

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, TARN TARAN

Office of the Civil Judge Sr. Div.
Tarn Taran
3691
Receipt No. 06/12/23

The following duty roster shall be observed by the Officers of this Sessions Division, Tarn Taran for the month of January, 2024 for the period from 01.01.2024 to 31.01.2024.

Sr. No.	Name of the Officer	Designation	Duty Period
1.	Ms. Shilpa	CJM	01.01.2024 & 02.01.2024
2.	Sh. Bagicha Singh	ACJM	03.01.2024 & 04.01.2024
3.	Ms. Etu Sodhi	JMIC	05.01.2024 to 13.01.2024
4.	Sh. Pankaj Verma	JMIC	14.01.2024 to 22.01.2024
5.	Sh. Tanveer Singh Madhav	JMIC	23.01.2024 to 31.01.2024

Duty Roster at Sub Division- Patti

Sr. No.	Name of the Officer	Designation	Duty Period
1.	Sh. Amandeep	SDJM	01.01.2024 to 10.01.2024
2.	Sh. Gaurav Gupta	JMIC	11.01.2024 to 20.01.2024
3.	Dr. Harsimrandeep Kaur	JMIC	21.01.2024 to 31.01.2024

Important Note:

- The Officer proceeding on leave or otherwise unable to perform duty work, shall make mutual adjustment with his/her colleague at the same station under intimation to this office. In case of leave of Judicial Magistrates at Patti the duty shall be performed by the Duty Officer at Tarn Taran with prior intimation and consent of the Duty Officer with specific intimation and consent of Ld. District and Sessions Judge, Tarn Taran and further intimation to this office.
- In case, all the Judicial Magistrates at Patti happens to be on leave, the duty work shall be looked after by the Duty Magistrate at Tarn Taran.
- In case, the Illaqa/Duty Magistrate happens to on leave or is unable to perform his duty due to medical or unforeseen emergency, his/her duty work shall be looked after by the next duty Magistrate of the same station.
- In case, the Duty Magistrate relinquishes the charge, his duty work shall be looked after by the next Duty Magistrate, until the arrangements are made by learned District and Sessions Judge, Tarn Taran or Hon'ble High Court.
- Ms. Gurpreet Kaur, SDJM, Khadoor Sahib is on medical leave and the Ld. District & Sessions Judge, Tarn Taran vide order bearing endst. No.3270/EE dt. 10.11.2023, has ordered that Ms. Jaspreet Kaur Simak, JMIC, Tarn Taran, shall hold Camp Court at Sub Division, Khadoor Sahib on every Tuesday, Thursday and working Saturday (till her joining), which charge she is already holding. In pursuance of above said order of Ld. District and Sessions Judge, Tarn Taran, duty of the Court of Ms. Gurpreet Kaur, SDJM, Khadoor Sahib on every Tuesday, Thursday and working Saturday (till her joining) will be performed by Ms. Jaspreet Kaur Simak, JMIC, Tarn Taran and on the remaining days i.e. Sunday, Monday, Wednesday, Friday and non working Saturday, the duty of the Court of Ms. Gurpreet Kaur, SDJM, Khadoor Sahib will be performed by Duty Officer, Tarn Taran for the above said period i.e. from 01.01.2024 to 31.01.2024.

Shilpa
Shilpa, PCS
Chief Judicial Magistrate
Tarn Taran

Endst. no. 1210 Dated 5/12/23

Copy forwarded for information and necessary action to:

- The Ld. District and Sessions Judge, Tarn Taran.
- All concerned Judicial Magistrates by Name.
- The District Attorney, Tarn Taran.
- The Presidents, Bar associations, Tarn Taran, Patti and Khadoor Sahib.
- The Senior Superintendent of Police, Tarn Taran.
- The System Manager, In-charge Computer Room, Tarn Taran.
- The Superintendent, Central Jail, Amritsar and Sub-Jail, Patti, Goindwal Sahib.
- The Secretary DLSA, Tarn Taran.

Shilpa
Shilpa, PCS
Chief Judicial Magistrate
Tarn Taran

Reader to note

Civil Judge (Sr. Div.)
Tarn Taran