013) Rules, 2001 dated 14.11.13

when? Give particulars of the case.

12. Whether has been dismissed from any public or private employment :
13. Whether is an ex-petition writer whose license has been has been suspended/cancelled/ revoked under : Rules 20 and 35 of the "High Court of Himachal Pradesh Petition Writers (Grant of License and Conduct) Rules, 1989."
14. Whether is an ex-typist whose license has been terminated/cancelled under these rules; if so, give particulars. :
15. Whether is holding a public/private office or engages himself in any other employment, trade, business or : profession.

Dated _____

Signature of the applicant

Certified that the contents of the above application are true to my knowledge.
No part of the statement made therein is false. Character certificate is enclosed.

Applicant