No D&SJ/SLN/CM/Computer/2025:
Dated Solan 23.05.2025

Last date of tender: 20.06.2025

Notice inviting limited Tender for Annual Maintenance Contract (AMC) of Computer Hardware installed in the Civil and Sessions Division, Solan.

Limited tender under Rule 116 of the H.P.F.R, 2009 is invited for Annual Maintenance Contract (AMC) of Computer Hardware installed in Civil and Sessions Division, Solan for a period of one year. The tender(s)/ quotation(s) for Annual Maintenance Contract (AMC) of Computer hardware should reach in the office of the undersigned on or before 20.06.2025 at 03:00 P.M. Detailed tender document can be downloaded from the District Court Website of Civil and Sessions Division, Solan. The link to download the detailed tender document is https://solan.dcourts.gov.in/#tenders

IMPORTANT DATES FOR TENDERER

Availability of Tender/ quotation	From 24.05.2025 to 20.06.2025
Price of tender document.	Nil
Earnest Money Deposit (EMD)	5% of total bid cost
Pre-Bid Conference	19.06.2025 at 2:30 PM at Conference Hall of District Court, Solan, HP
Last date for submission of bids	20.06.2025 at 3:00 PM
Opening of Technical bids	20.06.2025 at 4:00 PM
Opening of commercial bids	20.06.2025 at 4:15 PM

Yours Faithfully,

Encls: Bid document

(Dr. Arvind Malhotra)
District and Sessions Judge
Solan, District Solan, H.P.
U.I.D. No.HP 01015

Endst. No: D&SJ/SLN/CM/Computer/2025: 4854
Copy forwarded to: -

1. The Central Project Co-ordinator, Hon'ble High Court of Himachal Pradesh, Shimla with the request to upload this notice along with tender document on the official website of Hon'ble High Court of Himachal Pradesh, for wide publicity. (through email only)
2. Ld. Additional District and Sessions Judge, Solan-I (Chairperson of evaluation committee) with request to evaluate bid documents on

20.06.2025 at 4:00 PM and submit the report along with necessary certificate in favour of this office after completing all the codal formalities.

3. The Technical Manpower of this office with the direction to upload the tender on official website of this office and send tender document local vendors including bidders who have previously participated in AMC tenders for Computer Hardware i.e. M/s Bir Brother, M/s Vertex Computers, M/s Universal Computers, M/s Kashish Technology, M/s SL Electronics, M/s Computer Care & Solution M/s Alok Computers and M/s Bits & Bites through email.
4. The Civil Nazir of this office for information and necessary action.
5. The Daftri of this office to place the copy of this notice on the notice board of the Judicial Courts Complex, Solan.

District and Sessions Judge
Solan, District Solan, H.P.
U.I.D. No.HP01015

23/05/2025

LIMITED TENDER FOR INVITATION OF QUOTATIONS for AMC OF COMPUTER HARDWARE

For

Civil and Sessions Division, Solan

(Himachal Pradesh)

The District and Sessions Judge, Solan Pin-173212
Tel: 01792-220541 Fax: 01792-223513
Email: ecourts-hpso01@indiancourts.nic.in
cdlsa.solan@gmail.com
Website: https://solan.dcourts.gov.in/

SECTIONS	CONTENTS Background	PAGE No.
SECTION-I	**Instructions to Bidders**	
1.	OVERVIEW	3
2.	IMPORTANT DATES FOR BIDDER	4
3.	CONDITION FOR BIDDER	4
4.	LIST OF HARDWARE	4
5.	LOGISTIC	6
6.	QUALITY ASSURANCE	6
7.	ROLES AND RESPONSIBILITY	6
8.	TERM	6
9.	BIDDING PROCESS	7
10.	EARNEST MONEY	7
11.	INSTRUCTIONS TO BIDDER	7
12.	PRE-BID CONFERENCE AND CLARIFICATION OF THIS DOCUMENT	8
13.	COST OF TENDER	8
14.	BID/ TENDER	8
15.	BID CURRENCIES	8
16.	PERFORMA AND SCHEDULES	8
17.	AWARD OF CONTRACT	8
18.	Service LEVEL AGREEMENT (SLA)	9
19.	PERFORMANCE BANK GUARANTEE	9
20.	REJECTION OF OFFER	9
21.	TERMINATION OF CONTRACT	9
22.	FORCE MAJEURE	10
23.	ACCEPTANCE OF OFFER	11
24.	PENALITY	11
25.	CORRUPT OR FRAUDULENT PRACTICES	11
26	SIMILAR WORK EXPERIENCE	11
SECTION-II	**Commercial bid & other Form**	12
Form-A	Commercial bid format	13
Form-B	Description of AMC agency	14
Form-C	Acceptance of Terms & Conditions	15
Form-D	Declaration regarding clean track record	16
Form-E	Form for Performance Bank Guarantee (PBG)	17
Form- F	Annual Turnover Certificate	22
Form-G	Similar work Experience	22

SECTION-I

TENDER FOR INVITATION OF QUOTATIONS

Civil and Sessions Division, Solan

INVITATION FOR COMMERCIAL OFFER

1. OVERVIEW

The District and Sessions Judge, Solan, Himachal Pradesh, invites bids through limited tender system from eligible and reputed organizations for Annual Maintenance Contract (AMC) of Computer hardware (details of hardware is given at Form-A) for different locations of Session Division Solan, including District and Taluka level, under Rule 116 of the Himachal Predesh Finance Rule 2009.

For wide publicity, the tender is available on the website of Hon'ble High Court of Himachal Pradesh, as well on the official website of District Court, Solan. Any interested firm can participate in the tender process who is eligible for qualifying the technical bid.

The quotation(s) may be submitted in sealed cover subject to the following conditions:-

I. The aforesaid Quotation(s) should reach in the Office of District & Sessions Judge, Solan on or before **20/06/2025** at **3:00 PM**, during the office hours with clear terms and conditions, mentioning the rates for the A.M.C. in specified format attach at Form-A.

II. The interested tenderer(s) will be required to furnish earnest money i.e. 5% of total bidding cost of AMC in the form of a bank guarantee or bank draft of the nationalized or recognized banking institution in the favour of District & Sessions Judge, Solan, payable/drawn at Solan. Any quotation received without earnest money shall be liable to be rejected straightway. However, the earnest money received from the unsuccessful tenderers shall be released to them without interest within a reasonable period.

III. The sealed bid/quotation should be addressed to "**District & Sessions Judge, Solan – 173212**" clearly depicting on the top of the envelope "**quotation for the AMC of Computer Hardware**" Any quotation received after due date shall not be entertained and as such, the same shall be liable to be rejected straightway. The terms and conditions for making the payment shall be regulated as per mandate of Rule 108 of the H.P.F.R, 2009.

The Hon'ble High Court of Himachal Pradesh as as well as the District & Sessions Judge, Solan, reserve all rights to select and reject any or all The quotations received without assigning any reason whatsoever.

2. IMPORTANT DATES FOR BIDDER

Avalibility of Tender Document	**24.05.2025 to 20.06.2025**
Price of tender document.	**Nil**
Earnest Money Deposit (EMD)	**5% of total bid cost**
Pre-Bid Conference	**19.06.2025 at 2:30 PM at Conference Hall, District Court, Solan, HP**
Last date for submission of bids	**20.06.2025 at 3:00 PM**
Opening of Technical bids	**20.06.2025 at 4:00 PM (Presence of bidder/ representative is mandatory)**
Opening of commercial bids	**20.06.2025 at 4:15 PM (Presence of bidder/ representative is mandatory)**
Down load web site	https://solan.dcourts.gov.in/#tenders

3. CONDITION FOR BIDDER

The bidder should have an annual turnover of more than Rs. 10,00,000/- The bidder should be an authorized Service Provider with sufficient back-up of Spare parts.

4. LIST OF HARDWARE

Mention below is the consolidate list of Hardware installed at the District and Sessions Division Solan, alongwith Taluka Court at various location of Solan division (Seven courts at four different location i.e. Kasauli, Nalagarh, Arki,Kandaghat) which have to cover under AMC

Detail is given as below:

Sr. No	Description of Computer Hardware	Quantity at Court Complex					
		Solan	Arki	Kandaghat	Kasauli	Nalagarh	Total Unit
1.	Server HP PROLINT DL 185 G5, Hard Disk 320 GB, RAM 6GB	2	0	0	1	2	5
2.	Scanner HP Scan jet8270	1	1	1	1	2	6
3.	ATEN KVM switch CS 1708A 4 Port ATEBN	1	0	0	1	1	3
4.	Digi link 8 Port Switch	2	1	1	0	0	4
5.	Digi link 24 Port Switch	2	0	0	2	2	6
6.	Router Cisco 2800 series	1	0	0	0	0	1
7.	Emerson UPS capacity 2 KVA	1	1	1	1	1	5
8.	Projector HITACHI Sr. No HOJH05545	1	0	0	0	0	1
9.	USB Hard Disk	1	1	1	1	1	5
10.	Kiosk Machine (4GB RAM,LG display 22")	1	1	1	1	1	5
11.	UPS 600VA	5	1	1	2	3	12
12.	LAN Points	46	17	17	23	29	132
13.	Switch 24 Port	4	2	2	3	2	13
14.	ACER Veriton PC	24	4	4	8	12	52
15.	Emerson VA 600 UPS	24	4	4	8	12	52
16	Brother Printer- HL-L2361DN	18	2	2	4	8	34
17.	MFC – L2701DW	1	0	0	0	0	1
18.	Network HDD- WD 2TB	1	1	1	1	1	5
19.	Laptop HP Pavilion dv6	1	0	0	0	0	1
20.	Display Board (Samsung 32")	7	1	1	2	2	13
21.	LED monitor (Samsung 18.5")	7	1	1	2	2	13
22.	Polycom Hardware VC Set up (MIC, Camera, LG LED 47", UPS 1 KVA and Document Visualizer Globus GVP-510)	1	0	0	0	0	1

5. LOGISTIC

All Computer hardware mentioned in Form-A needed to attend by Successful bidder. No arrangement of travel and stay will be made by the department.

6. QUALITY ASSURANCE

Agency will ensure quality standards of product. However, if required, the District & Sessions Judge, Solan, can assign task to Independent IT Professional, Quality Assurance agency at the cost of tenderer/bidder.

7. ROLES AND RESPONSIBILITY

- Technical support services/ maintenance of all items and associated hardware (Prescribed in Form- A) for period of one year.
- Have to visit all location of the Sessions Division, including District Head quarter and Solan and Talukas (Seven courts at four different locations i.e. Kasauli, Nalagarh, Arki, Kandaghat) and repair/ replace faulty items/hardware without extra cost.
- Maintain the user log of all complaint lodged by District Court, Solan.
- Provide one onsite Services Engineer at District Head Quarter to resolve complaints/ call of district as well as Talukas.
- The agency/Party has to carry out the scheduled preventive maintenance atleast once in three months for which it shall depute the competent service engineers to inspect the computer's hardware/equipment covered under the project.
- All spare parts, which include service and spares along with fuser unit of Brother Printer, will be covered under the preview of AMC and will be attended by the service engineers, except replacement of batteries.

8. TERM

- Contract shall remain effective for period of one year.

- The system maintenance charges shall exclude the cost of Printer cartridge.
- The AMC provides to attend the call for onsite installation of any other operating system and printers.

9. BIDDING PROCESS

The bidding process would be by Technical and Commercial bid offer, subject to further bargain at the time of opening of the bids.

10. EARNEST MONEY

The earnest money is 5% of total amount of the bid cost. The cost is to be paid through bank draft/bankers pay order favoring of the District & Sessions Judge, payable at Solan. Bids/ Tender not accompanied by the earnest money will not be considered and rejected. Earnest money of unsuccessful bidder (s) will be refunded and bid security of successful bidder will retained by department till the completion of contract. (Rule 117, H.P.F.R. 2009)

11. INSTRUCTIONS TO BIDDER

The tenderer will submit the response to the present tender in single envelope inside which contains following items:

(ENVELOPE- I): Technical Bid offer (last 3 years turnover, numbers of delivered/on- going AMC/ IT related projects and self declaration clean track record in Form-D)

(ENVELOPE- II): Commercial Offer– (1original + 3 copies)

(ENVELOPE-III): EMD earnest money (Draft/banker cheque/ bank guarantee/etc

12. PRE-BID CONFERENCE AND CLARIFICATION OF THIS DOCUMENT

The Pre-Bid Conference tentatively scheduled to occur as per key events in Conference Hall, District Court, Solan on **19.06.2025 at 2:30 PM**

13. COST OF TENDER

The Bidder shall bear all costs associated with the preparation and submission of its bid.

14. BID/ TENDER

The bidder shall quote price in clear terms as prescribed in Form- A. All prices shall include delivery of goods and services at Court premises to the satisfaction of Presiding officer/ Court authorized representatives. The aggregated price should be quoted in words also. The Financial Bids should strictly conform to the formats to enable evaluation of bids. It may be noted that the bids having any hidden costs or conditional costs will be liable for rejection. No hidden costs will be payable.

15. BID CURRENCIES

Prices shall be quoted in Indian National Rupees (INR).

16. PERFORMA AND SCHEDULES

Item	Description
Form-A	Commercial bid format
Form-B	Description of AMC agency
Form-C	Acceptance of Terms & Conditions
Form-D	Declaration regarding clean track record
Form-E	Form for Performance Bank Guarantee (PBG)
Form-F	Annual Turnover Certificate
Form-G	Similar Work Experience

17. AWARD OF CONTRACT

The bidder offering minimum cost/price will be preferred. However, if the District & Sessions Judge, Solan, does not find the best offer acceptable, it may

go in for negotiations, which can be done with the bidder.

The letter of intent (LOI) will be issued to successful bidder.

18. SERVICE LEVEL AGREEMENT (SLA)

The successful bidder would be required to enter into a Service Level Agreements with the District & Sessions Judge, Solan, within a week from the date of issuance of Letter of Intent. In case the successful bidder doesn't come to execute within the said stipulated period, EMD will be forfeited and next bidder in turm of minimum value may be considered.

19. PERFORMANCE BANK GUARANTEE

- This Performance Bank Guarantee will be for an amount, equivalent 10% of total bid cost.
- The Performance Bank Guarantee may be discharged / returned by the District & Sessions Judge, Solan, upon being satisfied that there has been due performance of the obligations of the Vendor under the contract. However, no interest shall be payable on the Performance Bank Guarantee.

20. REJECTION OF OFFER

The District & Sessions Judge, Solan, reserves the right to reject any bid or all bids without assigning any reason.

21. TERMINATION OF CONTRACT

The District and Session Judge, Solan without prejudice to any other remedy for breach of Contract by written notice of default sent to the Bidders may terminate the Contract fully or in part

If the selected agency fails to deliver any or all Contracted services as per service standards specified in the Contract or If the selected Bidders / fails to perform any other obligation (s) under the Contract, or If the Bidders / selected Bidders has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

22. FORCE MAJEURE

If, at any time during the continuance of contract/agreement, the performance in whole or in part by either party or any obligation under the agreement is prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, guarantee restrictions issued by any Government or competent authority or acts of God (hereinafter referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within fifteen days from the days of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract / agreement nor shall either party have any claim for damages against the other in respect of such non –performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end or ceased to exist, provided that, if the performance in whole or part of any obligation under the contract agreement is delayed by means of any such eventuality for a period exceeding six months, either party may at his option terminate the contract agreement provided further that in the event of such prevention or delay as aforesaid, then, instead of exercising the option of termination of contract, both parties may consult with each other with a view to agreeing between them the action mutually to be taken in order to minimize the effect of such prevention or delay and continue the operation of this contract agreement

23. ACCEPTANCE OF OFFER

The successful bidder agency shall be required to execute a Service Lavel Agreement for executing the work according to the conditions of contract, accepted rates, specifications, schedule of prices and time schedules etc. The contract will be commenced w.e.f. execution of Agreement.

24. PENALITY

Non adherence to the specified time frame will attract penalty up to Rs. 500/- per day after 24 hours of logging the call by Court concern in Solan.

25. CORRUPT OR FRAUDULENT PRACTICE

- The District & Sessions Judge, Solan, requires that the Bidders under this tender observe the highest standards of ethics during the procurement and execution of such contracts, in pursuance of this policy, the Purchaser defines the terms set forth as follows:
- “Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the procurement process or in contract execution.
- “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or an execution of a contract to the detriment of the District & Sessions Judge, Solan, and includes collusive practices among Tenders (Prior to or after tender submission) designed to establish tender prices at artificial noncompetitive levels and to deprive the Purchaser of the benefits of the free and open competition.
- The District & Sessions Judge, Solan, will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

26. SIMILAR WORK EXPERIENCE

Mention the list of similar work experience at Form- G along with certificate as attachment.

SECTION-II

PROFORMAS AND SCHEDULES

Commercial bid format

(To be filled by bidder)

FORM – A

Sr. No	Description of Computer Hardware	Quantity at Court Complex						Unit cost	Total cost
		Solan	Arki	Kandaghat	Kasauli	Nalagarh	Total Unit		
1.	Server HP PROLINT DL 185 G5, Hard Disk 320 GB, RAM 6GB	2	0	0	1	2	5		
2.	Scanner HP Scan jet8270	1	1	1	1	2	6		
3.	ATEN KVM switchCS1708A 4 Port ATEBN	1	0	0	1	1	3		
4.	Digi link 8 Port Switch	2	1	1	0	0	4		
5.	Digi link 24 Port Switch	2	0	0	2	2	6		
6.	Router Cisco 2800 series	1	0	0	0	0	1		
7.	Emerson UPS capacity 2 KVA	1	1	1	1	1	5		
8.	Projector HITACHI Sr. No HOJH05545	1	0	0	0	0	1		
9.	USB Hard Disk	1	1	1	1	1	5		
10.	Kiosk Machine (4GB RAM,LG display 22")	1	1	1	1	1	5		
11.	UPS 600VA	5	1	1	2	3	12		
12.	LAN Points	46	17	17	23	29	132		
13.	Switch 24 Port	4	2	2	3	2	13		
14.	ACER Veriton PC	24	4	4	8	12	52		
15.	Emerson VA 600 UPS	24	4	4	8	12	52		
16.	Brother Printer- HL-L2361DN	18	2	2	4	8	34		
17.	MFC – L2701DW	1	0	0	0	0	1		
18	Network HDD- WD 2TB	1	1	1	1	1	5		
19.	Laptop HP Pavilion dv6	1	0	0	0	0	1		
20.	Display Board (Samsung 32")	7	1	1	2	2	13		
21.	LED monitor (Samsung 18.5")	7	1	1	2	2	13		
22.	Polycom Hardware VC Set up (MIC, Camera, LG LED 47", UPS 1 KVA and Document Visualizer Globus GVP-510)	1	0	0	0	0	1		
Total Cost									
GST applied on Service (if applicable)									
Grand Total									

Total amount in words:……

Form-B

DESCRIPTION FOR AMC AGENCY

Item	*Response to be filled in by*
1. Name of the Bidder[Full name of the firm/company]	
2. Main / Head / Corporate office[Full address, telephone numbers, fax numbers, and email address]	
3. Name and designation of the CEO/Owner of the company [Name, designation and full address of the Chief Executive Officer of the bidding organization, including contact numbers and email address]	
4. Dealing Office [i.e. the office dealing with this proposal] [Full address, telephone and fax numbers]	
5. Name and designation of the contact person dealing with this project [Name, designation and full address of the contact person of the dealing office, including contact numbers and email address]	

Signature & Seal

FORM - C

DECLARATION REGARDING ACCEPTANCE OF TERMS & CONDITIONS CONTAINED IN THE RFP DOCUMENT

To

The District and Sessions Judge,

Civil and Sessions Division,

Solan.

Sir/ Madam,

"Jai Hind"

I have carefully gone through the Terms & Conditions contained in the RFP Document for 'AMC of hardware (attach at Form-A) for District Court, Solan'.

I declare that all the provisions of this RFP Document are acceptable to my Company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours truly,

Signature_____

Name: _____

Designation: _____

Company: _____

Address: _____

Date _____

Place_____

FORM -D

DECLARATION REGARDING CLEAN TRACK RECORD

To

The District and Sessions Judge,
Civil and Sessions Division,
Solan.

Sir/ Madam,

"Jai Hind"

I have carefully gone through the Terms & Conditions contained in the Tender Document for 'AMC of hardware for District Court, Solan'.

I hereby declare that my company has not been debarred/black-listed by any Government/ Semi Government organizations. I further certify that I have been authorized by the competent authority in my company to make this declaration.

Yours truly,

Signature_____

Name: _____

Designation: _____

Company: _____

Address: _____

Form-E

Form for Performance Bank Guarantee (PBG)

To

The District and Sessions Judge
Civil and Sessions Division
Solan

Dear Sir,

PERFORMANCE BANK GUARANTEE – AMC of hardware for District Court, Solan
M/s. (name of Bidder), …….
We are aware of the fact that as per the terms of the Contract, M/s…… (name of Bidder) is required to furnish an unconditional and irrevocable Bank Guarantee in your favor for an amount INR ……..(In words and figures), being equivalent to 10% of the total of the price as quoted in the commercial bid submitted by the constituent and guarantee the due performance by our constituent as per the Contract and do hereby agree and undertake to pay any and all amount due and payable under this bank guarantee, as security against breach / default of the said Contract by our Constituent.

In consideration of the fact that our constituent is our valued customer and the fact that he has entered into the said Contract with you, we, (name and address of the bank), have agreed to issue this Performance Bank Guarantee.

Therefore, we (name and address of the bank) hereby unconditionally and irrevocably guarantee you as under:

In the event of our constituent committing any breach / default of the said Contract, and which has not been rectified by him, we hereby agree to pay you forthwith on demand such sum/s not exceeding the sum of INR ……... (In words and figures) without any demur.

Notwithstanding anything to the contrary, as contained in the said Contract, we agree that your decision as to whether our constituent has made any such default(s) / breach(s), as aforesaid and the amount or amounts to which your are entitled by reasons thereof, subject to the terms and conditions of the said Contract, will be binding on us and we shall not be entitled to ask you to establish your claim or claims under this Performance Bank Guarantee, but will pay the same forthwith on your demand without any protest or demur.

This Performance Bank Guarantee shall continue and hold good till the completion of the warranty period, subject to the terms and conditions in the said Contract.

We bind ourselves to pay the above said amount at any point of time commencing from the date of the said Contract until the completion of the warranty period for the total solution as per said Contract.

We further agree that the termination of the said Agreement, for reasons solely attributable to our constituent, virtually empowers you to demand for the payment of the above said amount under this guarantee and we would honor the same without demur.

We hereby expressly waive all our rights:

We the Guarantor, as primary obligor and not merely Surety or Guarantor of collection, do hereby irrevocably and unconditionally give our guarantee and undertake to pay any amount you may claim (by one or more claims) up to but

not exceeding the amount mentioned aforesaid during the period from and including the date of issue of this guarantee through the period.

We specifically confirm that no proof of any amount due to your under the Contract is required to be provided to us in connection with any demand by you for payment under this guarantee other than your written demand.

Any notice by way of demand or otherwise hereunder may be sent by special courier, telex, fax, registered post or other electronic media to our address, as aforesaid and if sent by post, it shall be deemed to have been given to us after the expiry of 48 hours when the same has been posted.

If it is necessary to extend this guarantee on account of any reason whatsoever, we undertake to extend the period of this guarantee on the request of our constituent under intimation to you.

This Performance Bank Guarantee shall not be affected by any change in the constitution of our constituent nor shall it be affected by any change in the constitution or by any amalgamation or absorption thereof or therewith or reconstruction or winding up, but will ensure to the benefit of you and be available to and be enforceable by you during the period from and including the date of issue of this guarantee through the period.

Notwithstanding anything contained hereinabove, our liability under this Performance Guarantee is restricted to INR …….. (in words and figures) and shall continue to exist, subject to the terms and conditions contained herein, unless a written claim is lodged on us on or before the aforesaid date of expiry of this guarantee.

We hereby confirm that we have the power/s to issue this Guarantee in your favour under the Memorandum and Articles of Association/ Constitution of our bank and the undersigned is / are the recipient of authority by express delegation

of power/s and has/ have full power/s to execute this guarantee under the Power of Attorney issued by the bank in your favour.

We further agree that the exercise of any of your rights against our constituent to carry out the contractual obligations as per the said Contract would not release our liability under this guarantee and that your right against us shall remain in full force and effect, notwithstanding any arrangement that may be entered into between you and our constituent, during the entire currency of this guarantee.

Notwithstanding anything contained herein:

Our liability under this Performance Bank Guarantee shall not exceed INR …….. (in words and figure);

This Performance Bank Guarantee shall be valid only up to the completion of warranty period for the Total Solution;

Any payment made hereunder shall be free and clear of and without deduction for or an account of taxes, levies, imports, charges, duties, fees, deductions or withholding of any nature imposts.

This Performance Bank Guarantee must be returned to the bank upon its expiry. If the bank does not receive the Performance Bank Guarantee within the above-mentioned period, subject to the terms and conditions contained herein, it shall be deemed to be automatically cancelled.

This guarantee shall be governed by and construed in accordance with the Indian Laws and we hereby submit to the exclusive jurisdiction of courts of Justice in India for the purpose of any suit or action or other proceedings arising out of this guarantee or the subject matter hereof brought by you may not be enforced in or by such count.

Dated …… this ……. Day 2025

Yours faithfully,

For and on behalf of the ..... Bank,

(Signature)
Designation
(Address of the Bank)
Note:

This guarantee will attract stamp duty as a security bond.
A duly certified copy of the requisite authority conferred on the official/s to execute the guarantee on behalf of the bank should be annexed to this guarantee for verification and retention thereof as documentary evidence in the matter.

Form-F

Annual Turnover Certificate

To Whom It May Concern

This is to certify that the annual turnover of **[Name of the Company/Firm]**,

having its registered office at **[Full Address]**, for the financial years is as follows:

Sr. No.	Financial Year	Annual Turnover	Remarks (If any)
1.	2024-2025 (mandatory)		
2.	2023-2024 (optional)		
3.	2022-2023 (optional)		

We further certify that the above information is true and correct to the best of our

Knowledge and belief.

Date: _____
Place: _____

Signature: _____

Seal & Stamp

Form-G

Similar work experience

Mention the list of similar work experience along with certificate.