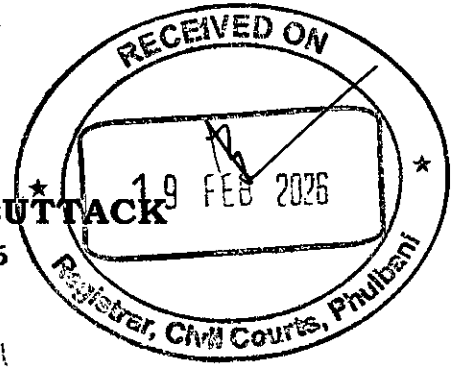


District Judge,
Kandhamal, Phulbani

R. No.

Mark to: *AP*

Signature of
Dealing Officer: *[Signature]*



THE HIGH COURT OF ORISSA, CUTTACK

CIRCULAR ORDER NO.2 OF 2026

(CIVIL)

Volume-I, 1985 Edition

Rule-311-A

The following Rule shall be inserted after the existing Rule-311 of the G.R. & C.O. (Civil) Vol. I, 1985 Edition.

"311-A- All records, papers and registers required to be transmitted under these Rules shall be transmitted in scanned form through the secured electronic system, as may be prescribed by the High Court from time to time. The scanning shall be OCR-based, neat, clear, complete and legible, so as to be equivalent in reliability and usability to the physical record. The scanned record shall be verified by the concerned dealing assistant and transmitted by the concerned Judicial Officer upon satisfaction that the scanned copy is free from defects.

The physical record may be transmitted only when specifically requisitioned by the higher Court.

Provided that all references to transmission of records to higher Courts occurring in this Rule, shall be construed in accordance with this Rule."

BY ORDER OF THE COURT

**ADMINISTRATIVE DEPARTMENT
(Rules section)**

[Signature]
**(SRINIBASH PRATIHARI)
REGISTRAR (VIGILANCE)**

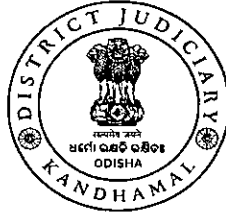
Memo No 27.85..(100)/Date 18.02.26
(XLIX-D-2/2025)

Copy forwarded to the

- 1) All Officers of the Court,
- 2) District & Sessions Judge, (All)..... for information and guidance and for communication to all the judicial officers working under their control for information and strict adherence,
- 3) Director, Odisha Judicial Academy, Cuttack
- 4) All Superintendents of the Court,
for information.

[Signature]
REGISTRAR (VIGILANCE)

R- 1208
19.02.26



Through E.mail

OFFICE OF THE DISTRICT JUDGE KANDHAMAL, PHULBANI.

Memo No. 1922 (25)/ Dated 20.02.2026

Copy of **Circular Order No. 2 of 2026 (Civil) Vol-I, 1985 Edition** of the Hon'ble High Court of Orissa, Cuttack communicated vide Memo No.2785 (100) dated 18.02.2026 communicated to:-

- 1 The Judge, Family Court, Phulbani
- 2 The ADJ-cum-Special Judge (Vigilance), Phulbani
- 3 The Additional District & Sessions Judge, Phulbani / Balliguda
- 4 The ADJ-cum-Special Court under POCSO Act, Phulbani
- 5 The Adhoc A.D.J., F.T.S.C., Phulbani
- 6 The Chief Judicial Magistrate-cum-ASJ, Phulbani
- 7 The Registrar, Civil Courts-cum-ASJ, STC, Phulbani
- 8 The Judge-in-Charge of Library/Record Room, District Court, Phulbani
- 9 The Civil Judge (Senior Division), Balliguda / G.Udayagiri
- 10 The Civil Judge (Senior Division)-cum-ASJ(Women's) Court, Phulbani
- 11 The Secretary, D.L.S.A., Phulbani
- 12 The Sub-Divisional Judicial Magistrate, Phulbani / Balliguda
- 13 The Civil Judge-cum-JMFC,G.Udayagiri/Daringibadi/ Kotagarh/ Tumudibandha
- 14 The J.M.F.C. (LR & LTV), Phulbani
- 15 Ms. Arunima Pati, Civil Judge (Junior Division) on Probation, Phulbani
for favour of kind information with a request to circulate the above circular/ order among the staff of your respective Offices.
- 16 The Bench Clerk, Gr-I, District Court, Phulbani with a direction to place the matter before the District Judge, Phulbani for favour of kind information.
- 17 The System Officer, District Court, Phulbani for information & necessary action with a direction to upload the above circular/ order in the Webstire of District Court, Phulbani.
- 18 The Head Clerk, District Court, Phulbani for information with a request to circulate the above circular/order among the staff.

[Handwritten signature] 20/02/2026

Registrar, Civil Courts,
Kandhamal, Phulbani