PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE, KADAPA

Present:- Dr. C. Yamini,
Principal District Judge, Kadapa.

Establishment / Dis No. 4043 **Dated:** 16 **.07.2025**

Sub:	Public Services – APJMSS- Internal transfers of staff members in the cadre of **Typists**, who have completed 3 (three) years of service in particular station/seat – Orders – Issued.
Ref:	1. Hon'ble High Court's Circular in ROC.No.1576/2019-C3., dt:02.01.2021. 2. Office note, dated: 01.02.2025. 3. Circular of the District Court, Kadapa in Dis.No.753, dt: 06.02.2025. 4. Letter of the District Court, Kadapa in Dis No. 1712, dated: 24.03.2025. 5. Letter of the Hon'ble High Court of A.P in ROC.No.459/2025-C-3, dt: 17.06.2025. 6. Office note and orders thereon.

:: ORDER DATED: 16 **.07.2025::**

Pursuant to the 1st cited Circular of Hon'ble High Court, the Principal District Court, Kadapa under 3rd reference cited, called for list of employees in the cadre of **Typists** who have completed 3 years in their station or seat. On perusal, on the strength of their given options and for administrative convenience, the undersigned is pleased to pass the following order:

S.No.	Name and Designation of the employee	Place of working	New place of posting
1.	Smt M. Vasavi Latha, Typist (3 years not completed in Kadapa.)	II Additional District Judge's Court, Kadapa at Proddatur working on deputation in VII Additional District Judge's Court, Kadapa.	Transferred and posted to act as Typist, District Court, Kadapa, by cancelling her earlier Orders of deputation vice Sri B. Prasad Babu transferred. On joining, the individual is deputed to work in VII Additional District Judge's Court, Kadapa until further Orders.

S.No.	Name and Designation of the employee	Place of working	New place of posting
2.	Sri Shaik Yaseen, Typist. (3 years not completed in Kadapa.)	Civil Judge's Court (Senior Division), Rayachoty working on deputation in District Court, Kadapa.	Transferred and posted to act as Typist, II Additional Civil Judge's Court (Junior Division), Kadapa in the existing vacancy, by cancelling his earlier Orders of deputation. On joining, the individual is deputed to work in District Court, Kadapa until further Orders.
3.	Sri B. Narasimha Reddy, Typist	IV Additional District Judge's Court, Kadapa working on deputation in I Additional Civil Judge's Court (Junior Division), Kadapa.	Considered by the Hon'ble High Court on **Disability grounds** and he is **retained**.
4.	Sri B. Prasad Babu, Typist	District Court, Kadapa working on deputation in Special Mobile Court, Kadapa.	Transferred and posted to act as Typist, Civil Judge's Court (Senior Division), Proddatur), by cancelling his earlier Orders of deputation vice Sri J.D. Prasanna Kumar transferred.
5.	Smt E. Madhavi, Typist	Principal Civil Judge's Court (Junior Division), Badvel working on deputation in Civil Judge's Court (Senior Division), Badvel	Transferred and posted to act as Typist, Spl. Mobile Court, Kadapa in the existing vacancy, by cancelling her earlier Orders of deputation.
6.	Sri K. Ramanjula Reddy, Typist	II Additional District Judge's Court, Kadapa at Proddatur working on deputation in I Additional Civil Judge's Court (Junior Division), Proddatur	Deputed to work in VII Additional District Judge's Court, Kadapa until further Orders, by cancelling his earlier Orders of deputation.
7.	Sri C. Rajasekhar Reddy, Typist	Principla Civil Judge's Court (Junior Division), Rayachoty working on deputation in Civil Judg'es Court (Junior Division), Kamalapuram	Transferred and posted to act as Typist, Civil Judge's Court (Senior Division), Badvel in the existing vacancy, by cancelling his earlier Orders of deputation.

Note :

1. The above individuals who are under Orders are directed to relive and join duty in their respective posts **on or before 31.07.2025.**
2. The Presiding Officers are hereby directed to relieve the staff members who were transferred.
3. The Staff members who are under transfer shall hand over their charge to the immediate senior member after completing all pending work if any and it should be duly attested by the Presiding Officer.
4. The order placed in the **https://kadapa.dcourts.gov.in/** and the downloaded copy from the web-site is valid for relieving and joining duty.
5. In any case the staff member who is under transfer as per above proceedings is availing Leave/ Casual leave/ Earned Leave/ Special Casual Leave or any kind of leave shall proceed and join duty in the new station immediately on completion of leave.
6. Covid-19 guidelines shall be followed.
7. All the copies are communicated through e-Mail, followed by hard copy.

PRINCIPAL DISTRICT JUDGE,
KADAPA.

To :

The individuals through the Presiding Officers concerned.

Copy to

1. The II Additional District Judge, Kadapa at Proddatur.
2. The IV Additional District Judge, Kadapa.
3. The VII Additional District Judge, Kadapa.
4. The Civil Judge (Senior Division), Rayachoty, Proddatur, Badvel.
5. The I Additional Civil Judge (Junior Division), Kadapa.
6. The II Additional Civil Judge (Junior Division), Kadapa.
7. The Judicial Magistrate of I Class, Special Mobile Court, Kadapa.
8. The Principal Civil Judge (Junior Division), Badvel, Rayachoty.
9. The I Additional Civil Judge (Junior Division), Proddatur.
10. The Civil Judge (Junior Division), Kamalapuram.
11. The Superintendent (Accounts), District Court, Kadapa.
12. The System Officer, e-courts Project, District Court, Kadapa (with a direction to upload the same in the District Court's website).
13. The Stock file.