

Civil and Sessions Division, Sirmaur HP - 173001

DSJ/SIR/CAMC/AP/NHN/2022-2484
Nahan the 7th day of June, 2022

From

**The District and Sessions Judge,
Sirmaur District at Nahan, HP
173001**

**Subject: Comprehensive Annual Maintenance Contract (C.A.M.C.)
for maintenance of Brother Printers provided to the Civil
and Sessions Division, Sirmaur, under the e-courts
project Phase-II.**

Competitive short term tender is invited for Comprehensive Annual Maintenance Contract (CAMC) of Brother Printers installed in the Civil and Sessions Division Sirmaur. The aforesaid tender(s) / quotation(s) should reach the Office of the undersigned on or before **01/07/2022** at 4:30 PM during the office hours **with signed terms and conditions** as under [Annexure-A](#) mentioning the rates for the C.A.M.C. Any deviation from the terms and condition / unsigned terms and condition shall be liable to be rejected straightway.

The sealed quotation in the desired format as under [Annexure-B](#), [Annexure-C](#), [Annexure-D](#) should be addressed to "The District and Sessions Judge, Sirmaur District at Nahan, H.P. PIN 173001." clearly depicting on the top of the envelope in **bold letters** that "**The quotations for the CAMC of Brother Printers and last date for receipt of quotations is 01/07/2022**". Any quotation received after the aforesaid period shall not be entertained and as such, the same shall be liable to be rejected straightway. The successful tenderer shall also have to furnish performance security to the extent of five (5) percent of the total consideration amount of the contract at the time of signing agreement.

The terms and conditions for making the payment shall be regulated as per mandate of Rule 108 of the H.P.F.R., 2009.

Terms and Conditions

Annexure-A

- 1.** Service Provider should have sufficient back-up of Spare Parts, having at least one Resident Engineer within 50 KM radius of Nahan and in a position to provide maintenance services within 1 or 2 days of telephonic / email complaint.
- 2.** The CAMC Provider will have to inspect the hardware before inspection due date. However the CAMC Quotation provider is free to send Quotations without inspection report.
- 3.** The Vendors may submit the separate quotations for faulty hardware found under inspection as per **Annexure-C**
- 4.** The Contract will remain in force for specified periods of this Advertisement and can be terminated at any time by giving two months advance notice.
- 5.** The CAMC Service Provider shall also have to attend to calls for on-site installation of any other Operating System and/or Application Software / BIOS / UEFI / Firmwares in the mentioned Hardware subject to this agreement without any extra charges. The CAMC Provider should cover all parts / accessories / Motherboards / RAM / Processor/ any other printer Accessories / switches / Fans / Circuit Boards / Power Supply / Transformers etc under CAMC for **repair / replacement**.
- 6.** If the reason reported by the CAMC provider for any kind of damage to the equipment is found wrong / misleading / false at any stage of the CAMC, the first party should have the right to recover the cost paid as well as 50% of the cost paid as damages.
- 7.** The CAMC Service Provider must have to carry-out a scheduled preventive maintenance at least once in **three months** for which it shall depute a competent person to inspect the brother printer covered under CAMC. It also include the proper dust cleaning, oiling, repairing or replacing gears, paper sliders etc including any other task to run the printer smoothly without noise.
- 8.** At each location, the record shall be maintained in respect of the machine failures including nature of failure, date and time lodging the complaint and duration of total down time, if any. Such record to be maintained will be signed by the CAMC Service Engineer and countersigned by the superintendent of the concerned court.
- 9.** The CAMC Service Provider shall submit a report with regard to periodical preventive maintenance in respect of maintenance of Computer / equipment, covered under CAMC after the expiry of each quarter of the CAMC period.
- 10.** The CAMC Provider will provide a backup printer of good quality in case the repair time exceeds 24 hours.
- 11.** In case of violation of any of the above mentioned conditions by CAMC provider, he shall be liable to refund the entire contract amount plus 50% of the same as damages.

Firm _____ **do hereby agree to all above terms and conditions** **Date** _____ **Place** _____

Stamp of Firm _____ **Signature of Proprietor** _____

EVENTS OF CAMC

S.NO.	Name of Event	Date
1	CAMC Publish Date	7 th June 2022
2	Hardware Inspection	7 th June 2022 to 24 th June 2022
3	Quotations Acceptance Start Date	08 th June 2022
4	Last Date of Quotations Acceptance	1 st July 2022 04:00 PM
5	Query Resolution (Last Date)	30 th June 2022
	Contact for queries	Office Land Lines 01702-224564 Email : dsjsirmaur-hp@nic.in
	1. Technical Queries	Sh. Ravinder Singh Chauhan (Assistant Programmer) O/o Ld. District & Sessions Judge Sirmaur District at Nahan
	2. Financial Queries	Sh. Sabir Ali (Civil Nazir) O/o Ld. District & Sessions Judge Sirmaur District at Nahan

Yours faithfully,

Sd/-
(R.K. Chaudhary)
District and Sessions Judge
Sirmaur District at Nahan.

Endst No. DSJ/SIR/CAMC/AP/NHN/2022- 2484 Dated: 7th June, 2022
Copy for information and necessary action is forwarded to :-

1. *The Central Project Coordinator, Hon'ble High Court of HP Shimal for kind information please. It is requested to share the Tender link of Sirmaur Division website <https://districts.ecourts.gov.in/india/himachal-pradesh/sirmaur/tender> with aforesaid subject for larger publicity (through email only).*
2. *All The Judicial officers of this Division to place this Advertisement information on the notice boards of respective courts for larger publicity. (through email only)*
3. *The Civil Nazir of this office for compliance.*
4. *The Assistant Programmer in this office, with direction to upload it on the official website of this Division for larger publicity.*

Sd/-
District and Sessions Judge
Sirmaur District at Nahan.

**Court Complex wise Inventory List of Brother Printers at Civil & Sessions
Division(s) Sirmaur District, H.P. for CAMC**

1	2	3	4
Sr. No	Name of Civil & Sessions Division(s)	Printers	Quantity
1	DISTRICT COURT COMPLEX, Nahan (DSJ+ADJ+CJM+JMIC)	Brother Duplex Network Printer Model NO : HL-2361 DN	3+3+2+2=10
		Brother Multi functional Device (MFD) with Fax Model No. MFC-L2701DW	1+0+0+0=1
4	Taluka Court Complex, Paonta Sahib. (ADJ+ACJM+JMIC)	Brother Duplex Network Printer Model NO : HL-2361 DN	2+2+2=6
		Brother Multi functional Device (MFD) with Fax Model No. MFC-L2701DW	1+0+0=1
5.	Taluka Court Complex, Rajgarh and Sarahan.	Brother Duplex Network Printer Model NO : HL-2361 DN	2+2=4
		Brother Multi functional Device (MFD) with Fax Model No. MFC-L2701DW	1+1=2

Annexure-B

**Quotations for Brother Printer Hardware at Civil & Sessions Division(s)
Sirmaur District, H.P. FOR CAMC**

Sr. No.	Type of Computer Hardware (Printers)	Quantity	Unit rate	Total Cost
1	2	3	4	5
1	Brother Duplex Network Printer Model NO : HL-2361 DN	20		
2	Brother Multi functional Device (MFD) with Fax Model No. MFC-L2701DW	4		
	Subtotal		=====	₹
	Goods and Service Tax @ _____ %			₹
	Grand Total			₹
G Total amount in words :				

Name of Firm _____

Stamp of Firm _____ Signature of Proprietor _____

Date _____

Annexure-C

Repair of Faulty Brother Printers at Civil & Sessions Division(s) Sirmaur

	Sr. No.	Faulted Hardware Found During Inspection	Quantity	Unit rate For Repair	Total Cost
1	2	3	4	5	6
T o t a l	1	Hardware Configuration : Fault Description :			
	2	Hardware Configuration : Fault Description :			
			Subtotal	=====	₹
			Goods and Service Tax @ _____ %		₹
			Grand Total		₹
	G Total amount in words :				

I / We do hereby agree with all the terms and conditions of this Advertisement.

Name of Firm _____

Stamp of Firm _____ Signature of Proprietor _____

Annexure D

FINAL AMOUNT

**Quotations for CAMC of Brother Printers of
Sirmaur Civil and Sessions Division**

S.NO	Annexure Refernce	Proposed Amount
1	Annexure-B	₹
2	Annexure-C	₹
4	Total CAMC COST	₹
TOTAL CAMC COST IN WORDS :		

I / We do hereby agree with all the terms and conditions of this Advertisement.

Name of Firm _____

Stamp of Firm _____ Signature of Proprietor _____