

**RATE OF FEE FOR COPIES (APPLIED IN COPYING AGENCY) WHETHER IN
ENGLISH OR VERNACULAR**

Vol. IV Chapter 17 of High Court Rules and Orders

Sr. No	Nature of Document	Rate
1	(a) Copies of Judgments, decree & Orders and all other papers connected thereto, in Civil Cases. (b)Copies of Judgments in Criminal Cases and papers connected thereto.	₹ 2 per age subject to minimum of ₹ 5 For each additional carbon copy ₹ 1 per page
2	Copies of original documents filed in the cases and marked as exhibits.	₹ 2 per age subject to minimum of ₹ 5 For each additional carbon copy ₹ 1 per page
3	Copies of Entries in register.	₹ 1 per entry per copy
4	Copies of documents in Part-B of the file/case.	₹ 2 per age subject to minimum of ₹ 5 For each additional carbon copy ₹ 1 per page
5	Copies of documents of which only certified copies are placed on the record.	₹ 2 per age subject to minimum of ₹ 5 For each additional carbon copy ₹ 1 per page
6	Copies of map. Etc (a) Building Maps (b) Copies of maps/Shajras-Khasra, Pamaish, Khasra Khana shumari Pamaish, Khasra Khana shumari (c) Copies of naqsha (d) Copies of pedigree table	₹. 10 for house up to 4 rooms. ₹ 1 for each additional room per copy ₹ 10 up to Khasras ₹.1 for each ₹. 5 per entry per copy. ₹ 5 up to 5 entries. ₹ 1 for each additional entry per copy
7	Unattested copies of all kinds of documents on record.	₹ 1 per age subject to minimum of ₹ 2 For each additional carbon copy ₹ 1 per page
8	Bahi transliterations	₹ 2 per age subject to minimum of ₹ 5 For each additional carbon copy ₹ 1 per page.

NOTES:

I. The above rates for attested and unattested copies shall also apply to copies supplied in departmental enquirers.

II. For additional charges for copies required by post or by V.P.P and for search fees reference shall be made to Rules 11 and 34.

III. The urgent fee is ₹ 5 extra for each copy, Urgent fee shall be charged only when an urgent

application has been made and priority is consequently given to it over other applications and not when a copy is prepared and delivered on the same day in the ordinary course.

IV. For the purpose of Note (III) above, the extra fee to be charged shall be for beach paper which can properly be regarded as a separate paper, e.g., every deposition of a witness or written statement of a party, or order of the Court is a separate paper. In case of doubt as to whether a paper is separate or not, the decision of the officer-in-charge shall be final.

V. If two or three English type-written copies of a document are asked for, there shall be only one "Urgent fee". If the copies asked for are from four to six, the urgent fee shall be twice as much and so on. In the cases of vernacular script, urgent fee shall be charged for each copy.

VI. All copies of proceedings and other cases decided by a Debt Conciliation Board under the Punjab Relief Indebtedness Act, 1934, shall be charged with fee on the same scale as for the Civil Suits.

**COURT FEE REQUIRED TO BE AFFIXED IN FRESH CASES FILED BEFORE
THE ESTABLISHMENT OF DISTRICT AND SESSIONS JUDGE**

Sr.No	NATURE OF CASE	COURT FEE IN ₹
1.	Regular Civil Appeal	50 (Each Relief)
2.	Civil Misc. Appeal	50
3	Civil Revision	10
4	Rent Appeal	50
5	Civil Suit	50
6	Every other suit where it is not possible to estimate the money value the subject matter in dispute and which is not otherwise provided for by this Act.	50
7	Civil Misc. Application	10
8	Caveat Petition	25
9	MACT Petition	10
10	Execution Application against the order of MACT Award	10
11	Pauper Application	10
12	Petition U/s 34 of Arbitration and Conciliation Act	300
13	Petition U/s 9 of Arbitration and Conciliation Act	150
14	Execution petition against the Award u/s 36 of Arbitration and Conciliation Act	200
15	Hindu Marriage Act U/s 13 and 13-B	50
16	Special Marriage Act	100
17	Plaint or memorandum of appal under the Parsi Marriage and Divorce Act 1936	500
18	Plaint or memorandum of appeal in a suit by a reversioner under the Punjab Customary Law or declaration in respect of an alienation of ancestral land	500
19	Criminal Appeal where accused is on bail	10
20	Criminal Revision	10
21	Bail Application (Anticipatory)	10
22	Criminal Misc. Application	10
23	Process fee in Civil Appeal, Rent Appeal, Civil Misc. Civil Revision, Appeal, Arbitration Case, Hindu Marriage Act, Hindu Marriage Act Case, Criminal Appeal, Criminal Revision, Execution(Arbitration)	50
24	Process fee in Civil Misc. Application, Criminal Misc. Application, Bail application in Private Complaint, Execution Applications other than Arbitration	25
25	Power of Attorney (Wakalatnama)	10
26	Court Fee on Certified copy of Judgment/order/Award	10
27	Court Fee on Certified copy of order passed by Rent Controller	20
28	Court fee on Certified Copy of Decree Sheet	20

LIMITATION PERIOD FOR FILING APPEAL/REVISION ETC.

S.#	NATURE OF CASE	LIMITATION
1	Regular Civil Appeal	30 days
2	Civil Misc. Appeal	30 days
3	Rent Appeal	15 days
4	Civil Revision	30 days
5	Criminal Appeal against Conviction	30 days
6	Criminal Appeal against Acquittal	60 days
7	Criminal Revision	90 days

COURT FEE REQUIRED TO BE AFFIXED IN FRESH CASES FILED BEFORE THE ESTABLISHMENT OF CIVIL JUDGE (SENIOR DIVISION)

S.#	NATURE OF CASE	Court Fee in ₹
1.	Civil Suit (except Recovery Suit)	50 (Each Relief)
2	Every other suit where it is not possible to estimate the money value the subject matter in dispute and which is not otherwise provided for by this Act.	50
2.	Ejectment Petition	50
3	Succession Application	10
4	Guardian and Wards Act Petition	50
5	Hindu Marriage Act Petition U/s 9	50
6	Civil Misc. Application	10
7	Execution Application	10
8	Pauper Application	10
9	Caveat Petition	25
10	Process Fee in Civil Suit, Ejectment Petition, Succession Application, Guardian and Wards Act Petition, Hindu Marriage Act Cases	50
11	Process Fee in Civil Misc Application, Execution Application	25
12	Power of Attorney(Wakalatnama)	10

COURT FEE REQUIRED TO BE AFFIXED IN FRESH CASES FILED BEFORE THE ESTABLISHMENT OF CHIEF JUDICIAL MAGISTRATE

S.#	NATURE OF CASE	Court Fee in
1.	Private Criminal Complaint under IPC	50
2.	Complaint under section 138 of Negotiable Instruments Act 1881	50
3.	Petition U/s 125 Cr.P.C	50
4	Anticipatory Bail application	10

5	Criminal Misc. Application	10
6	Process Fee in Complaint under IPC and Act	50
7	Process fee in Criminal Misc. Application	25
8	Power of Attorney (Wakalatnama)	10

**COURT FEE IS REQUIRED TO BE AFFIXED IN RECOVERY SUIT/APPEAL
(As per amended Court Fee Act 2010)**

Sr.#	The amount or value of the subject matter exceed ₹	But does not exceed ₹	Proper Fee ₹	Maximum Le viable Fee in ₹
1	When the amount or value exceeds	10,000/-	2½% of the amount exceeding ₹ 1	250/-
2	10,000/-	20,000/-	250+3½% of the amount exceeding ₹ 10,000/-	600/-
3	20,000/-	30,000/-	600+4½% of the amount exceeding ₹ 20,000/-	1050/-
4	30,000/-	40,000/-	1050+5½% of the amount exceeding ₹ 30,000/-	1600/-
5	40,000/-	50,000/-	1600+6½% of the amount exceeding ₹ 40,000/-	2250/-
6	50,000/-	60,000/-	2250+7½% of the amount exceeding ₹ 50,000/-	3000/-
7	60,000/-	70,000/-	3000+6½% of the amount exceeding ₹ 60,000/-	3975/-
8	75,000/-	1,00,000/-	3975+5½% of the amount exceeding ₹ 75,000/-	5350/-
9	1,00,000/-	2,00,000/-	5350+3½% of the amount exceeding ₹ 1,00,000/-	8850/-
10	2,00,000/-	3,00,000/-	8850+2¼ of the amount	11,100/-

			exceeding ₹ 2,00,000/-	
11	3,00,000/-	4,00,000/-	11,100+2¼ of the amount exceeding ₹ 3,00,000/-	13,350/-
12	4,00,000/-	Any Amount	13,350+2¼ of the amount exceeding ₹ 4,00,000/-	
