PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE, KADAPA

Present:- Dr. C. Yamini,
Principal District Judge, Kadapa.

Establishment/Dis.No. 188 **Dated:**08**.01.2026.**

Sub:-	Public Services – A.P.J.M.S.S. – Promotion of certain Office Subordinates/ Attenders as Process Servers (Category-16) – Transfers and postings – Orders – Issued – Regarding.
Ref:-	1. Circular of the Hon'ble High Court in ROC.No.2536/98-C.I (1), dt:23.03.1999. 2. Circular of the Hon'ble High Court in ROC.No.3848/2014-C.I (1), dt:08.01.2014. 3. G.O.Ms.No.76 LAW (L, LA & J-HOME – COURTS-D) Department, dt:15.05.2019. 4. G.O.Ms.No.5, SOCIAL WELFARE (SW.ROR.1) Department, dt:14.02.2003. 5. Circular of the Hon'ble High Court in ROC.No.496/2003-C.I (3), dt:30.12.2003. 6. G.O.Ms.No. 2, Social Welfare Department, dated 09.01.2004. 7. G.O.Ms.No.23, Department for Women, Children, Differently abled and Senior Citizens, dated 26.05.2011 8. G.O.Ms.No.42, Department for Women, Children, Differently abled and Senior Citizens, dated 19.10.2011 9. G.O.Ms.No.2, Department for Women, Children, Differently abled and Senior Citizens, dated 19.02.2020. 10. Circular of the Hon'ble High Court of A.P., Amaravathi in R.O.C.No. 1060/2022-C1, Dt. 18.10.2022. 11. G.O.Ms.No. 151, Law (LA & J – Home Courts.A) Department, dated 17.10.2022, vide Gazette Notification No. 970, dated 18.10.2022. 12. Letter of the Hon'ble High Court in R.O.C.No. 781/2022-C-1, dated 27.10.2022. 13. Final Gradation List for the year 2024 communicated in Dis.No. 6626, dated 24.10.2024. 14. G.O.Ms.No. 92, General Administration (Services-D) Department, dated 28.08.2023. 15. G.O.Ms.No. 98, Law (LA & J – Home – Courts.A), Department, dated 27.06.2025. 16. Office note and Orders thereon dated 27.09.2025. 17. Official Memorandum issued in Dis.No. 5438, dated 27.09.2025. 18. Office note and Orders thereon.

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ORDER DT. 08.01.2026.

The Principal District Judge, Kadapa, is pleased to pass the following:

The individuals mentioned in Column No. 2 are temporarily selected and promoted as Process Servers on Seniority -cum- merit against the roster, transferred and posted to the Court mentioned against their names in Column No.4. Further the individuals mentioned in Column No.2 are directed to hand over the charge of their post to the immediate next junior of their respective post, and after relieving proceed to their new station/ post and take charge of their respective post.

Sl.No.	Name & Designation	Place of working	New place of posting
1.	**Smt M. Kondamma,** Office Subordinate/ Attender,	I Additional District Judge's Court, Kadapa working on deputation in VI Additional District Judge's Court, Kadapa.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Lakkireddipalli in the existing vacancy, by cancelling her earlier Orders of deputation. On Joining, the individual is deputed to work in VI Additional District Judge's Court, Kadapa until further Orders.
2.	**Sri P. Sambasivudu,** Office Subordinate,	Civil Judge's Court (Junior Division), Lakkireddipalli.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Lakkireddipalli in the existing vacancy.
3.	**Smt S. Sivamma,** Office Subordinate,	II Additional Civil Judge's Court (Junior Division), Kadapa working on deputation in Principal Civil Judge's Court (Junior Division), Kadapa.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Additional Civil Judge's Court (Senior Division), Kadapa in the existing vacancy by cancelling her earlier Orders of deputation. On joining duty, the individual is deputed to work in Principal Civil Judge's Court (Junior Division), Kadapa until further Orders.
4.	**Smt J. Varalakshmi Devi,** Office Subordinate,	Civil Judge's Court (Senior Division), Rayachoty.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, V Additional District Judge's Court, Rayachoty in the existing vacancy. On joining duty, the individual is deputed to work in Civil Judge's Court (Senior Division), Rayachoty until further Orders.
5.	**Sri K. Muddula Krishna,** Office Subordinate,	District Court, Kadapa.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, District Court, Kadapa in the existing vacancy.
6.	**Sri V. Venkata Krishna,** Office Subordinate,	Civil Judge's Court (Junior Division), Pulivendula	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Pulivendula in the existing vacancy.

Sl.No.	Name & Designation	Place of working	New place of posting
7.	**Sri B. Venkatadri,** office Subordinate,	Additional Civil Judge's Court (Junior Division), Rayachoty.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, V Additional District Judge's Court, Rayachoty in the existing vacancy. On Joining, the individual is deputed to work in Additional Civil Judge's Court (Junior Division), Rayachoty until further Orders.
8.	**Sri K. Ravi,** Office Subordinate,	Principal Civil Judge's Court (Junior Division), Badvel.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Senior Division), Badvel in the existing vacancy. On Joining, the individual is deputed to work in Principal Civil Judge's Court (Junior Division), Badvel until further Orders.
9.	**Smt B. Mercy Roselin,** Office Subordinate,	District Court, Kadapa.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, District Court, Kadapa in the existing vacancy.
10.	**Sri H. Ramesh Babu,** Office Subordinate,	Civil Judge's Court (Senior Division), Rayachoty.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, V Additional District Judge's Court, Rayachoty in the existing vacancy. On Joining, the individual is deputed to work in Civil Judge's Court (Senior Division), Rayachoty until further Orders.
11.	**Smt P. Madhavi,** Office Subordinate,	Civil Judge's Court (Junior Division), Railway Kodur.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Railway Kodur in the existing vacancy.
12.	**Smt M.Mounika,** Office Subordinate,	District Court, Kadapa.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, District Court, Kadapa in the existing vacancy.
13.	**Sri T. Jagadish,** Office Subordinate,	Civil Judge's Court (Junior Division), Jammalamadugu working on deputation in Principal Civil Judge's Court (Junior Division), Badvel.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Jammalamadugu in the existing vacancy, by cancelling his earlier Orders of deputation. On Joining, the individual is deputed to work in Principal Civil Judge's Court (Junior Division), Badvel until further Orders.

Sl.No.	Name & Designation	Place of working	New place of posting
14.	**Smt M. Swathi,** Office Subordinate,	Civil Judge's Court (Junior Division), Kamalapuram.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Kamalapuram in the existing vacancy.
15.	**Sri Y. Ramanjaneyulu,** Office Subordinate	Principal Civil Judge's Court (Junior Division), Rayachoty working on deputation in Civil Judge's Court (Junior Division), Jammalamadugu.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Jammalamadugu in the existing vacancy, by cancelling his earlier Orders of deputation.
16.	**Sri P. Sreekanth Reddy,** Office Subordinate	Civil Judge's Court (Senior Division), Rayachoty.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Lakkireddipalli in the existing vacancy. On Joining, the individual is deputed to work in Civil Judge's Court (Senior Division), Rayachoty until further Orders.
17.	**Sri K. Ramu,** Office Subordinate	Civil Judge's Court (Junior Division), Nandalur working on deputation in II Additional District Judge's Court, Kadapa at Proddatur.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, II Additional District Judge's Court, Kadapa at Proddatur in the existing vacancy by cancelling his earlier Orders of deputation.
18.	**Sri M. Chandra Sekhar,** Office Subordinate	Civil Judge's Court (Junior Division), Mydukur	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Mydukur in the existing vacancy.
19.	**Smt Penugonda Ramadevi,** Office Subordinate	Civil Judge's Court (Junior Division), Pulivendula	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Pulivendula in the existing vacancy by cancelling her earlier Orders of deputation.
20.	**Sri P. Sunil Kumar,** Office Subordinate	Civil Judge's Court (Junior Division), Rajampet.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, Civil Judge's Court (Junior Division), Nandalur in the existing vacancy. On Joining, the individual is deputed to work in Civil Judge's Court (Junior Division), Rajampet until further Orders.
21.	**Smt G. Venkata Lakshmi,** Office Subordinate	VII Additional District Judge's Court, Kadapa.	**Temporarily promoted** as Process Server (Category-16) and transferred and posted as Process Server, VII Additional District Judge's Court, Kadapa in the existing vacancy.

Note:-

1. The above individuals are hereby informed that their promotions to the post of Process Server (Category-16) are made purely on temporary basis and they are liable to be reverted at any time without prior notice and without assigning any reasons and donot give them any preferential claim for future promotions.
2. As per their undertaking, the above individuals who are promoted as Process Servers, **shall do their previous duties until next recruitment/ Notification takes place.**
3. The above individuals shall deposit security for an amount of **Rs.10,000/-** in the shape of FDR duly pledging the same in favour of the Principal District Judge, Kadapa, within 30 days from the date of his/her joining in the promotion post, **as per Rule 22 of APJMSS Rules, 2019.**
4. The above individuals are hereby directed to relive and join in the promotion posts on or before **16.01.2026.**
5. The Judicial Officers under whom the above members are working and promoted shall instruct for necessary arrangements for handing over and taking over charge with all pending work lists.
6. The Officers concerned are requested to relieve the individuals, invariably, without any request.
7. If any of the above persons is on Earned leave/ Medical leave/ C.L. shall join the new place immediately on completion of their respective leaves, without fail.
8. The Order placed in the **https://kadapa.dcourts.gov.in/** and the downloaded copy from the website is valid for relieving and joining duty.
9. COVID-19 guidelines shall be followed.
10. All the copies are communicated through e-mail followed by hard copy.

PRINCIPAL DISTRICT JUDGE,
KADAPA.

To:
The individuals through the Presiding Officers concerned.

Copy to:

1. All the Judicial Officers in Kadapa District (with a request to communicate the same to the staff members working in their respective Courts.)
2. The Superintendent (Accounts, Process), District Court, Kadapa.
3. The System Officer, e-Courts Project, District Court, Kadapa (with a direction to upload the same in the District Courts, Website.
4. The Stock file.