

No. DSJ/NHN/CopyingAgency/2025/- 5891  
Office of the District & Sessions Judge,  
Sirmour District at Nahan, H.P.  
Dated Nahan the: 20 day of November, 2025

**NOTICE INVITING QUOTATION(S)**

Sealed quotations are hereby invited by the undersigned from the authorized firms/suppliers for entering into One Year Rate Contract for the Annual Maintenance Contract (AMC) of Three Photocopier Machines (Xerox Versalink B-7135/B-7125) of District Courts Complex, Nahan. The validity of the Contract period shall be a period of one year from the date of agreement. The quotation should reach in the Office of Ld. District & Sessions Judge, Nahan on or before 08.12.2025 (Upto 05:00 PM) in a duly sealed cover/envelope super-scribed as "QUOTATIONS FOR AMC of Photocopiers (Xerox Versalink B-7135/B-7125)" and should be addressed to Ld. District & Sessions Judge, Nahan, District Sirmour, H.P.

The quotations received in the desired manner shall be opened on the day of meeting of Local Purchase Committee in the presence of Local Purchase Committee Members in the District Court Complex, Nahan. The committee reserves all the rights to reject any or all the quotations without assigning any reason.

**Terms & Conditions:-**

***Machine Details: The AMC is required for the following three machines:***

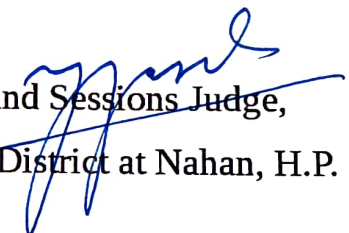
- (a)- Xerox Versalink B-7135 (Sr. No. 3745224651)***
- (b)- Xerox Versalink B-7125 (Sr. No. 3745218848)***
- (c)- Xerox Versalink B-7135 (Sr. No. 3745219852)***

1. The AMC shall be on a comprehensive maintenance service basis (including spares & service maintenance agreement with consumable i.e. all spare parts & service). No extra cost charges for any spare parts etc. will be paid.

2. No advance payment in any case would be made (Payment for the AMC shall be made after completion of the contract period.

3. The contract can be terminated by the office at any time if there are reasons to do so, or if the work of the contractor is found to be unsatisfactory.

4. The firm will prepare a separate logbook for each machine taken under AMC.
5. Special cleaning of the machine from outside and inside with machines safe liquid will be carried out on a quarterly basis.
6. The firm shall pay quarterly visits for the preventive maintenance for the checks and tune ups of the machines.
7. The service engineer would take up any reported fault within 02 days. As far as possible, the repairs would be carried out on the site itself.

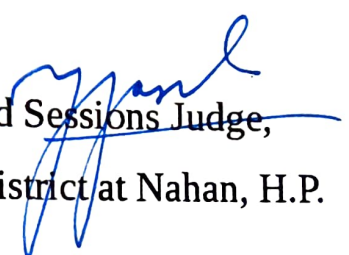
  
District and Sessions Judge,  
Sirmour District at Nahan, H.P.

Endst. No. DSJ/NHN/CopyingAgency/2025/-589, Dated - 20-11-25

Copy to:-

**(1) Technical Team of this office for uploading the Notice on the website of this Office.**

**(2) Notice Board, District Court Complex, Nahan, H.P.**

  
District and Sessions Judge,  
Sirmour District at Nahan, H.P.