



PRINCIPAL DISTRICT COURT : : KADAPA

Establishment/ Dis.No: 1202

Date: 27.02.2025.

Communicating the Proceedings of Hon'ble High Court of Andhra Pradesh in Order ROC.No.562/2022 – B.Spl., Dated 25.02.2025.


**PRINCIPAL DISTRICT JUDGE,
KADAPA.**

To

1. The I Additional District Judge, Kadapa.
2. The Civil Judges (Junior Division), Railway Kodur, Pulivendula, Jammalamadugu.
3. The I Additional Civil Judge (Junior Division), Proddatur.
4. The Judicial Magistrate of I Class, Special Mobile Court, Kadapa
5. The Senior Superintendents/ Superintendents (Accounts, Process, Copyist, Central Record Room), District Court, Kadapa.
6. The OP Cell incharge, District Court, Kadapa.
7. The District Treasury Officer (with a request to inform the same to the concerned Sub-treasury Officers.)
8. The System Officer, e-Courts Project, District Court, Kadapa (with a direction to send e-mails to all the Officers and upload the same in the District Court's website).



PROCEEDINGS OF THE HIGH COURT OF ANDHRA PRADESH AT
AMARAVATI

SUB: ANDHRA PRADESH STATE JUDICIAL ACADEMY – TRAINING PROGRAMME - Nomination of 40 Civil Judges (Junior Division) to undergo 04 Weeks Practical Training from 03.03.2025 to 29.03.2025 at their respective District Headquarters - **Relief arrangements orders – Issued.**

READ: 1. Letter Roc.No.373/APJA/2024, dated 17.02.2025 from the Director, Andhra Pradesh Judicial Academy, Mangalagiri, Guntur District.
2. Academic Calendar as per Resolutions dated 12.03.2024 of the Committee of Hon'ble Judges/ Board of Gorenors of A.P.Judicial Academy.

ORDER ROC.NO.562/2022-B.SPL. DATED:25.02.2025

Having considered the letter of the Director, Andhra Pradesh State Judicial Academy vide letter 1st read above, the High Court made the following order:-

The following 40 Civil Judges (Junior Division) are nominated to undergo 04 Weeks Practical Training from 03.03.2025 to 29.03.2025 at their respective District Headquarters. Therefore, the nominated Officers are directed to report before the Principal District Judge concerned.

Sl. No.	Name and Designation of the Officer
BATCH-II	
1.	SRI P.V.NAGA RANJIT KUMAR, I Additional Civil Judge (Junior Division), Tanuku, West Godavari District.
2.	SRI NARAMREDDY NIKHIL REDDY, Additional Civil Judge (Junior Division), Kandukur, Prakasam District.
3.	SMT. M.ROHINI RAO, Additional Civil Judge (Junior Division), Bobbili, Vizianagaram District.
4.	SRI MODADUGULA LEELA SAI SUBHASH, I Additional Civil Judge (Junior Division), Adoni, Kurnool District.
5.	SRI SHAIK BABAJAN, IV Additional Civil Judge (Junior Division), Chittoor.
6.	SRI PALAMANGLAM VINODH, Special Judicial Magistrate of First Class fro Railways, Nellore.
7.	MS. INAPAKURTHI SWATHI, Additional Civil Judge (Junior Division), Chilakaluripet, Guntur District.
8.	SRI P.J.THEJA SAAI, Civil Judge (Junior Division), Railway Kodur, Kadapa District.
9.	SRI RAJARAJESWARI TEJASWI KALAHASTI, Judicial Magistrate of First Class, Jangareddigudem, West Godavari District.
10.	MS. VASUPALLI SAHITHI, I Additional Civil Judge (Junior Division), Kakinada, East Godavari District.

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11.	MS. G.MANJULA, Civil Judge (Junior Division), Guntakal, Ananthapuramu.
12.	MS. JOREPALLI KRISHNA PRIYA, Additional Civil Judge (Junior Division), Srikalahasti, Chittoor District.
13.	SRI A.UMARFAROOQ, Civil Judge (Junior Division), Tamballapalle, Chittoor District.
14.	MS. SUDARSHI ANUSHA, Additional Civil Judge (Junior Division), Sullurpet, Nellore District.
15.	MS. MYLABATHULA DEVESTA DEEPIKA, II Additional Civil Judge (Junior Division), Machilipatnam, Krishna District.
16.	MS. BULLEMMMA GANDIPOMU, Additional Civil Judge (Junior Division), Peddapuram, East Godavari District.
17.	MS. GODLA SWARNA, Principal Civil Judge (Junior Division), Chodavaram, Visakhapatnam.
18.	MS. SRAVANTHI GOLLAPUDI, Judicial Magistrate of First Class (Special Mobile Court), Guntur
19.	SRI M.CHANDRASEKHARA REDDY, Civil Judge (Junior Division), Pulivendla, Kadapa District. <i>Jc Jmd</i>
20.	SRI BULLI APPARAO AYITHE, II Additional Civil Judge (Junior Division)-cum-XI Additional Metropolitan Magistrate, Vijayawada, Krishna District.
BATCH-III	
21.	Ms. VSN LAKSHMI LAVANYA P, Additional Civil Judge (Junior Division), Palakole, West Godavari District.
22.	SRI M.BALAJI, Additional Civil Judge (Junior Division), Markapur, Prakasam District.
23.	SRI KILARI VEERA VENKATA SATYANARAYANA, Principal Civil Judge (Junior Division), Gurazala, Guntur District.
24.	MS. MELLAM RESHMA, Additional Civil Judge (Junior Division), Nandigama, Krishna District.
25.	Ms. MANDALA LIKITHA, Civil Judge (Junior Division), Palamaner, Chittoor District.
26.	Ms. Atmakuri Venkata Sai Srivalli, II Additional Civil Judge (Junior Division), Adoni, Kurnool District.
27.	Ms. MORAMPUDI MAHATHI, Civil Judge (Junior Division). Vinukonda, Guntur District.
28.	Ms. RACHANA BANDI, II Additional Civil Judge (Junior Division) (Juvenile Court), Eluru, West Godavari District.
29.	SRI PODIPIREDDI VIVEK VARDHAN, I Additional Civil Judge (Junior Division), Tenali, Guntur District.
30.	SRI MAJJI VAMSI KRISHNA, Civil Judge (Junior Division), Anaparthi, East Godavari District.
31.	Ms. ATLURI SINDHURA, Additional Civil Judge (Junior Division), Tiruvur, Krishna District.
32.	Ms. MANEM ROSHINI, Civil Judge (Junior Division), Pathapatnam, Srikakulam District.
33.	Ms. BOJJA SURYAKALA, Additional Civil Judge (Junior Division), Chodavaram, Visakhapatnam.

34.	Ms. MYAKAM RAMYA, Civil Judge (Junior Division), Rayadurg, Ananthapuramu District.
35.	SRI MADHIRA ESWAR VENKATA PRASAD, Civil Judge (Junior Division), Allagadda, Kurnool District.
36.	Ms. PAKALAPATI PRIYADARSINI, I Additional Civil Judge (Junior Division), Sattenapalle, Guntur District.
37.	Ms. RENUKA LATHA GEDDAM, Additional Civil Judge (Junior Division), Bapatla, Guntur District.
38.	Ms. KATTA HEMA, Civil Judge (Junior Division), Alur, Kurnool District.
39.	SRI G.VIKRAM SINHA, Additional Civil Judge (Junior Division), Kavali, Nellore District.
40.	SRI KANDI SURENDRA REDDY, I Additional Civil Judge (Junior Division), Proddatur, Kadapa District. J & J Jmal

All the unit heads are requested to make necessary incharge arrangements during the period of absence of the above said officers who are nominated to participate in the said training programme from 03.03.2025 to 29.03.2025 at their respective District Headquarters and intimate the same to the High Court for record purpose.

On return from the training, the officers mentioned in column no.2 shall rejoin duty in their respective post and also the posts which they are holding full additional charge.

The scheduled of the Practical Training from 03.03.2025 to 29.03.2025 is as follows:

PRACTICAL TRAINING :-

1 Training in the Trial Courts. (03.03.2025 to 05.03.2025)

The Practical Training on the following aspects

- Observation of Court Proceedings
- Procedure of endorsement of receipt of F.I.Rs
- Observation of Remand Proceedings
- Observation of Police Custody Orders
- Observation of Test Identification Parade Proceedings
- Observation of writing orders in bail applications
- Observation of writing of orders in disposal of property
- Observation of charge sheets
- Observation of procedure on framing of charges
- Observation of recording of evidence
- Observation of trial of various types of cases
- Observation of Sec. 313 Cr.P.C Examination
- Observation of Docket writing

2. Training in the JCJ Courts (06.03.2025 to 10.03.2025)

The Practical Training on the following aspects

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- Observation of Court Proceedings
- Registration of plaints, O.Ps and Interlocutory applications
- Observation of framing of issues
- Observation of various types of orders in Interlocutory applications
- Observation of recording of evidence
- Observation of Trial of various types of suits
- Observation of docket writing

3. Training in the Section work of District Courts (11.03.2025 & 12.03.2025)

- Observation of filing system of various types of cases
- Checking of Civil and Criminal Proceedings
- Observation of maintenance of various registers on Civil and Criminal side
- Observation of maintenance of accounts and registers.
- Procedure in issuance of cheques
- Verification of registers and maintenance of property
- Destruction of property in disposed cases

4. Observation in the Court of Civil Judge (Senior Division) (13.03.2025)

5. Observation of work in the Nazarath and Copyist Establishment (15.03.2025 & 17.03.2025)

- Observation of procedure of issuing process and service
- Observation of compliance of copy applications
- Verification of registers, maintained in the Nazarath
- Verification of registers of copyist establishment

6. Observation in the Court of District and Sessions Judge (18.03.2025)

7. Observation of Record Room (19.03.2025)

- Verification of registers in the record room
- Procedure of destruction of records

8. Visit to Revenue Offices (20.03.2025)

- Village Level Office
- Mandal/Thasildar Office
- Revenue Divisional Office/Revenue
- District Collectorate

For interaction with the officials concerned and observation of Maintenance of Revenue records and Registers

9. Visit to District Treasury **(21.03.2025)**

- Observation of Maintenance of Records, Registers and Accounts
- Observation of Processing of bills and reconciliation statements

10. Training in the office of District Legal Services Authority **(22.03.2025 & 24.03.2025)**

- Observation of Lok Adalaths/Mediation
- Observation of Legal Literacy Camp

11. Visit to offices of Sub-Registrar and District Registrar **(25.03.2025)**

- Observation of registration of documents
- Observation of various registers
- Interaction with Sub-Registrars and District Registrar to understand the functioning of Registration and Stamps Department

12. Visit to Police Stations **(26.03.2025)**

- Observation of General Diary, FIR Register and other Registers
- Interaction with the Inspection and Dy. Superintendent of Police to understand the powers and functions of police officers

13. Visit to Prisons: **(27.03.2025)**

- District/Central Prison/Sub-Jail

14. Visit to Juvenile Homes: **(28.03.2025)**

15. Preparation of observation notes on Civil and Criminal side and submit to District Courts: **(29.03.2025)**

- After observation of all the registers and records stated above, the trainee officers have to prepare inspection notes on civil and criminal side under the supervision of the in-charge District Judge of the training programme.

Public Holidays – **08.03.2025, 09.03.2025, 14.03.2025, 16.03.2025, 23.03.2025.**

Instructions to all the Trainee Civil Judges (Junior Division):

- i) All the trainee Civil Judges (Junior Division), are directed to report before the Principal District Judge concerned to attend training from 03.03.2025 to 29.03.2025. During the training period, they shall be under the control of the Principal District Judge concerned.
- ii) All the trainee Civil Judges (Junior Division), shall maintain a daily diary with regard to the practical training and submit a report at the end of each day to the in charge District Judge nominated, for scrutiny.

Instructions to all the Unit Heads:

- i) All the Unit Heads are requested to permit the trainee Civil Judges (Junior Division) to attend the practical training from 03.03.2025 to 29.03.2025 at their respective District Headquarters and give necessary instructions, as per the schedule.
- ii) At the end of training period, the Unit Heads shall submit a report to the High Court with regard to the training undergone by the officers and copy of the same to the APJA, Mangalagiri.
- iii) All the Unit Heads are requested to instruct the officers, who are holding full additional charge of the posts of the trainee District Judges to draw, pay and allowances of the officers during training period and send the same to the Officers.
- iv) All the Unit Heads are requested to monitor the overall practical training programme.
- v) All the Unit Heads are requested to nominate a senior District Judge as in-charge of the training programme.
- vi) All the Unit Heads are requested to provide a suitable lunch room to the trainee Civil Judges (Junior Division)
- vii) The **trainee Civil Judges (Junior Division)**, may be allowed to sit along with the regular presiding officer of the Judicial Magistrate of First Class/ Civil Judges (Junior Division) Courts.
- viii) All the Unit Heads are requested to interact with the trainee Civil Judges (Junior Division) once in a week and observe the notes prepared by them and to guide suitably.
- ix) After completion of training period, the Unit Heads shall submit comprehensive report about each trainee Civil Judge (Junior Division) to the High Court and the Director, APJA, Mangalagiri.

NOTE: The Training Proceeding is placed in the High Court's Website <https://aphc.gov.in/>. The downloaded copy from the website is valid for relieving and reporting training at Andhra Pradesh Judicial Academy, Mangalagiri, Guntur District.

REGISTRAR (VIGILANCE)

To

1. The Officers and Incharge Officers concerned.
2. The Registrar General, and all other Registrars, High Court of Andhra Pradesh (for information).
3. The Registrar (I.T)-cum-Central Project Coordinator, High Court of Andhra Pradesh (with a request to direct the concerned to upload the proceedings in the High Court's website).
4. The Director, Andhra Pradesh Judicial Academy, Mangalagiri, Guntur District.
5. The Member Secretary, Andhra Pradesh State Legal Services Authority, H.No.2-273/54-A, B.S.R Commercial Complex, Malkapuram Village, near Andhra Pradesh Secretariat, Amaravati, Opposite to Traffic Police Station, Thulluru Mandal, Guntur District.
6. **THE PRINCIPAL DISTRICT JUDGES**
Ananthapuramu, Chittoor, East Godavari at Rajamahendravaram, Guntur, Kadapa, Krishna at Machilipatnam, Kurnool, Nellore, Prakasam at Ongole, Visakhapatnam, Vizianagaram, West Godavari at Eluru.
7. **THE ADDITIONAL DISTRICT JUDGES**
Ananthapuramu, Chittoor, East Godavari at Rajamahendravaram, Guntur, Kadapa, Krishna at Machilipatnam, Kurnool, Nellore, Prakasam at Ongole, Visakhapatnam, Vizianagaram, West Godavari at Eluru.
8. The Administrative Officer, Andhra Pradesh Judicial Academy, Mangalagiri, Guntur District
9. **THE DISTRICT TREASURY OFFICERS** (with a request to inform the same to the concerned sub treasury officers)

Ananthapuramu, Chittoor, East Godavari at Rajamahendravaram, Guntur, Kadapa, Krishna at Machilipatnam, Kurnool, Nellore, Prakasam at Ongole, Visakhapatnam, Vizianagaram, West Godavari at Eluru.