

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, NUH**

The duty roster to be observed by Judicial Magistrates, Nuh, Ferozpur Jhirka and Punhana for the period from 01.05.2024 to 31.05.2024 shall be as follows:-

**NUH**

Sr. No.	Name of Magistrate	From
1.	Ms. Anjali Jain, Ld. ACJM	13.05.2024 to 14.05.2024
2.	Jogender Singh, CJM	15.05.2024 to 17.05.2024
3	Ms. Priyanka Jain, Ld. JMIC	06.05.2024 to 08.05.2024
4.	Ms. Vandana, Ld. JMIC	18.05.2024 to 21.05.2024
5.	Sh. Mukesh, Ld. JMIC	09.05.2024 to 12.05.2024
6.	Sh. Kartik Sharma, Ld. JMIC	22.05.2024 to 26.05.2024
7.	Sh. Sagar Sharma, Ld. JMIC	27.05.2024 to 31.05.2024
8.	Ms. Ritu Tanwar, Ld. JMIC	01.05.2024 to 05.05.2024

**FEROZEPUR JHIRKA**

Sr. No.	Name of Magistrate	From	To
1.	Sh. Manish Kumar, Ld. SDJM	01.05.2024	10.05.2024
2.	Ms. Shatakshi, Ld. JMIC	11.05.2024	20.05.2024
3.	Sh. Ashish Kumar Mandal	21.05.2024	31.05.2024

**PUNHANA**

Sr. No.	Name of Magistrate	From	To
1.	Ms.Neha Goyal, Ld. ACJ(SD)	01.05.2024	15.05.2024
1.	Sh. Sachin Kumar Singh, Ld. JMIC	16.05.2024	31.05.2024

1. In case any Duty Magistrate proceeds on Station Leave, he/she shall make alternative arrangement himself/herself with some other Magistrate under intimation to the undersigned. In case a Duty Magistrate at the Sub-Division Ferozpur Jhirka and Punhana respectively proceeds on Station leave, he/she can make the alternative arrangement only with the Magistrates posted at Sub-Division Ferozpur Jhirka and Punhana respectively. No Magistrate at the District Headquarter shall consent to perform the duty work at the Sub-Division, except in cases of an emergent situation, that too with prior discussion with the undersigned.

2. In case any officer on duty happens to proceed on a leave due to some emergency, the duty work during court hours shall be attended by the next Duty Magistrate.

3. As conveyed by the Registrar General, Hon'ble Punjab and Haryana High Court, vide Letter No. 42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly attend to all kinds of remand matters, receiving of special reports, production of case property etc. relating to the area of Jurisdiction falling in the Police Station allotted to them, even beyond court hours, on all working days, if they are at the station.
4. All the SHOs are directed to send the special reports in the courts of respective Area Magistrates and to send the special report to the Duty Magistrate, if and only if, the Area Magistrate happens to be on Station Leave, or happens to be not available under intimation to the undersigned.
5. The Duty Magistrate/consenting Magistrate shall also attend to Protocol duties, during the period of duty, under the supervision of undersigned/Ld. ACJM.
6. The duty period shall commence within court hours i.e. 10:00 A.M and shall extended till court hours of the next day i.e. till 10:00 A.M of the next day.
7. The Affidavits of the witnesses (deposing before Sessions Court), shall be attested by the Duty Magistrate.
8. In case CJM/ACJM happened to be busy in connection with an official meeting the duty work shall be performed by duty magistrate.
9. In case any officer on duty gets transferred then the duty work for the said period shall be performed by the next duty magistrate.
10. In case any officer on duty proceed on training then the duty work for the said period shall be performed by the next duty magistrate.
11. In consultation with Ld. District and Sessions Judge, Nuh, it is clarified that on holidays, duty timing will be from 12:00 Noon to 2:30PM, which may be extended by Ld. Duty Magistrate as the case may be.
12. In consultation with Ld. District and Sessions Judge, Nuh, it is also clarified that on holidays and after court hours on any working day, at the camp office of Ld. Duty Magistrate/Ld. Area Magistrate, only urgent duty work which includes production of the accused by way of fresh remand, recording of statements u/s 164 of CrPC and recording dying declaration, and any other urgent work as assessed by Ld. Duty Magistrate/Ld. Area Magistrate, will be entertained.

(Jogender Singh)  
Chief Judicial Magistrate,  
Nuh

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**Office Order-:**

It came to the notice of undersigned that Ms. Shatakshi, Ld. JMIC Ferozepur Jhirka is availing Child Care leave upto 14.06.2024. Therefore, following modification is hereby made in duty roster for the month of May 2024-:

Sr. No.	Name of Magistrate	Duty Period
1	Shri Manish Kumar, Ld. SDJM Ferozepur Jhirka	01.05.2024 to 15.05.2024
2.	Sh. Ashish Kumar Mandal, Ld. JMIC Ferozepur Jhirka	16.05.2024 to 31.05.2024

(Jogender Singh)  
Chief Judicial Magistrate,  
Nuh