

No. DSJ/EC/186-XI/NHN/2023-
Office of the District and Sessions Judge,
Sirmaur District at Nahan, H.P.

Dated Nahan the Day of November, 2023.

ADVERTISEMENT NOTICE

Applications under item 3(b) Part B of Schedule II of "The Himachal Pradesh District Judiciary Staff (Recruitment, Promotion, Control, Conduct, Discipline and Other Conditions of Service) Rules, 2022" are invited from desirous Stenographer Grade-III working on regular basis in this Division, having at least three years of service in the cadre of Stenographer Grade-III, for filling up two posts of Stenographer Grade-I (one clear cut and one anticipated), in the pay scale of Level 11, as per HPCS (RP) Rules, 2022 plus other allowances, subject to qualifying proficiency test as per procedure prescribed in item 3(b) Part B of Schedule II of aforesaid rules (Copy attached). The candidates shall submit their applications to this office through their Presiding Officers on the following format:

Name	:	
Designation	:	
Presently Posted at	:	
Qualification	:	
Date of first appointment	:	

The applications, complete in all respect, should reach this office latest by 17.11.23.

Sd/-
(Hans Raj)

District and Sessions Judge,
Sirmaur District at Nahan, H.P

Encls:02

Endst. No.DSJ/EC/NHN/186-X/2023- 7007 Dated: 06-11-23

Copy for information and necessary action is forwarded to:

1. All the Ld. Judicial Officers of this Division.
2. Guard file.

[Signature]
District and Sessions Judge,
Sirmaur District at Nahan, H.P

Ld. AdJ Nahan

Part-B

Sl. No.	Nomenclature of the Post(s)	Appointing Authority	Qualification, feeder cadre and mode of appointment/promotion
1.	Private Secretary	High Court	By way of promotion by selection of the Executive Assistant working in concerned Civil and Sessions Division having two years of length of service in the feeder cadre, failing which, 4 years continuous regular combined service as Executive Assistant and Stenographer Gr.I, but with minimum 1 year service as Executive Assistant, as prescribed in Part-2 of Schedule-III.
2.	Executive Assistant to District Judge	District and Sessions Judge.	By promotion from amongst the Stenographers Gr.I (Senior Scale Stenographers) of the Division having 2 years service in feeder post.
3.	Stenographer Gr.I (Senior Scale Stenographer)	District and Sessions Judge.	(a) By promotion from amongst the Stenographers Gr.II (Junior Scale Stenographers) working in the Division, failing which; (b) From amongst the Stenographers Gr.-III (Steno-Typists/Steno-Typists-cum-Judgment Writers working in the Division, appointed on regular basis, having at least three years of service as Stenographer Gr.III (Steno-typists/Steno Typist-cum-Judgment Writers), on the basis of merit to be determined by proficiency test in Stenography and Typing, in English, on computers with 100 wpm

			<p>in Stenography to be transcribed in the time which shall be five times of the time taken for dictation and 50 wpm, in typing, from a given English extract. The duration of dictation as well as typing shall be ten minutes each, further failing which;</p> <p>(c) From amongst the Stenographers Gr.II (Jr. Scale Stenographers) working in other Divisions in H.P.subject to the merit to be determined on the basis of proficiency test as referred in clause (b).</p> <p>Provided that only 10% of the mistakes in transcribing the dictated matter and typed matter in typing test under modes (b) and (c) shall be allowed.</p> <p>Provided further that taking into consideration any administrative exigency, the Chief Justice, in his discretion, can grant exemption in the aforesaid speed limit either in typing or in transcription or in both and also in the mistakes as referred to above.</p>
4.	Stenographer Grade-II (Jr. Scale Stenographer).	District and Sessions Judge.	<p>By promotion from amongst the stenographers Grade-III (including Steno Typist/Steno-Typist-cum Judgment Writer) appointed on regular basis of the Division having two years of service in the feeder post.</p>
5.	Stenographer Gr-III (Steno-typist/Steno typist-cum-	District and Sessions Judge.	<p>(a) By regularization of the services of Stenographer Gr. III (Steno-Typists, Steno Typist-cum-Judgment Writer and Judgment</p>