



OFFICE OF THE PRINCIPAL DISTRICT COURT:: KADAPA

Dis.No. 3309 / 2024

DATE: 28.05.2024

TENDER NOTIFICATION

Sub:- PHOTOCOPIER MACHINES - Tender Notification for Supply and installation of Photocopier machines in various court complexes in the Kadapa District - Called for - Regarding

Ref:- 1. Hon'ble High Court's circular in ROC.No.274/2021-D1(1), dt.25.9.2021
2. Resolution of Purchase Committee meeting held on 04.05.2024

Sealed Quotations are invited for supply and installation of Photocopier machines as per the required specifications mentioned below including all types of taxes for use in various court complexes in the Kadapa District under buy back system (see Annexure-I).

Sl.No.	Photocopier machine (mono) with capacity & specifications	Details to be provided
1.	65 PPM with LAN/Wi-Fi, Network Printing & Network Color Scan, ADF Scanning (both sides), scan and print A3 size, A4, Legal etc.	Onsite Warranty: _____ Machine life: _____ (copies) Drum Yield: _____ (copies) Toner Cost: _____ (in Rs.)
2.	55 PPM with LAN/Wi-Fi, Network Printing & Network Color Scan, ADF Scanning (both sides), scan and print A3 size, A4, Legal etc.	Toner yield: _____ (copies) Copy resolution: _____ (dpi) Print resolution: _____ (dpi) Paper Capacity: _____ (papers /tray)
3.	45 PPM with LAN/Wi-Fi, Network Printing & Network Color Scan, ADF Scanning (both sides), scan and print A3 size, A4, Legal etc.	

TERMS AND CONDITIONS

1. The intending suppliers are requested to submit the **sealed quotations** for supply and installation of photocopier machines to the **Hon'ble Principal District Judge, Kadapa** on or before **20.06.2024 by 5 PM** in sealed cover by mentioning on the envelope as **"QUOTATION FOR SUPPLY AND INSTALLATION OF PHOTOCOPIER MACHINES"**. The **Quotations** received after the due time and date shall not be considered.
2. The prices quoted should be inclusive of all taxes with validity period of four months from the date of opening of the quotation.
3. The intending supplier has to install/deliver the photocopier machines as per the locations vide Annexure enclosed
4. This Office is not responsible for any postal delay in reaching the short tenders or quotations to this office.

5. District Court reserves the right to reduce or increase the quantity and also to modify/terminate the Quotations without assigning any reasons.
6. All communications shall be made to email.
7. Mere submitting quotations do not create any right to claim.
8. All the participants in their quotations shall furnish their contact numbers, email Id and experience in the field of their respective business.

Office Address:

Principal District Court,
KADAPA - 516001

Contact Number: 08562-254963

Email Id: djcad@nic.in

Website: kadapa.dcourts.gov.in


**PRINCIPAL DISTRICT JUDGE,
KADAPA**

S.No.	Location	No. of Photocopier machines to be installed
1.	Kadapa	2
2.	Proddatur	1
3.	Rayachoty	1
4.	Rajampet	1
5.	Badvel	1
6.	Pulivendula	1
7.	Lakkireddipalli	1
8.	Kamalapuram	1
9.	Nandalur	1
10.	Jammalamadugu	1
11.	Mydukur	1
12.	Railway Kodur	1
13.	Sidhout	1
	TOTAL	14

To

1. The District Collector, Kadapa, with a request to affix the same in the notice board for vide publicity.
2. The Superintendent of Police, Kadapa, with a request to affix the same in the notice board for vide publicity.
3. The Revenue Divisional Officer, Kadapa, with a request to affix the same in the notice board for vide publicity.
4. The Tahsildar, Kadapa, with a request to affix the same in the notice board for vide publicity.
5. The Chairman, ZillaParishadh, Kadapa, with a request to affix the same in the notice board for vide publicity.
6. The Executive Engineer, R&B, Kadapa, with a request to affix the same in the notice board for vide publicity.
7. The District Public Relation Officer, Kadapa with a request to publish this Notice in local Editions of News Papers of Kadapa District and send the copy of paper clippings to information.
8. Tender Notice to upload in Principal District Court's Official Website.
9. Notice Board, Principal District Court, Kadapa.
10. Copy to all Courts in the District, with a request to affix the same in the notice board for vide publicity

ANNEXURE - I

The details of photocopier machines available for buyback in the Court complexes in District Unit Kadapa

S.No	Name of Court Complex	Existing Machine Make and Model	Status of Existing Machine	Year of purchase
1	Kadapa	ALA-Link 8045	Not Working	--
		Work Centre 5745	Not Working	2011
		Xerox WC 5745	Not Working	--
2	Badvel	Xerox WC 5016	Not Working	2011
		Xerox WC 5016	Not Working	--
3	Kamalapuram	Xerox WC 5016	Not Working	--
4	Mydukur	Sharp 56185	Not Working	2009
		Sharp 56185	Not Working	--
5	Jammalamadugu	Xerox WC 5060	Not Working	2011
6	Pulivendula	Xerox Web star NY-14580	Not Working	2001
7	L R Palli	Ricoh FT 4618	Not Working	2003
8	Sidhout	Class Laser Project WC 5016	Not Working	2001
		Xerox WC 5016	Not Working	--
9	Nandalur	Xerox WC 5016	Not Working	2001
10	Railway Kodur	E-Studio 163 Thoshiba	Not Working	2006