कार्यालय जिला विधिक सेवा प्राधिकरण, कबीरधाम जिला – कबीरधाम (छ0ग0)

// विज्ञापन //

क्रमाँक 960 /जि.वि.से.प्रा.(LADCS)/2025 कबीरधाम, दिनाँक 18.08.2025

आवेदन जमा करने की प्रारंभिक तिथि	25.08.2025 प्रातः 11:00 बजे से
आवेदन जमा करने की अंतिम तिथि	24.09.2025 संध्या 05:00 बजे तक

राष्ट्रीय विधिक सेवा प्राधिकरण, नई दिल्ली तथा छ.ग. राज्य विधिक सेवा प्राधिकरण के दिशा–निर्देशों के परिपालन में जिला विधिक सेवा प्राधिकरण कबीरधाम (छ0ग0) के अंतर्गत डिप्टी चीफ लीगल एड डिफेंस कौंसिल के निम्नांकित पदों पर संविदात्मक भर्ती किये जाने हेतु अभ्यर्थियों से निर्धारित प्रारूप में आवेदन पत्र आमंत्रित किये जाते है :–

क्र0	रिक्त पद का विवरण	रिक्त पदों की संख्या
01	डिप्टी चीफ लीगल एड डिफेंस कौंसिल	02

टीप :–क. परीक्षा तिथि में परिवर्तन करने का अधिकार प्रधान जिला न्यायाधीश/अध्यक्ष जिला विधिक सेवा प्राधिकरण कबीरधाम, के पास सुरक्षित रहेगा।

ख. संविदात्मक पद पर नियुक्त लीगल एड डिफेंस कौंसिल की सेवा नियुक्ति दिनांक से 01 वर्ष की अवधि के लिये ही है। नियुक्ति किये गये स्टाफ की उपस्थिति कार्यप्रणाली संतोषप्रद व्यवहारिक एवं व्यवस्थित होने तथा नालसा के निर्देशानुसार कार्यकाल आगे बढ़ाया जा सकता है अथवा संतोषजनक कार्य नहीं पाये जाने पर उनकी नियुक्ति समाप्त की जा सकती है।

ग. छत्तीसगढ शासन द्वारा वर्तमान में संविदा कर्मचारियों के लिये सेवा शर्तो के लिए निर्धारित परिपत्र/नियम/शर्तो के प्रावधानों के अधीन शासित होंगे।

घ. उक्त विज्ञापन सम्पूर्ण कबीरधाम जिला क्षेत्र में कर्तव्य निष्पादन हेतु आमंत्रित किया गया है। किन्तु भविष्य में तालुका विधिक सेवा समिति के द्वारा डिफेंस लीगल एड कौंसिल की मांग किये जाने पर जिला मुख्यालय के लिये नये नियुक्त लीगल एड डिफेंस कौंसिल को तालुका विधिक सेवा समिति भेजा जा सकता है।

02. भर्ती की पात्रता एवं शर्ते :–

(A) Qualification for Deputy Chief Legal Aid Defense Counsel :

- Practice in Criminal law for at least 7 Years,
- Excellent understanding of criminal law.
- Excellent oral and written communication skills,
- (Skill in legal research, Thorought understanding of ethicial duties of defense counsel.
- Ability to work effectively and efficiently with others,

- Must have handled at least 20 criminal trials in sessions courts, may by relaxed in exceptional circumstances by Hob'ble executive Chairman, SLSA)

Note - Qualifications may be reasonably relaxed in case of exceptional candidate or circumstances after the approval of the Executive Chairman , SLSA.

03. Honorarium (Retainership Fee) मानदेय (रिटेनर फीस) :-

For Class- C (Popluation below 2 Lacs) or Remaining places

1. Deputy Chief Legal Aid Defense Councsel* Rs. 40000/- each

4. आवेदन प्रस्तुत करने की प्रक्रिया

(1) विज्ञापन के साथ संलग्न प्रारूप में आवेदन पत्र पूर्णतः साफ सुथरा भरे हुए बंद लिफाफे में जिसके ऊपर आवेदित पद का नाम **मोटे अक्षरों में उल्लेखित हो,** को कार्यालय प्रधान जिला न्यायाधीश/अध्यक्ष, जिला विधिक सेवा प्राधिकरण, एडीआर भवन, जिला न्यायालय परिसर कबीरधाम जिला– कबीरधाम (छ0ग0), पिन– 491995 में **दिनाँक 24.09.2025** की संध्या **05. 00** बजे तक स्वतः उपस्थित होकर कार्यालय में जमा करे अथवा रजिस्टर्ड डाक से जमा करना होगा।

(2) आवेदन पत्र के साथ **जन्मतिथि के संबंध में प्रमाण पत्र, शैक्षणिक योग्यता प्रमाण पत्र, जाति प्रमाण पत्र, स्थायी निवास प्रमाण पत्र** (शासकीय/अर्द्धशासकीय संस्थानों में कार्यरत् शासकीय सेवकों को छोड़कर) की अभिप्रमाणित अथवा स्वप्रमाणित छायाप्रतियां एवं **अभ्यर्थी द्वारा सत्र न्यायालय में 20 आपराधिक प्रकरणों में की गई कार्यवाही के संबंध में दस्तावेज संलग्न करना अनिवार्य होगा।**

(3) कोरियर, ई–मेल, फैक्स के द्वारा प्राप्त आवेदन स्वीकार नहीं किया जायेगा। विज्ञापन प्रकाशन तिथि के पूर्व निर्धारित तिथि एवं समय के उपरांत प्राप्त होने वाले आवेदन पत्रों पर विचार नहीं किया जावेगा।

(4) विज्ञापन का विस्तृत अवलोकन जिला न्यायालय कबीरधाम के वेबसाईड **https://kabirdham.dcourts.gov.in/** में किया जा सकता है तथा विज्ञापन में दिये आवेदन पत्र का प्रारूप का उपयोग डाउनलोड कर किया जा सकता है।

(5) बिना हस्ताक्षर के प्राप्त आवेदन पत्र पर विचार नहीं किया जावेगा।

(6) आवेदक, आवेदन पत्र पर अभिप्रमाणित पासपोर्ट साईज का नवीनतम रंगीन फोटो चस्पा करेगा।

(7) आवेदक, आवेदन पत्र का सम्पूर्ण इन्द्राज नीले बॉल पेन/डॉट पेन से ही करेगा। अन्यथा आवेदन निरस्त किया जावेगा।

(8) डाक द्वारा भेजे गए आवेदन पत्रों के विलम्ब से प्राप्त होने या नहीं प्राप्त नहीं होने की स्थिति में जवाबदारी इस कार्यालय की नहीं होगी और इस संबंध में कोई आपत्ति स्वीकार नहीं की जावेगी।

(9) विज्ञापन में निर्धारित प्रारूप में ही आवेदन पत्र स्वीकार किये जायेगे। प्रारूप से भिन्न आवेदन पत्र निरस्त किया जा सकेगा।

(10) त्रुटिपूर्ण, अपूर्ण, अस्पष्ट एवं बिना हस्ताक्षर आवेदन पत्र निरस्त माना जावेगा। जिसकी सूचना आवेदक को देने हेतु बाध्यता नहीं रहेगी।

(11) एल.ए.डी.सी.एस. अस्पष्ट एवं बिना हस्ताक्षर आवेदन पत्र निरस्त माना जावेगा। जिसकी सूचना आवेदक को देने हेतु बाध्यता नहीं रहेगी।

05. एल0ए0डी0सी0एस0 सिस्टम से संबंधित अन्य महत्वपूर्ण तथ्य निम्नानुसार है :–

01. Scope of work :-

Legal Aid Defense counsel office shall be dealing exclusively with legal aided matters in criminal matters of the District of HQ. where in it is estanblished. It shall be providing legal services from the early stages of criminal justice till appellate stage, and the same shall include visits to jails from catering to the legal needs of unrepresented inmates, Initially it shall not be dealing with all type of civil matters nd cases of complainant, where in present counsel assignment system (panel Lawyers) will continue to be operational, The following end to end legal services shall be provided throught the legal aid defense counsel office.

- Legal Advice and Assistance to all individuals visiting the office.
- Representatin/ conducting trial and apeeals including all miscellaneous work in all criminal courts such as Sessions, special and Magistrate courts including executive Courts,
- Handing Remand and Bail work,
- Providing legal assistance at pre- arrest stage as per need and also in accordance with NALSA's Scheme for providing such assistance.
- Any other legal aided work related to District Courts or as assigned by the Secretary, DLSA
- Periodinc visit of Prisons of the district undr the guidance of the Scretary, DLSA.

02. Selection Procedure:-

After due publicity including public notice, application will be invited and a fair, transparant and competitive selection process shall be adopted by DLSA under guidance of SLSa. Legal Aid Defence Counsels shall be engaged on contract basis in each place/ district initially for a period of two years with a stipulations of extension on yearly basis on satisfactory performance. The performance of each uhuman resource shall be assessed in every six months by SLSa in consultation with DLSA concerned Selection of Deputy Chief Legal Aid Defense counsels, Assistant Legal Aid

Defense Counsels will be purely based on merit, taking into account the knowledge, skills, practive and experience of candidates. The selction shall be carried out by selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSa) as envisaged in NALSA (Free and competent Legal Services) Regulations, 2010, Subject to final approval by the Executive Chairnman SLSa. In the selection committee at least three senior most judicial officers posted at HQ, dealing mainly criminal cases, preferably sessions cases, will also be included, No person with conflict of intrest shall be part of seleciton process. After approval by the Executive Chairman, Slsa, engagment contract will be executed between the Secratary DLSa and peruos so engaged, The eligibility criterions are as follows :

03- Work Profilies:

(a) Deputy Chief Legal Aid Defense Counsel.

- Conducting trials. apeeals/Remand work/Bail Applications/visits to prisons etc, as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in courts.
- Maintaining comlete case files.
- Doing legal research in legal aided cases and guiding assistant legal aid defense counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief defense counsel as per assignment.
- Any work/duty assigned by legal services Authority.

(b) Assistant Legal Aid Defense Counsel.

- Filing of cases, conducting trials in Magistrate trial cases.
- Remand/bail and other miscellaneous work,
- legal research in legal aided cases,
- Visits to Prison and Legal aid clinics as per directions.
- Providing assistance at pre-arrest stage to suspects,
- Assisisting Chief Legal Aid Defense Counsel and Deputy Legal aid Defense Counsel(s) in conduct of legal aid cases,
- Assisting in developing a defence strategy after sifting through all of the evidence collected by the prosecutionn and after hearing the accused's version of what happened during the alleged crime in question.
- Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input of defense strategy.
- handiling queries of legal aid seekers,
- Updating legal aid seekers about the progress of their cases, Assisting in maintaining complete

files of legal aided cases .

- Assisting in maintaining complete files of legal aided cases,
- Handling legal queries relating to criminal matters on telephone.
- Any other work related to legal aid assisgned by Chief Legal Aid Defense Counsel,
- Any work/duty assisgned by Legal Services Authority.

04- Termination of Services :

Services of any human resource including legal aid defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the chairman, DLSA on reommendation of the Secretary DLSA or on the directions by SLSA in writing.

- He/she substantially breaches any duty or service required in the office, or
- Seeks or accepts any percuniary gains or gratificationn in cash or king from the legal aid seekers or beneficiary or his friend or relative, or
- charged or Convicted for nay offence by any court of law, or
- Indulges in any type of political activities, or
- Found incapable of rendering professional services of the required standards, or
- Failure to attend trainning programmes without any sufficient cause, or
- Indulges in activities prejudicial to the working of legal aid defense counsel office, or
- Users his/her position in legal aid defencse counsel office to secure unwarranted privileges or advantages for his/herself or others, or
- Acts in breach of code of ethics, or
- Remains absent without leave for more than two weeks, or
- If services are found unsatisfactory during the six- monthly perormance review by the SLSA or DLSA

05- Code of Ethics :

- Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:
- No personnel shall act in any matter in whcih he/she has a direct or indirect personal or financial interest.
- No Personnel shall wilfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfilment of his/her official duties and which is not available to members of the general public.
- No personnel within in the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity or act as an independent practitioner.
- No personnel within in the office of legal Aid Defense counsel shall solicit, agree to accept or accepts, whether directly or indirectly, or indirectly, any gift, favour, service,

or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given or offered for the purspose of influencing his/her in, or rewarding his/her, the discharge of his/her official duties.

- Legal Aid Defense counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defense Counsel and shall not engage in private practive or law during the terms of employement.
- Every personnel of the Office of Legal Aid Defense Counsel shall strive to preserve the Public's confidence in the office's fair and impartial execution of its duties and responsbilities.
- Legal aid Defense Counsel shall also follow the code of ethis prescribed by Bar Council of India for lawyers.

06 - Entitlement to Leave.

- Deputy Legal Aid Defense shall be eligible for 15 days, leave in a calander year on pro-rata basis.
- Assistant Consel Legal Aid Defense counsel and other staff persons shall be eligible for 12 days' leave in a calander year on pro-rata basis.
- No remuneration for the period of absence in escess of the admissible leave will be paid to the human resource of Legal aid Defense Counsel office. Un-avalied leave shall neither be carried forward to next year not encashed.

07- Role of State legal services Authority and District Legal Services Authority.

- Office space planning, and providing infrastructure for office preferably inside or in proximity to court complex .
- Providing office furniture, office, equipment including computers, printer, internet connectivity and other equipment.
- Purchasing office supplies on need basis.
- Engaging human resource requiremtn for legal aid counsel system office.
- Ensuring proper functioning of Legal aid Counsel system office.
- Ensuring effective monitoring and mentoring.
- Periodical evaluation of Legal services delivered through legal aid counsel system office.
- Regualr trainings and refresher courses for legal aid counsel engaged in Legal aid Counsel system office.
- Renovation of Office space when necessary.
- Provinding Books such as Bare Acts and Commentaries for legal Aid Defense Counsel office.
- Providing Legal Research Software.
- Timely payment of monthly honorarium to legal aid counsel and all staff engaged for Legal aid defense counsel office.
- Payment with regard to expert witnesses, if their services are taken.
- Payment for encidental expenses such as travelling expenses etc.

- Information/ promotional campaigns/ programmes with regard to legal aid Defense Counsel office.

08. Engagement with Law Schools.

Law Schools often send their students to legal services Insitutions for internship. Moreover, Clinics of Law Colleges also collaborate with Legal Servicess Institutions, Law Students can be engaged with the Legal Aid Defense counsel office as to give them meaningful exposure to practival aspects of criminal law including preparing a defense stragey and doing legal reserch in various factual scenarios. Law students may be so engaged in the following areas in Legal aid defense counsel office.

- Legal research in criminal cases
- Visiting scenes of Crimes,
- Interviewing accused and their family members and other relevant persons.
- Visits of Prisons and Legal Aid clinics.
- Associating in Campaigns undertaken.
- Assist in sifting through all of the evidence collected by the ;prosecution and providing effective input for preparing defense strategy.

The intership of law students can be offered for a period upto 3 months. the Law students so engaged shall not be paid any stipend by the Legal Services Authorities but the certificate of work and period of work will be issued by the Chief Defense Counsel & Secratary DLSA.

09. Monitoring and Evalution

- The work and performance shall be closely monitored by the Secretary DLSA and a monthly review meeting will be organised under the chairmanship of the Chairman, DLSA. the Minutes of the meeting shall be sent to SLSa. A quarterly review meeting with every LADCS office and the Secretary, DLSA will also be organized by the Member Secretary, SLSA and munutes shall be sent to NALSA. The formats for such data sharing will be shared at the time of launch. Monitoring shall be continuous process and at the end of six months the performance of every human resource shall be evaluated by the SLSAa under the guidance of Hon'ble Executive Chairman, SLSA.
- Monitoring and mentoring committee shall monitor legal aid work of Legal Aid Defense Counsel Office.
- The Chief Legal Aid defense Counsel shall be involved in monitoring & mentoring Legal Aid cases.

06. चयन सूची तथा प्रतिक्षा सूची :–

साक्षात्कार परीक्षा में प्राप्त अंकों का योग कर अंकों के आधार पर मेरिट सूची तैयार की जावेगी, जिसमें से अधिकतम अंक प्राप्त करने वाले अभ्यार्थियों की चयन एवं प्रतिक्षा सूची तैयार की जावेगी।

07. महत्वपूर्ण टीप :–

यह सुनिश्चित करने की जिम्मेदारी स्वयं आवेदक की होगी कि आवेदित पद के लिये निर्धारित समस्त अर्हताओं एवं शर्तो को पूरा करते है। आवेदन करने के पहले आवेदक अपनी अर्हता की जांच स्वयं कर लें और अर्हता की समस्त शर्तो को पूरा करने पर ही

आवेदन पत्र प्रस्तुत करें। परीक्षा में शामिल किये जाने का अर्थ यह कदापि नहीं होगा कि आवेदक को अर्ह मान लिया गया है। चयन के किसी भी स्तर पर आवेदक के अनर्ह पाये जाने की दशा में आवेदन पत्र निरस्त कर उम्मीदवारी समाप्त मानी जावेगी। नियुक्ति के पश्चात् कोई सारवान जानकारी छुपाये जाने पर कभी भी सेवा समाप्त की जा सकेगी तथा यदि किसी प्रकार की लापरवाही, कदाचार या पीड़ित/पक्षकार से अभद्रता अथवा धनराशि की मांग/लेन, देन इत्यादि के संबंध में लिखित अथवा मौखिक शिकायत प्राप्त होने की दशा में संबंधित पदाधिकारी/कर्मचारी को कभी भी बिना पूर्व सूचना दिये सेवा से पदच्युत किया जा सकेगा।

चयन समिति द्वारा यह भी निर्णय लिया गया है, यदि विज्ञापन प्रारूप एवं भर्ती प्रक्रिया इत्यादि में किसी संशोधन की आवश्यकता होगी। तो इस संबंध में शुद्धि पत्र प्रकाशित किया जाएगा।

उपरोक्तानुसार संविदात्मक भर्ती हेतु विज्ञापन प्रारूप चयन समिति जिला विधिक सेवा प्राधिकरण कबीरधाम के द्वारा अनुमोदित किया गया है।

अध्यक्ष
चयन समिति/
कार्या0 जिला विधिक सेवा प्राधिकरण
कबीरधाम (छ0ग0)

APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL AID DEFENSE COUNSEL SYSTEM

District - Kabirdham
Application No. ----------
(For Office use) ----------

Photo

Application for Deputy/Assistant Legal Aid Defense Counsel

1.	Application's Name	:	.....
2.	Father's/husbands Name	:	.....
3.	Date of Birth	:	.....
4.	Age (As on 01-12-2024)	:	.....
5.	Gender	:	.....
6.	Residential Address	:	.....
			.....
			.....
7.	Office Adrress	:	.....
			.....
			.....
8.	Chamber address (if any)	:	.....
9.	Telephone no. (O)	:	.....
10.	Telephone No. (R)	:	.....
11.	Mobile No.	:	.....
12.	Fax No.	:	.....
13.	E-mail ID	:	.....
14.	Pan No.	:	.....

15. Aadhar No. : .....

16. Educational Qualification (Please enclose self- attested copes of documents)

Course	Name of Board/ University	Year of Passing	Obtained percentage (Aggregate)
Gradution			
Professional Degree LLB			
LLM			
Any Other (if any)			

17. Date of Enrolment as Lawyer : .....

18. Enrolment no.
(Attach self attested copy of enrolment certificate issued by Bar Counsil)

19. Experience in Bar
(duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
(a) Total No. of cases handled :
.....
(b) Nature of cases handled :
.....
(Attache extra sheet, if required
(c) Specialization, if any : .....
(the details of a few important cases,
the Application have dealt with/handled
reported judgement if any)

20. Whether empanelled as Central/State Government or : .....
Goverment undertaking counsel/pleader
(Indicate period & attach documents)

21. The Courts where the Applicant is regularly practicing ; .....

//3//

22. Speicify whether earlier remained on the panel of HCLSC/DLSA or TLSC ; .....
(Indicate period, number of legal aid cases handled & result)
(attach documents)

23. Whether any disciplinary cases/ Complaint is was against the Application with any Bar Council : YES NO
(If yes, specity details of both disposed & pending with documents)

24. List of the documents to be attached.

1. Self- Attested copy of Certificates in support of educational qualifications.
2. Self- Attested copy of Certificate in enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self- Attested copy of Photo Identify Card, Address Proof.
4. Self- attested copy of photo of ITR for last 3 years (If available)
5. Photo copies of judgements in 5 Sessions cases, represented as Defense lawyer,
(for the post of Deputy Legal Aid Defense Counsel)
6. Photocopies of at least 5 cross examinations is Sessions cases
(For Deputy LegalAid Defense Counsel)

(Signature)

DECLARATION

I here declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled, I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulful the eligibility conditons for the category to which I am seeking engagement, I declage that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder, I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place : _____

Date : _____