Principal District Court, Kadapa,
Dated: 29.04.2026.

OFFICIAL MEMORANDUM

Sub:- Public Services – A.P.J.M.S.S. - **Superintendents –** Filling up of **SEVEN (07)** posts of Superintendent (Category-3) by way of selection from the post of Senior Assistant (Category-5) - Service particulars, Service Register and Special Confidential Report of Senior Assistant – Called for – Regarding.

Ref:-
1. Circular of the Hon'ble High Court in ROC.No.2536/98-C.I (1), dt:23.03.1999.
2. G.O.Ms.No.5, SOCIAL WELFARE (SW.ROR.1) Department, dt:14.02.2003.
3. Circular of the Hon'ble High Court in ROC.No.496/2003-C.I (3), dt:30.12.2003.
4. G.O.Ms.No. 2, Social Welfare Department, dated 09.01.2004.
5. G.O.Ms.No.23, Department for Women, Children, Differently abled and Senior Citizens, dated 26.05.2011.
6. G.O.Ms.No.42, Department for Women, Children, Differently abled and Senior Citizens, dated 19.10.2011.
7. Circular No.1/2012 of the Hon'ble High Court of Andhra Pradesh vide R.O.C.No. 1901/SO/2011, dated 17.01.2012.
8. Circular of the Hon'ble High Court in ROC.No.3848/2014-C.I (1), dt:08.01.2014.
9. G.O.Ms.No.76 LAW (L, LA & J-HOME – COURTS-D) Department, dt:15.05.2019.
10. G.O.Ms.No.2, Department for Women, Children, Differently abled and Senior Citizens, dated 19.02.2020.
11. G.O.Ms.No. 151, Law (LA & J – Home Courts.A) Department, dated 17.10.2022, vide Gazette Notification No. 970, dated 18.10.2022.
12. Letter of the Hon'ble High Court in R.O.C.No. 781/2022-C-1, dated 27.10.2022.
13. Final Gradation list for the year 2024 communicated by the District Court, Kadapa in Dis.No. 6626, dated 24.10.2024.
14. G.O.Ms.No. 92, General Administration (Services-D) Department, dated 28.08.2023.
15. Application of Sri K. Venkata Ramana Murthy, Senior Assistant, District Court, Kadapa, dated 27.06.2025.
16. G.O.Ms.No. 98, Law (LA & J – Home – Courts.A), Department, dated 27.06.2025.
17. Representation of the Judicial Employees Association, dated 28.06.2025.
18. Office Note and Orders thereon dated 28.06.2025.
19. Official Memorandum of the District Court, Kadapa in Dis.No. 3702, dated 28.06.2025.
20. Office note and Orders thereon dated 28.06.2025.
21. Proceedings of the District Court, Kadapa in Dis.No. 3704, dated 28.06.2025.
22. Office note and Orders thereon dated 15.07.2025.
23. Notice issued in Dis.No. 4003, dated 15.07.2025.
24. Office note and Orders thereon dated 21.07.2025.
25. Notice issued in Dis.No. 4124, dated 21.07.2025.
26. Provisional Gradation list for the year 2025 communicated by the District Court, Kadapa in Dis.No.2390, dated 22.04.2026
27. Office Note and Orders thereon
28. G.O.Ms.No. 92, General Administration (Services-D) Department, dated 28.08.2023.

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It is to inform that as per the Provisional Gradation List for the year, 2025, the Service Register with upto-date entries, Service Particulars of the below said individual along with Special Confidential Report have been called for by **05.05.2026** for consideration for promotion to the post of Superintendent

S. No.	Name and Designation of the Employee
1.	**Smt B.Prasanthi,** Senior Assistant, POCSO Court, Kadapa working on deputation in Civil Judge's Court (Junior Division), Railway Kodur
2.	**Sri C. Ram Narayana,** Senior Assistant, II Additional District Judge's Court, Kadapa at Proddatur.

The Officer under whom the above said employee is working, is requested to submit the service particulars of the above individual and forward the same to this Office along with the Service Register and Special Confidential Report by **05.05.2026** without fail.

PRINCIPAL DISTRICT JUDGE,
KADAPA.

To

1. The II Additional District Judge, Kadapa at Proddatur.
2. The Judge, Special Court for Trail of Offences Under the Protection of Children from Sexual Offences Act, (POCSO), Kadapa
3. The Civil Judge (Junior Division), Railway Kodur
4. The OP Cell incharge, District Court, Kadapa.
5. The System Officer, e-Courts Project, District Court, Kadapa (with a direction to upload the same in the District Court's website).
6. The Stock file.

Dis.No 2609
Dt 29/4/26