

### **OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, NUH**

The duty roster to be observed by Judicial Magistrates, Nuh, Ferozpur Jhirka and Punhana for the period from 01.12.2023 to 22.12.2023 shall be as follows:-

#### **NUH**

Sr. No.	Name of Magistrate	From
1.	Shri Amit Verma, Ld. JMIC	01.12.2023 to 10.12.2023
2.	Undersigned/ CJM	11.12.2023 to 20.12.2023
3	Ms. Anjali Jain, Ld. ACJM	21.12.2023 to 22.12.2023

#### **FEROZEPUR JHIRKA**

Sr. No.	Name of Magistrate	From	To
1.	Sh. Pardeep Kumar, Ld. JMIC	01.12.2023	15.12.2023
2.	Ms. Neetika Bhardwaj, Ld. SDJM	16.12.2023	22.12.2023

#### **PUNHANA**

Sr. No.	Name of Magistrate	From	To
1.	Ms. Neha Goyal, Ld. ACJ(SD)	01.12.2023	22.12.2023

1. In case any Duty Magistrate proceeds on Station Leave, he/she shall make alternative arrangement himself/herself with some other Magistrate under intimation to the undersigned. In case a Duty Magistrate at the Sub-Division Ferozpur Jhirka proceeds on Station leave, he/she can make the alternative arrangement only with the Magistrates posted at Sub-Division Ferozpur Jhirka. No Magistrate at the District Headquarter shall consent to perform the duty work at the Sub-Division, except in cases of an emergent situation, that too with prior discussion with the undersigned.
2. In case any officer on duty happens to proceed on a leave due to some emergency, the duty work during court hours shall be attended by the next Duty Magistrate.
3. As conveyed by the Registrar General, Hon'ble Punjab and Haryana High Court, vide Letter No. 42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly attend to all kinds of remand matters, receiving of special reports, production of case property etc. relating to the area of Jurisdiction falling in the Police Station allotted to them, even beyond court hours, on all working days, if they are at the station.
4. All the SHOs are directed to send the special reports in the courts of respective Area Magistrates and to send the special report to the Duty Magistrate, if and only if, the Area Magistrate happens to be on Station Leave, or happens to be not available under intimation to the undersigned.
5. The Duty Magistrate/consenting Magistrate shall also attend to Protocol duties, during the period of duty, under the supervision of undersigned/Ld. ACJM.
6. The duty period shall commence within court hours i.e. 10:00 A.M and shall extended till court hours of the next day i.e. till 10:00 A.M of the next day.
7. The Affidavits of the witnesses (deposing before Sessions Court), shall be attested by the Duty Magistrate.
8. In case CJM/ACJM happened to be busy in connection with an official meeting the duty work shall be performed by duty magistrate.

9. In case any officer on duty gets transferred then the duty work for the said period shall be performed by the next duty magistrate.

10. In case any officer on duty proceed on training then the duty work for the said period shall be performed by the next duty magistrate.

11. The duty work pertaining to Punhana Sub-Division for first fifteen days of each month after court hours and holidays shall be performed by Ms. Neha Goyal, Ld. SDJM, Punhana and during her station leave period, she have to take the consent of duty magistrate at Headquarter, Nuh. For rest of the days of duty period during her station leave, the duty work shall be performed by Duty Magistrate at Nuh.

(Jogender Singh)  
Chief Judicial Magistrate,  
Nuh

Endst. No. \_\_\_\_\_ Dated \_\_\_\_\_.

Copy forwarded to the following for information and necessary action:

- 1.The learned District & Sessions Judge, Nuh.
- 2.All the Judicial Officers, Nuh & Ferozepur Jhirka and Punhana
- 3.The Deputy Commissioner, Nuh,
- 4.The Superintendent of Police, Nuh,
- 5.The District Attorney, Nuh
- 6.The President, Bar Association, Nuh.
- 7.The President, Bar Association, Ferozepur Jhirka.
8. The President, Bar Association, Punhana.

(Jogender Singh)  
Chief Judicial Magistrate,  
Nuh