

OFFICE OF DISTRICT & SESSIONS JUDGE, TARN TARAN

TENDER NOTICE

Sealed tenders are invited from the willing out-sourcing organizations/agencies for allotment of contract of work for maintenance of cleanliness/sanitation, horticulture of Judicial Courts, as well as caring of green belt, landscaping, lawns and pots of Judicial Courts Complex, Tarn Taran, Patti and Khadur Sahib as well as one Peon for Family Court of this sessions Division, for the period from 01.04.2026 to 31.03.2027, The number of Sweepers/Malis required for cleanliness/sanitation as well as caring of green belt, landscaping, lawns and pots of new Judicial Courts Complex, Tarn Taran, Patti and Khadur Sahib as well as peon for Family Court of this Sessions Division, is given below:-

Sr. No.	Judicial Courts Complex/ Court	Area of the Judicial Courts Complex	Requirement of number of Sweepers	Requirement of number of Malis	Peon
1.	Headquarter, Tarn Taran	389128.833 Sq. ft. (Covered area of the Complex + Landscaping area, maintenance of greenery and plantation work + Parking Area including 12 Court rooms and allied offices, 8 public washrooms, 15 Officers' Washrooms at three floors having rooftop area.)	20	10	--
2.	Sub-Division, Patti	296478 Sq.ft. (including open area, 4 Court Rooms+3 make shift Court rooms and allied offices/rooms/washrooms/ at ground floor and first floor having rooftop area.	10	5	--
3.	Sub-Division, Khadur Sahib	24090.6 Sq. ft including one Court Room+two make shift Court rooms and allied office/rooms/washrooms.	1	1	--

4.	Family Court, Tarn Taran	NA	--	--	1
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The said Organization/Agency shall ensure proper and effective cleanliness of the Complexes, including the entrance lounges, corridors, rooms, lavatories (including all sanitary fittings viz. urinal, hand wash-basins, glazed tiles, sinks), water coolers, water tanks, etc., cleaning of window panes, doors as well as maintenance and cleanliness of the entire Complexes, on daily basis.

The agency shall also maintain the green belt, landscaping, lawns and pots on daily basis on all the floors of Complexes, inter-alia including watering, weed removal, plants pit preparation/maintenance, pruning, hedge trimming and planting of seasonal plants and flowers as well as timely addition of manure and fertilizer.

The agency shall provide all cleaning articles, tools and machines required for maintenance and cleanliness as well as caring of green belt, landscaping, lawns and pots of Judicial Courts Complex, Tarn Taran, Patti and Khadur Sahib.

Application form as well as complete details/terms and conditions may be downloaded from the official website of this Sessions Division i.e. <https://districts.ecourts.gov.in/tarn-taran> and also can be obtained from the office of undersigned on any working day from 19.03.2026 onwards. The last date of receipt of tenders will be 25.03.2026. The tenders will be opened in the presence of contractors or their authorized representatives on 27.03.2026 at 12:30 pm. This office will not take any responsibility for any postal delay and tenders

received after due date will not be accepted. Any other information can be obtained from Telephone Number 01852-223240.

District & Sessions Judge,
Tarn Taran

Endst. No. 948/EB Dated, Tarn Taran, the 18/03/2026.

Copy forwarded to the following:-

- i. All the District & Sessions Judges in the State of Punjab, with a request to display the notice on the notice boards of their Courts.
2. All the Judicial Officers working in this Sessions Division, for displaying the notice on the notice board of their respective Courts.
3. The Editor of Daily Chardikala, Patiala with a request to publish the above said notice in minimum readable space block in English Script on 19.03.2026 and to send the bill for payment to this office.
4. The System Officer of this Sessions Division to upload this tender notice as well as application form and terms & conditions, on the official website of this Sessions Division.

District & Sessions Judge,
Tarn Taran