

Principal District Court, Kadapa,
Dated: 09.12.2024.

OFFICIAL MEMORANDUM

Sub:- Public Services - A.P.J.M.S.S. - **Senior Assistants** - Filling up of **THREE (03)** post of Senior Assistant (Category-7) by way of selection from the post of Junior Assistant (Category-8)/ Typist (Category-9) and Field Assistant (Category-10) - Service particulars, Service Registers and Special Confidential Reports of certain Junior Assistants - Called for - Regarding.

- Ref:-
1. Circular of the Hon'ble High Court in ROC.No.2536/98-C.I (1), dt:23.03.1999.
 2. G.O.Ms.No.5, SOCIAL WELFARE (SW.ROR.1) Department, dt:14.02.2003.
 3. Circular of the Hon'ble High Court in ROC.No.496/2003-C.I (3), dt:30.12.2003.
 4. G.O.Ms.No. 2, Social Welfare Department, dated 09.01.2004.
 5. G.O.Ms.No.23, Department for Women, Children, Differently abled and Senior Citizens, dated 26.05.2011.
 6. G.O.Ms.No.42, Department for Women, Children, Differently abled and Senior Citizens, dated 19.10.2011.
 7. Circular No.1/2012 of the Hon'ble High Court of Andhra Pradesh vide R.O.C.No. 1901/SO/2011, dated 17.01.2012.
 8. Circular of the Hon'ble High Court in ROC.No.3848/2014-C.I (1), dt:08.01.2014.
 9. G.O.Ms.No.76 LAW (L, LA & J-HOME - COURTS-D) Department, dt:15.05.2019.
 10. G.O.Ms.No.2, Department for Women, Children, Differently abled and Senior Citizens, dated 19.02.2020.
 11. G.O.Ms.No. 151, Law (LA & J - Home Courts.A) Department, dated 17.10.2022, vide Gazette Notification No. 970, dated 18.10.2022.
 12. Letter of the Hon'ble High Court in R.O.C.No. 781/2022-C-1, dated 27.10.2022.
 13. Final Gradation list for the year 2024 communicated by the District Court, Kadapa in Dis.No. 6626, dated 24.10.2024.
 14. Office note and Orders thereon.

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It is proposed to fill up **THREE** vacancies in the category of Senior Assistant (Category-7) by way of selection of eligible candidates from the feeder categories of Junior Assistant (Category-8)/ Typist (Category-9) and Field Assistant (Category-10).

It is to inform that as per the Gradation List for the year, 2024, the Service Registers with upto-date entries, Service Particulars of the individuals along with Special Confidential Reports of the following individuals have been called for by 31.12.2024, for consideration for promotion to the post of Senior Assistant, on existing vacancies of **THREE (03)** posts in the ratio of 1:3.

S. No.	Name and Designation of the Employee
1.	Sri G.Ramesh , Junior Assistant, Civil Judge's Court (Junior Division), Mydukur.
2.	Sri V.Karthik , Junior Assistant, Civil Judge's Court (Senior Division), Rayachoty working on deputation in Principal District Court, Kadapa.
3.	Sri T. Mahesh , Junior Assistant, Civil Judge's Court (Senior Division), Proddatur working on deputation in Principal District Court, Kadapa.
4.	Sri P. Venkata Ramana , Junior Assistant, I Additional Civil Judge's Court (Junior Division), Proddatur working on deputation in Principal District Court, Kadapa.
5.	Smt S. Pravalika , Junior Assistant, III Additional Civil Judge's Court (Junior Division), Kadapa working on deputation in IV Additional District Judge's Court, Kadapa.
6.	Smt M. Vasavilatha , Typist, II Additional District Judge's Court, Kadapa at Proddatur.
7.	Sri V. Suresh , Typist, Civil Judge's Court (Senior Division), Proddatur working on deputation in II Additional Civil Judge's Court (Junior Division), Kadapa.
8.	Smt A. Rajeswaramma , Typist. IV Additional District Judge's Court, Kadapa working on deputation in Principal Civil Judge's Court (Junior Division), Rayachoty.
9.	Sri G. Chandra Mouli , Junior Assistant, Special Mobile Court, Kadapa.

It is further informed that the individuals who have acquired the requisite qualifications for the post of Senior Assistant as on date as per APJMSS Rules, 2019 and also who have completed 3 years of Service in the category of Junior Assistant/ Typist may submit their applications if any by 31.12.2024, for consideration for promotion to the post of Senior Assistant.

The Officers under whom the above employees are working, are requested to submit the service particulars of the above staff members of their respective Courts and forward the same to this Office along with the Service Registers and Special Confidential Reports by 31.12.2024 without fail.


PRINCIPAL DISTRICT JUDGE,
KADAPA.

Dis no 7710

dt 09/12/24

To

1. The II Additional District Judge, Kadapa at Proddatur.
2. The IV Additional District Judge, Kadapa.
3. The Civil Judge (Senior Division), Rayachoty.
4. The Civil Judge (Senior Division), Proddatur.
5. The II Additional Civil Judge (Junior Division), Kadapa.
6. The III Additional Civil Judge (Junior Division), Kadapa.
7. The Judicial Magistrate of I Class, Special Mobile Court, Kadapa.
8. The I Additional Civil Judge (Junior Division), Proddatur.
9. The Principal Civil Judge (Junior Division), Rayachoty.
10. The Civil Judge (Junior Division), Mydukur.

Copy To

1. The Superintendent (Accounts, Process, Record), District Court, Kadapa.
2. The System Officer, e-Courts Project, District Court, Kadapa (with a request to upload the same in the District Court's website).
3. The Stock file.