

OFFICE OF THE DISTRICT & SESSIONS JUDGE, GURDASPUR

PUBLIC NOTICE

Applications, on the prescribed proforma are invited for filling up of 07 posts of Process Server (number of posts may increase or decrease as per official exigencies) in the Pay scale of Rs. 18000/- (level-1) as per 7th CPC vide Punjab Government letter No. 7/42/2020-5FP1/741-746 dated 17.07.2020 & letter bearing memo No. 19/05/2020-2Judl(1)/81 dated 13.01.2022 duly adopted by Hon'ble High Court of Punjab and Haryana, Chandigarh vide letter No. 939 Spl EII/L.80 (a)6E dated 29.09.2022, subject to any further revision and as per latest instructions/clarifications received from Government of Punjab and Hon'ble High Court of Punjab and Haryana, Chandigarh. The applications on prescribed proforma duly sealed in the envelope on which it be inscribed "Application for the post of Process Server" shall reach the below mentioned address by 25.01.2024 before 05:00 p.m.

**"Office of the District & Sessions Judge, Gurdaspur,
Judicial Court Complex, Gurdaspur"**


With regard to the details of these posts e.g. educational qualification, age limit, category of posts, date of interview, Proforma of application form etc., as mentioned in the separate Employment notice, are available on the official website <https://districts.ecourts.gov.in/gurdaspur>. The candidate will solely be responsible to appear in the test/interview. No Separate information in this regard will be sent to the candidates.


District & Sessions Judge
Gurdaspur

Endst No. 744-49/E9 Dated 10-01-2024

Copy forwarded to :-

1. All the District and Sessions Judges, in the State of Punjab, with a request to obtain and send applications alongwith service record and ACRs files of retrenched/surplus employees, if any, to this office on or before 25.01.2024 and they may also be directed to attend this office on the dates for interview. Further, it may be requested to get this notice displayed on the notice boards of their respective Sessions Divisions.
2. All the Judicial Officers of this Sessions Division for getting the same displayed on the notice board of their respective Courts, for information of the General public.
3. The Editor "*Ajit*" with the request to publish the above mentioned notice and send the copy of newspaper alongwith bill to this office at the earliest.
4. The District Employment Generation and Training Officer, District Employment Exchange, Gurdaspur and Employment Officer, Employment Exchange, Batala for sending the lists of eligible candidates for the above said posts on or before 25.01.2024.
5. The Nodal Official/System Assistant, of this office to upload the same on the official website of this office.
6. Daftri of this office, with the direction to display this notice on the notice board of this Court/Office.


District & Sessions Judge
Gurdaspur


NOTE:

1. Last date of submission of application is 25.01.2024 upto 5:00 P.M.
2. The incomplete application and those received after 05:00 PM on due date i.e. 25.01.2024 shall be rejected, without assigning any reason. This office will not be responsible for any postal delay or wrong delivery, whatsoever.
3. Before applying the post, the candidate should ensure that he/she fulfills eligibility criteria. This office shall reject the applications not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidate shall be removed from the service.
4. All the candidates must bring their original testimonials with them, at the time of test/interview. No TA/DA will be paid to the candidates appearing for test/interview and no separate information regarding interview/test will be given.
5. Number of Posts, may be increased or decreased due to administrative reasons. In case of cancellation/postpone of test/interview due to administrative reasons, this office shall not be responsible.
6. The post of reserve category will be offered to the candidate of General category, if no suitable candidate from the reserved category is found eligible, as per law, whatever permissible.
7. All applicants must mention contact number and Email ID in the application form.
8. The test/interview will be conducted in this office at 10:00 AM. as per schedule mentioned below :-

Candidates whose name start with alphabet	Date of test/interview
A to E	12.02.2024
F to J	13.02.2024
K to O	14.02.2024
P to T	15.02.2024
U to Z	16.02.2024

No 743/E9

Dated 10-01-2024


(Rajinder Aggarwal)
District & Sessions Judge
Gurdaspur

OFFICE OF THE DISTRICT & SESSIONS JUDGE, GURDASPUR

PUBLIC NOTICE

Applications, on the prescribed proforma given below duly sealed in the envelope on which it be inscribed "Application for the post of Process Server" with complete Bio data alongwith self attested copies of relevant testimonials i.e. proof of qualification, date of birth, category and two passport size photographs out of which one should be pasted on the right upper side of the application, are invited for seven (07) posts of Process Server, upto 05:00 P.M. on 25.01.2024 as per detail given below :-

Sr. No.	Name of the Post	Number of Post	Pay Scale	Minimum Qualification	Age as on 01.01.2024
1.	Process Server	TOTAL = 07 General =4 BC =1 SC(Balmiki/Mazbhi Sikh) =1 ESM(General) =1	Pay scale of Rs. 18000/- (level-1) as per 7 th CPC, vide Punjab Government letter No. 7/42/2020-5FP1/741-746 dated 17.07.2020 & letter bearing memo No. 19/05/2020-2Judl(1)/81 dated 13.01.2022 duly adopted by Hon'ble High Court of Punjab and Haryana, Chandigarh vide letter No. 939 Spl EII/L.80 (a)6E dated 29.09.2022, subject to any further revision and as per instructions/clarifications received from Government of Punjab and Hon'ble High Court of Punjab and Haryana, Chandigarh.	Should be Matriculate with knowledge of Punjabi language.	18 to 35 years for General Category and relaxation to reserved categories will be given as per rules/instructions of Hon'ble High Court as well as Punjab Government.

PROFORMA

APPLICATION FOR THE POST OF PROCESS SERVER

1. Name (In Block Letters): _____
2. Father's/Husband's Name : _____
3. Permanent Address: _____
4. Address of Correspondence: _____
5. Date of Birth: _____
6. Qualification: _____
7. Nationality: _____
8. Experience, if any: _____
9. Category: _____
10. List of documents attached: _____
11. Special aptitude, if any: _____
12. E-mail: _____
13. Telephone No. : _____

Photograph

Declaration by Candidate

I hereby declare that the information given above has been filled by me and is correct to the best of my Knowledge.

(Signature of candidate)