PRINCIPAL DISTRICT COURT : : KADAPA

Establishment/ Dis.No: 5271 **Date:**30.09.2025.

Communicated the copy of letter of Hon'ble High Court of A.P, Amaravathi in ROC.No.1225/2025-Estt, Dated 19.09.2025 with a request to display the circular on the notice board in your respective courts with regard to Employement Notice Dated 06.09.2025 of the Registrar (Administration), National Judicial Academy, Bhopal.

PRINCIPAL DISTRICT JUDGE,
KADAPA.

To

1. All Judicial Officers in the District.
2. System Officer, e-Courts Project, District Court, Kadapa (with a request to upload the same in the District Court's Website).

ముట్టినది. 20/9/25 కడప.

Y.V.S.B.G. PARDHA SARADHI
REGISTRAR GENERAL

AMARAVATI,
DT. 19-09-2025.

R.No 1064 20.9.25

ROC.No.1225/2025-Estt.

To
All the Principal District and Sessions Judges,
Andhra Pradesh State.

Sir/Madam,

Sub: HIGH COURT OF ANDHRA PRADESH- ESTABLISHMENT – Employment Notice dated 06-09-2025 of the Registrar (Administration), National Judicial Academy, Bhopal inviting applications for filling-up of various posts on deputation or contract basis in the National Judicial Academy, Bhopal from interested and eligible candidates – Request to display the letter on the Notice Board of the District Judiciary – Reg.

***

I am to state that, the Registrar (Administration), National Judicial Academy, Bhopal has sent Employment Notice dated 06-09-2025, inviting applications for filling-up the following posts on deputation or contract basis from interested and eligible candidates:

(1) Research Fellow (Group-A)
(2) Manager (Documentation Communication Public Relations) (Group-A)
(3) Assistant Accounts Officer (Group-B) and
(4) Jr. Steno-cum-DEO.

Cannot be delivered
Cont in the [illegible]

Therefore, I am to request you to direct the concerned to display the said Circular on the Notice Board of your Unit.

I am enclosed herewith the Employment Notice dated 06-09-2025.

Yours sincerely,

Y.V.S.B. Pardha Saradhi
REGISTSRAR GENERAL

Encls: as above.

NATIONAL JUDICIAL ACADEMY

Bhadbhada Road, P.O. Suraj Nagar, Bhopal – 462 044 (M.P.)
Website – www.nja.gov.in , EPABX - 0755 – 2432500

NJA/Adm./Rect/2025/01

Dated – 6th September, 2025

EMPLOYMENT NOTICE

The National Judicial Academy invites applications to fill up positions as follows:

S.N.	NAME OF POST	Pay Scale (In Rs.)	No. of Vacancies	Qualifications and Experience.
1	Research Fellow **(Group-A)**	Level-10 (Rs.56100-1,77,500)	01	LLM with 5 years' experience in teaching, and/or experience in research at the Judicial Academy/ National Level Institution/ University OR A Judicial Officer having completed 5 years of service as Judicial Officer.
2	Manager (Documentation Communication Public Relations) **(Group-A)**	Level-10 (Rs.56100-1,77,500)	01	Graduate in any discipline from a recognized University with good command over the English language, with a minimum 5 years of experience in documentation and publication work - in the pay-scale not lower than Rs.44,900 – 1,42,400/- under the 7th CPC or equivalent (or) with minimum 8 years of experience in documentation and publication work in the pay-scale not lower than Rs.35,400 – 1,12,400/- under 7th CPC or equivalent. Experience in documentation and/or publication works in any National level Academic/ Training Institution, in an equivalent or similar capacity will be preferred.
3	Assistant Accounts Officer **(Group – B)**	Level-7 (Rs.44,900 – 1,42,400)	01	Graduate Degree in Commerce or Business management preferable with specialization in Finance Management or have passed CMA/CA examination or passed SAS/ Jr. Accounts Officers examination or evaluation examination conducted by any organized Accounts department of Government. Exp : At least 3 years experience in any Central/ State Govt. or any autonomous organization in Accounts. Those desirous appointing on Deputation should have served in the regular services in the scale below the scale of post for at least two years.
4	Jr. Steno cum DEO **(Group-B)**	Level-6 (Rs.35,400 -1,12,400/-)	01	Graduate with good command over English shorthand and computer. Minimum three years experience of the work.

Applications, complete in all respects, should be received by NJA (in person/by post/ by courier) in a sealed cover envelope addressed to "The Registrar (Administration), National Judicial Academy, Bhadbhada Road, Suraj Nagar P.O., Bhopal – 462044" latest by 27.10.2025. Application form and other terms and conditions are available at Academy's website https://nja.gov.in

REGISTRAR (ADMINISTRATION)