

Principal District Court, Kadapa,
Dated: 08.04.2024.

OFFICIAL MEMORANDUM

- Sub:- Public Services - A.P.J.M.S.S. - **Senior Assistants** - Filling up of **ONE (01)** post of Senior Assistant (Category-7) by way of selection from the post of Junior Assistant (Category-8)/ Typist (Category-9) and Field Assistant (Category-10) - Service particulars, Service Registers and Special Confidential Reports of certain Junior Assistants - Called for - Regarding.
- Ref:-
1. Circular of the Hon'ble High Court in ROC.No.2536/98-C.I (1), dt:23.03.1999.
 2. G.O.Ms.No.5, SOCIAL WELFARE (SW.ROR.1) Department, dt:14.02.2003.
 3. Circular of the Hon'ble High Court in ROC.No.496/2003-C.I (3), dt:30.12.2003.
 4. G.O.Ms.No. 2, Social Welfare Department, dated 09.01.2004.
 5. G.O.Ms.No.23, Department for Women, Children, Differently abled and Senior Citizens, dated 26.05.2011.
 6. G.O.Ms.No.42, Department for Women, Children, Differently abled and Senior Citizens, dated 19.10.2011.
 7. Circular No.1/2012 of the Hon'ble High Court of Andhra Pradesh vide R.O.C.No. 1901/SO/2011, dated 17.01.2012.
 8. Circular of the Hon'ble High Court in ROC.No.3848/2014-C.I (1), dt:08.01.2014.
 9. G.O.Ms.No.76 LAW (L, LA & J-HOME - COURTS-D) Department, dt:15.05.2019.
 10. G.O.Ms.No.2, Department for Women, Children, Differently abled and Senior Citizens, dated 19.02.2020.
 11. G.O.Ms.No. 151, Law (LA & J - Home Courts.A) Department, dated 17.10.2022, vide Gazette Notification No. 970, dated 18.10.2022.
 12. Letter of the Hon'ble High Court in R.O.C.No. 781/2022-C-1, dated 27.10.2022.
 13. Final Gradation List for the year 2023 communicated in Dis.No. 76, dated 04.01.2024.
 14. Application of Sri G. Ramesh, Junior Assistant, Principal Junior Civil Judge's Court, Kadapa submitted through the Officer in Dis.No. 40, dated 09.02.2024.
 15. Office note and Orders thereon.


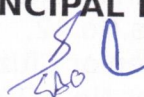
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It is proposed to fill up **ONE** vacancy in the category of Senior Assistant (Category-7) by way of selection of eligible candidates from the feeder categories of Junior Assistant (Category-8)/ Typist (Category-9) and Field Assistant (Category-10).

It is to inform that as per the Final Gradation List for the year, 2023, the Service Registers with upto-date entries, Service Particulars of the individuals along with Special Confidential Reports of the following individuals have been called for by 18.04.2024, for consideration for promotion to the post of Senior Assistant, on existing vacancy of **ONE (01)** post in the ratio of 1:3.

S. No.	Name and Designation of the Employee
1.	Sri G.Ramesh , Junior Assistant, Principal Civil Judge's Court (Junior Division), Kadapa.
2.	Sri C. Ram Narayana , Junior Assistant, Principal District Court, Kadapa.
3.	Sri V. Karthik , Junior Assistant, Civil Judge's Court (Senior Division), Rayachoty working on deputation in Principal District Court, Kadapa.

The Officers under whom the above employees are working, are requested to submit the service particulars of the above staff members of their respective Courts and forward the same to this Office along with the Service Registers and Special Confidential Reports by 18.04.2024 without fail.


**PRINCIPAL DISTRICT JUDGE,
KADAPA.**


To

The Civil Judge (Senior Division), Rayachoty.
The Principal Civil Judge (Junior Division), Kadapa.

Copy To

1. The Superintendent (Accounts, Process), District Court, Kadapa.
2. The System Officer, e-Courts Project, District Court, Kadapa (with a request to upload the same in the District Court's website).
3. The Stock file.

Disno 2311

dt 08/04/24