PROCEEDINGS OF THE DISTRICT JUDGE, KALPETTA, WAYANAD

Present:- Sri.Jayakumar John.S., District Judge, Kalpetta.

Sub:- Establishment – Civil Judicial District, Kalpetta – Filling up the vacancy of Clerk– Appointment and postings– Orders issued.

Read:- 1. Order No. A1-9685/2024 dated 08.01.2025 of this Court.
2. e-Vacancy Proforma ID 54642 dated 16.01.2025.
3. Advice No. WR II (2) 399674/2021 dated 18.01.2025 of the District Officer, Kerala Public Service Commission, Wayanad.

ORDER NO.A1-633/2025 **DATED: 25.01.2025**

On filling up the vacancy of Clerk existing in the Civil Wing of Kalpetta Judicial District, the following orders of appointment and posting are hereby issued.

1. ***Sri.Siby Baisil.V., Veppil, Mananthavady, Wayanad, Nallurnad- 670 645,*** a candidate advised by the District Officer, Kerala Public Service Commission, Wayanad, as per advice read as 3rd paper above, is temporarily appointed as Clerk in the Civil Wing of Kalpetta Judicial District, in the scale of pay ₹ 26500-60700 and is posted as such in the Munsiff Magistrate's Court, Kalpetta, in the existing vacancy.

The candidate should join duty before the Officer concerned within 15 days on receipt of this order with all documents in original to prove age, educational qualifications and two certificates of their character and antecedents from two Gazetted Officers together with a certificate of medical fitness as prescribed in G.O.(Rt) No. 20/2011 P&ARD dated 30-06-2011 issued by a Medical Officer not below the rank of an Assistant Surgeon, along with the enclosed proformas duly filled up at the time of joining duty.

The appointment of the candidate who fails to join duty within the time allowed will stand cancelled without further notice and the vacancies will be filled up with other candidates as per rules.

The candidate who belongs to Backward Community shall produce a Non-Creamy Layer Certificate recently issued by the competent Revenue Authority at the time of joining duty.

The appointment is quite temporary. The candidate is further informed that in the event of his discharge from service for want of vacancy, he may either re-register his name in the District Office of the Public Service Commission from where he was advised and get himself re-appointed on further advice by the Public Service Commission or he may wait for his turn for re-appointment to the post in the Civil Judicial District, Kalpetta, in case he desires to continue as probationer in the post from which he was discharged.

The appointment of the candidate is subject to Rule 3(c) of General Rules of Kerala State and Subordinate Service Rules 1958.

The candidate is further informed that the application for correction of date of

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birth, if any, should be made within 5 years of his entry in Service and for correction of date of birth in the Service Book shall be submitted to the Government in the Administrative Department concerned, through proper channel as envisaged in GO(P) 45/91/P&ARD dated 30-12-1991.

The Head of Office should obtain the Form of **"Details of the movable and immovable properties to be filed at the time of joining service"** from the candidate as per G.O.(P)No.171/2016/Fin dated 15.11.2016 and kept pasted in the Service Books.

The Head of Office should verify the **Original advice memo issued to the candidate from the Kerala Public Service Commission, photograph and signature on the photograph** and satisfy himself/ herslef about the identity of the candidate before they are allowed to join duty and record the fact on the Original One Time Verification Certificate itself which includes the scanned image of photo and signature. If there is any discrepancy, the candidate should not be allowed to join duty and report the fact to this office, forthwith.

The oath of allegiance to the Constitution of India should be administered before allowing them to join duty.

The Head of Office should ensure that necessary entries as required by the Government Circular No.20/2003/Fin dated 03-02-2003 regarding the turn of appointment are made in the Service Book of the candidate while opening the Service Book.

The Head of Office concerned is directed to obtain a certificate from the candidate who has applied for By transfer appointment while working in a department and relieved subsequently for taking another appointment in the same department or other departments, proving his/ her lien from the department in which he has obtained Service Certificate while applying for the post or a certificate stating that he has not got confirmation for the post he is working presently and forward a copy of the same to this Office.

The name and address, date of birth, qualification, etc. of the candidate as furnished by the Public Service Commission is given below:-

Sl. No	Name and Address of the candidate	Date of Birth	Name of Father/ Guardian	Qualification	Turn of Advice	Court in which candidate is appointed and post
1.	Sri.Siby Baisil.V., Veppil, Mananthavady, Wayanad, Nallurnad-670 645	22.03.1981	Balakrishnan. V	1. SSLC 2. Working as LGS in Land Revenue department	**LPE turn**	Munsiff-Magistrate's Court, Kalpetta-Clerk

DISTRICT AND SESSIONS COURT * KALPETTA, WAYANAD, PIN: 673 122 *

DISTRICT JUDGE

To

1. The Registrar (District Judiciary),
   Honourable High Court of Kerala,
   Ernakulam, Kochi – 682 031 (With C/L).
2. The Munsiff- Magistrate, Kalpetta.
   (with copies of Advice letter and OTV)
3. The Person Concerned.
   (By Registered Post with A/D)
4. The Section A6, District Court, Kalpetta.
5. The Proceedings file/ file, District Court, Kalpetta.

Copy to:- The Secretary, KCJSO, Kalpetta.