

**OFFICE OF THE
DISTRICT & SESSIONS JUDGE,
PHEK: NAGALAND**

**ADVERTISEMENT
WALK-IN INTERVIEW**

Dated Phek the 14th of March, 2023

D&SJ/Phek/Estt/2023/1: In pursuant to the Hon'ble Gauhati High Court's letter no. HC(K)13/2022/Estt/656/: dated 13th March 2023, applications are invited from eligible candidates who are citizens of India as defined in Article 5 and 6 of the Constitution of India for a walk-in-interview for filling up the following post under phase-II of the E-Courts Project, Nagaland on contractual basis for a period of 1 (one) year. The last date of submissions of application is 22.03.2023 and the walk-in interview shall be held on 24.03.2023 at 09:00 am onwards at the Phek District Court premises.

Name of the post	No. of Posts	Remuneration	Period
E-Sewa Kendra Office Assistant, Phek	1	Rs. 15,000/- per month	1 (one) Year

Eligibility criteria:

1. Age:

Sl no.	Category	Minimum age	Maximum age
1.	General (including OBC/MOBC & all others)	21	30
2.	Scheduled Tribe	21	35

2. Educational qualification:

- a. Graduate in any discipline from a recognized University
- b. Diploma in Computer Application from a recognized institute.

How to apply:

1. The Application form can be downloaded from the District Court website at <http://districts.ecourts.gov.in/india/nagaland/phek/notification/>.
2. Applicants have to submit the filled up form along with copies of self attested documents of age proof certificate, Educational qualification certificates, Experience certificates (if any), Identity proof, present and permanent address proof and contact details (email and phone no).
3. Candidates shall fill up the application form and paste a passport sized photo in the given space and sign across the photograph. 2 (two) copies of the same passport photo should be enclosed with the application.

4. Candidates shall submit the duly filled up application with necessary documents at the Application Drop Box at the Office of the District and Sessions Judge, Phek during office hours.

Terms and Conditions :

1. The recruitment will be purely on contractual basis for a period of one year with no provision of regularization.
2. The last date of submission of application form is 22.03.2023.
3. The candidate for the above mentioned post will be selected on the basis of a Computer skill test as well as viva voce.
4. Incomplete/ ineligible applications will be rejected.
5. The list of eligible candidates will be displayed on the official website on 23.03.2023.
6. The date of walk-in interview of the eligible candidates shall be on 24.03.2023 at 09:00 am onwards.
7. Candidates are advised to visit the official website of Phek District Judiciary <http://districts.ecourts.gov.in/phek/> regularly to get updated information.
8. The Selection Board reserves the right to cancel, alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice.
9. Selected candidate has to submit one medical fitness certificate from a Government registered Medical Officer declaring the candidate to be physically and mentally fit.
10. All other matters which are not specifically provided in the advertisement shall be decided by the Selection Board in due course of time.
11. Applicants will be required to appear in a Computer Skilled Test (30 marks) and Viva-Voce (30 marks). The final Merit List will be prepared on the basis of the sum total of marks obtained in the Computer Skilled Test and personal Interview.

(AJONGBA IMCHEN) NJS
District & Sessions Judge
–cum-Chairman, Selection Board,
Phek: Nagaland.

D&SJ/Phek/Estt/2023/1

Dated Phek the 14th of March, 2023.

1. The Senior Technical Officer, Phek. She is directed to upload this advertisement in the Official Website.
2. The Notice Board of this Office
3. The Concerned File.

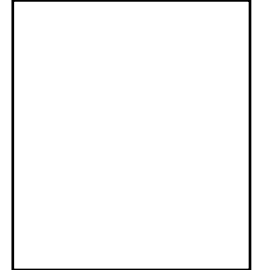
Sd/-
District & Sessions Judge
–cum-Chairman, Selection Board,
Phek: Nagaland.

**OFFICE OF THE
DISTRICT AND SESSIONS JUDGE,
PHEK: NAGALAND**

(Advertisement dated 14th March, 2023)

APPLICATION FORM FOR WALK-IN-INTERVIEW

Post applied for: _____



1. Name (in Block Letters) :
2. Gender :
3. Father's Name :
4. Mother's Name :
5. Date of Birth :
(attach age proof certificate)
6. Age as on the last date of submission of application :
7. Nationality :
8. Whether married? If yes, whether more than one :
living spouse.
9. Whether SC/ST :
(attach Caste/Tribe certificate)
10. Whether Indigenous Inhabitant of the State of Nagaland. :
(attach certificate)
11. Educational Qualification(enclose self-attested copies)

Sl No	Exam Name	Year of passing	School/College/University	Board/Council/University	Division/Class	Percentage

12. Computer Knowledge/special skill if any :
(enclose certificate)
13. Address for Correspondence :
14. Permanenet Address :
15. Telephone/Mobile No :
16. E-mail ID(If any) :

DECLARATION

Declaration: I have read the Advertisement carefully before filling up the form. I hereby affirm and state that the above mentioned Information is true and correct to the best of my knowledge and belief.

Signature of Candidate

Place and Date:

GENERAL CONDITIONS

1. The applicants should ensure that they satisfy the eligibility criteria.
2. Candidates working in Government/Public Sector Undertakings, Autonomous Organisations must obtain “No Objection Certificate” and attach the same.
3. Candidates are advised to submit the duly filled application form in the prescribed format and to the Office of the District and Sessions Judge, Phek on or before the last date of submission of forms.
4. Original certificate are required for verification at the time of reporting for the interview.
5. Recruitment is temporary and co-terminus with the project and does not guarantee subsequent employment.
6. No TA/DA will be paid for participating in the Interview.
7. Canvassing in any form will lead to disqualification of the candidate.