

District Judge,
Kandhamal, Phulbani

C. No.

Work to.....
Signature of.....
Officer.....

THE HIGH COURT OF ORISSA, CUTTACK

CIRCULAR ORDER NO.8 OF 2026

(CIVIL)

Volume-II, 1988 Edition

Form No. (A) 25-C

A new Form No. (A) 25-C shall be inserted below the existing Form No. (A) 25-B occurring in the G.R. & C.O. (Civil) Vol. II, 1988 Edition as follows;

FORM NO. (A) 25-C

Register of Letters/Applications received in the Accounts Section

Sl. No.	Original No. with date entered in the register of letter received of the establishment	Date of receipt of the letter/application in the Accounts Section	Name of the applicant	Nature of claim(s)	Date of disposal of letter/application	Letter No. and date of communication of the result to the person/authority concerned	Remarks
1.	2.	3.	4.	5.	6.	7.	8.

Note 1: The register shall be placed before the Judge-in-charge, Accounts fortnightly, showing pending letters/applications.

Note 2 : The letters/applications disposed of shall be rounded off in red ink.

Note 3: A new Sl. No. shall be assigned in the beginning of each financial year.

BY ORDER OF THE COURT

ADMINISTRATIVE DEPARTMENT
(Rules section)

(SRINIBASH PRATIHARI)
REGISTRAR (VIGILANCE)

Memo No. 2795... (10.01.26) / Date 18.02.26
(XLIX-D-2/2025)

Copy forwarded to the

1) All Officers of the Court,

R- 1217
19.02.26

- 2) District & Sessions Judge, (All)..... for information and guidance and for communication to all the judicial officers working under their control for information and strict adherence,
- 3) Director, Odisha Judicial Academy, Cuttack
- 4) All Superintendents of the Court, for information.



[Handwritten signature]

Through E.mail
REGISTRAR (VIGILANCE)

OFFICE OF THE DISTRICT JUDGE KANDHAMAL, PHULBANI.

Memo No. 193 (25)/ Dated 20.02.2026

Copy of Circular Order No. 8 of 2026 (Civil) Vol-II, 1988 Edition) of the Hon'ble High Court of Orissa, Cuttack communicated vide Memo No.2795 (100) dated 18.02.2026 communicated to:-

- 1 The Judge, Family Court, Phulbani
- 2 The ADJ-cum-Special Judge (Vigilance), Phulbani
- 3 The Additional District & Sessions Judge, Phulbani / Balliguda
- 4 The ADJ-cum-Special Court under POCSO Act, Phulbani
- 5 The Adhoc A.D.J., F.T.S.C., Phulbani
- 6 The Chief Judicial Magistrate-cum-ASJ, Phulbani
- 7 The Registrar, Civil Courts-cum-ASJ, STC, Phulbani
- 8 The Judge-in-Charge of Library/Accounts, District Court, Phulbani
- 9 The Civil Judge (Senior Division), Balliguda / G.Udayagiri
- 10 The Civil Judge (Senior Division)-cum-ASJ(Women's) Court, Phulbani
- 11 The Secretary, D.L.S.A., Phulbani
- 12 The Sub-Divisional Judicial Magistrate, Phulbani / Balliguda
- 13 The Civil Judge-cum-JMFC,G.Udayagiri/Daringibadi/ Kotagarh/ Tumudibandha
- 14 The J.M.F.C. (LR & LTV), Phulbani
- 15 Ms. Arunima Pati, Civil Judge (Junior Division) on Probation, Phulbani
for favour of kind information with a request to circulate the above circular/ order among the staff of your respective Offices.
- 16 The Bench Clerk, Gr-I, District Court, Phulbani with a direction to place the matter before the District Judge, Phulbani for favour of kind information.
- 17 The System Officer, District Court, Phulbani for information & necessary action with a direction to upload the above circular/ order in the Webstire of District Court, Phulbani.
- 18 The Head Clerk, District Court, Phulbani for information with a request to circulate the above circular/order among the staff.

[Handwritten signature] 20/2/26

Registrar, Civil Courts,
Kandhamal, Phulbani