

MOST URGENT
TOP PRIORITY

Principal District Court, Kadapa,
Dated: 03.01.2024.

OFFICIAL MEMORANDUM

Sub:- Public Services - A.P.J.M.S.S. - **Chief Administrative Officers** - Filling up of **FOUR (04)** posts of Chief Administrative Officer (Category-1) by way of selection from the post of Senior Superintendent (Category-2) - Service particulars, Service Registers and Special Confidential Reports of certain Superintendents - Called for - Regarding.

- Ref:-
1. Circular of the Hon'ble High Court in Roc.No.2536/98-C.I(1) dated 23.3.1999
 2. G.O.Ms.No.5, SOCIAL WELFARE (SW.ROR.1) Department, dt:14.02.2003.
 3. Circular of the Hon'ble High Court in ROC.No.496/2003-C.I (3), dt:30.12.2003.
 4. G.O.Ms.No. 2, Social Welfare Department, dated 09.01.2004.
 5. G.O.Ms.No.23, Department for Women, Children, Differently abled and Senior Citizens, dated 26.05.2011
 6. G.O.Ms.No.42, Department for Women, Children, Differently abled and Senior Citizens, dated 19.10.2011
 7. Circular No.1/2012 of the Hon'ble High Court of Andhra Pradesh vide R.O.C.No. 1901/SO/2011, dated 17.01.2012.
 8. Circular of the Hon'ble High Court in R.O.C.No. 2403/2013-C.1, dated 27.11.2013
 9. G.O. Ms.No. 76, Law (L.A.&J Home Courts-D) Department, Dt. 15.05.2019.
 10. G.O.Ms.No.2, Department for Women, Children, Differently abled and Senior Citizens, dated 19.02.2020.
 11. G.O.Ms.No. 151, Law (LA & J - Home Courts.A) Department, dated 17.10.2022, vide Gazette Notification No. 970, dated 18.10.2022.
 12. Letter of the Hon'ble High Court in R.O.C.No. 781/2022-C-1, dated 27.10.2022.
 13. Gradation list for the year 2023 communicated by the District Court, Kadapa in Dis.No. 6561, dated 22.11.2023.
 14. Office note and Orders thereon.

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It is proposed to fill up four vacancies in the category of Chief Administrative Officer (Category-1) by way of selection of eligible candidates from the feeder category of Senior Superintendent (Category -2).

It is to inform that as per the Gradation List for the year, 2023, the Service Registers with upto-date entries, Service Particulars of the individuals along with Special Confidential Reports of the following individuals have been called for by 12.01.2024, for consideration for promotion to the post of Chief Administrative Officer, on existing vacancies of **FOUR (04)** posts in the ratio of 1:3.

S. No.	Name and Designation of the Employee
1.	Smt D. Uttara Devi, Senior Superintendent, VII Additional District Judge's Court, Kadapa working on deputation in Junior Civil Judge's Court, Mydukur.
2.	Sri M. Venkata Ramanaiah, Senior Superintendent, Principal Senior Civil Judge's Court, Kadapa working on deputation in V Additional District Judge's Court, Rayachoty.
3.	Sri P. Chandra, Senior Superintendent, Senior Civil Judge's Court, Rayachoty.

The Officers under whom the above employees are working, are requested to submit the the service particulars of the Senior Superintendents of their respective Courts and forward the same to this Office along with the Service Registers and Special Confidential Reports by 12.01.2024 without fail.


PRINCIPAL DISTRICT JUDGE,
KADAPA.

To

1. The V Additional District Judge, Rayachoty.
2. The VII Additional District Judge, Kadapa.
3. The Principal Senior Civil Judge, Kadapa.
4. The Senior Civil Judge, Rayachoty.
5. The Junior Civil Judge, Mydukur.
6. The Stock file.

Dis NO 25

Dt 03/01/24