

Principal District Court, Kadapa,
Dated: 16.06.2026.

OFFICIAL MEMORANDUM

Sub:- Public Services - A.P.J.M.S.S. - **Senior Assistants** - Filling up of **SEVEN (07)** posts of Senior Assistants(Category-7) by way of selection from the post of Junior Assistant (Category-8)/ Typist (Category-9) and Field Assistant (Category-10) - Call for Service particulars, Service Registers and Special Confidential Reports of certain Field Assistant, Junior Assistant/ Typist by **18.06.2026** - Regarding.

- Ref:-
1. Circular of the Hon'ble High Court in ROC.No.2536/98-C.I (1), dt:23.03.1999.
 2. G.O.Ms.No.5, SOCIAL WELFARE (SW.ROR.1) Department, dt:14.02.2003.
 3. Circular of the Hon'ble High Court in ROC.No.496/2003-C.I (3), dt:30.12.2003.
 4. G.O.Ms.No. 2, Social Welfare Department, dated 09.01.2004.
 5. G.O.Ms.No.23, Department for Women, Children, Differently abled and Senior Citizens, dated 26.05.2011.
 6. G.O.Ms.No.42, Department for Women, Children, Differently abled and Senior Citizens, dated 19.10.2011.
 7. Circular No.1/2012 of the Hon'ble High Court of Andhra Pradesh vide R.O.C.No. 1901/SO/2011, dated 17.01.2012.
 8. Circular of the Hon'ble High Court in ROC.No.3848/2014-C.I (1), dt:08.01.2014.
 9. G.O.Ms.No.76 LAW (L, LA & J-HOME - COURTS-D) Department, dt:15.05.2019.
 10. G.O.Ms.No.2, Department for Women, Children, Differently abled and Senior Citizens, dated 19.02.2020.
 11. G.O.Ms.No. 151, Law (LA & J - Home Courts.A) Department, dated 17.10.2022, vide Gazette Notification No. 970, dated 18.10.2022.
 12. Letter of the Hon'ble High Court in R.O.C.No. 781/2022-C-1, dated 27.10.2022.
 13. Provisional Gradation list for the year 2025 communicated by the District Court, Kadapa in Dis.No. , dated . .2026.
 14. G.O.Ms.No. 92, General Administration (Services-D) Department, dated 28.08.2023.
 15. G.O.Ms.No. 98, Law (LA & J - Home - Courts.A), Department, dated 27.06.2025.
 16. Office Note and Orders thereon.

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It is proposed to fill up **Seven** vacancies in the category of Senior Assistant (Category-7) by way of selection of eligible candidates the feeder categories of Junior Assistant (Category-8)/ Typist (Category-9).

It is to inform that as per the provisional Gradation List for the year, 2025, the Service Registers with upto-date entries, Service Particulars of the individuals along with Special Confidential Reports of the following individuals have been called for by **18.06.2026**, for consideration for promotion to the post of Senior Assistant, on existing vacancies of **Seven (07)** posts in the ratio of 1:3.

S. No.	Name and Designation of the Employee
1.	Sri Y. Obulesu, Typist, I Additional Civil Judge's Court (Junior Division), Kadapa working on deputation in VI Additional District Judge's Court, Kadapa
2.	Smt A. Mary Kalavathi, Junior Assistant, Additional Civil Judge's Court (Senior Division), Proddatur working on deputation in Civil Judge's Court (Junior Division), Kamalapuram
3.	Sri E.Krishna Kumar, Typist, I Additional District Judge's Court, Kadapa working on deputation in District Court, Kadapa
4.	Sri M.Krishna Reddy, Junior Assistant, II Additional Civil Judge's Court (Junior Division), Proddatur working on deputation in II Additional District Judge's Court, Proddatur
5.	Sri P.Chandra Mohan Reddy, Junior Assistant, Civil Judge's Court (Junior Division), Jammalamadugu
6.	Smt L. Krishnaveni, Junior Assistant, II Additional Civil Judge's Court (Junior Division), Kadapa.
7.	Sri G. Sudheer Babu, Junior Assistant, Principal Civil Judge's Court (Junior Division), Kadapa working on deputation in District Court, Kadapa.
8.	Sri T.C. Venkata Narayana, Junior Assistant, Principal Civil Judge's Court (Junior Division), Proddatur working on deputation in Civil Judge's Court (Junior Division), Mydukur.
9.	Sri P.Ramesh Babu, Junior Assistant, Civil Judge's Court (Junior Division), Rajampet working on deputation in III Additional District Judge's Court, Rajampet
10.	Sri G.Bala Singaraiah, Junior Assistant, Principal District Court, Kadapa
11.	Smt P.Sirisha, Junior Assistant, Principal Civil Judge's Court (Junior Division), Badvel working on deputation in Official Receiver Court, Kadapa
12.	Sri P.Baba Kiran, Junior Assistant, Additional Civil Judge's Court (Senior Division), Proddatur working on deputation in II Additional District Judge's Court, Proddatur
13.	Sri B.Prathap Reddy, Junior Assistant, Civil Judge's Court (Junior Division), Lakkireddipalli
14.	Sri C.Venkata Subbaiah, Junior Assistant, Civil Judge's Court (Junior Division), Jammalamadugu working on deputation in Civil Judge's Court (Junior Division), Mydukur
15.	Sri Y.Bala Subbaiah, Junior Assistant, I Additional Civil Judge's Court (Junior Division), Kadapa
16.	Sri M.Nagendra, Junior Assistant, Principal Civil Judge's Court (Junior Division), Kadapa working on deputation in VI Additional District Judge's Court, Kadapa
17.	Smt. K.Savithri, Typist, Principal Civil Judge's Court (Junior Division), Proddatur
18.	Smt M.Ashraf Jan, Typist, II Additional District Judge's Court, Proddatur
19.	Smt A.Venkata Subbamma, Field Assistant, Civil Judge's Court (Junior Division), Nandalur working on deputation in Civil Judge's Court (Junior Division), Mydukur
20.	Sri E.Ch. Sekhar Reddy, Field Assistant, II Additional District Judge's Court, Proddatur
21.	P.Sreenadha Babu, Field Assistant, Civil Judge's Court (Junior Division), Nandalur working on deputation in Civil Judge's Court (Junior Division), Lakkireddipalli

The Officers under whom the above employees are working, are requested to submit the service particulars of the above individuals and forward the same to this Office along with the Service Registers and Special Confidential Reports by **18.06.2026** without fail.

N. S. S. S. S.
I ADDITIONAL DISTRICT JUDGE
PRINCIPAL DISTRICT JUDGE,
KADAPA.

To

1. All Judicial Officers in Kadapa District
2. The Superintendent (Accounts, Process), District Court, Kadapa.
3. The System Officer, e-Courts Project, District Court, Kadapa (with a direction to upload the same in the District Court's website).
4. The Stock file.

Dix. No. 3492
16-6-26