

## ORDER

No. 530

Dated: 26.09.2024

The lists of candidates who have applied for the post of Clerk (on adhoc basis), as per the Advertisement/Employment Notice issued by the office of the District & Sessions Judge, Patiala, under endorsement No.7588 dated 30.07.2024, is being uploaded on the official website. The Written Test (English Composition & General Knowledge) for said post is scheduled to held at **Budha Dal Public School, Lower Mall Road, Patiala on 06.10.2024 from 11:00 AM to 01.00 PM**. Discrepancies in the application forms of candidates have been highlighted next to each candidate's name and particulars in the list. Candidates against whose names discrepancies have been highlighted can rectify the said discrepancies by 08.10.2024 by appearing in the office of the Superintendent of the office of learned District & Sessions Judge, Patiala. Failure to address/rectify these discrepancies within stipulated period will result in non-evaluation of the Written Examination for such candidates, and their candidature will deem to be cancelled.

The following decisions have been made regarding the respective objections;

Sr. No.	Discrepancies/ Objections	Decision taken on the Objections/Remarks on the Applications
1	Documents not attested	The candidate can rectify this by self-attesting the documents by 08.10.2024.
2	One photograph not attached	The candidate can rectify this by submitting a self-attested photograph by 08.10.2024.
3	Passport size photograph not attached	The candidate can rectify this by submitting self-attested passport-sized photographs by 08.10.2024.
4	Aadhar Card not attached	The candidate can rectify this by submitting a self-attested copy of their Aadhar card by 08.10.2024.
5	Photograph not attested	The candidate can rectify this by submitting a self-attested photograph by 08.10.2024.
6	Two categories ticked	The candidate can clarify their category selection by revising their application to indicate only one category and submit an attested proof of the selected category by 08.10.2024. Otherwise, the candidate will be considered in one of the categories or in the General category at the discretion of the Selection Committee.
7	Category not specified	The candidate must specify their category by updating their application by 08.10.2024, and submit an attested proof of the selected category by 08.10.2024, otherwise, the candidate will be considered in the General Category.
8	Candidates who have not passed Punjabi as a subject in Matriculation and in higher education/classes.	The candidate can rectify this by submitting a proof of passing Punjabi as a subject in Matriculation or in higher education/classes.
9.	Candidates who have not passed	It is considered as no objection.

	Punjabi as a subject in Matriculation but have passed it in higher education/classes.	
10	Not on prescribed proforma	Applications of said candidates are rejected <i>per se</i> .
11	Without proforma	Applications of said candidates are rejected <i>per se</i> .
12	Matriculation certificate not enclosed	The candidate can rectify this by providing the required document by 08.10.2024.
13	Prescribed but incomplete proforma (without declaration)	The candidate is required to submit the necessary declaration by 08.10.2024.
14	Proof/Certificate of Category in which the applicant has applied is not enclosed with the application	The candidate must rectify this by providing the necessary document before 08.10.2024; otherwise, they will be considered in the General category.
15	Unadvertised category	These candidates will be considered in the General Category.
16	Incomplete Graduation Documents (Final Semester DMC & Degree not attached).	The candidate can rectify this by submitted the complete documents.
17	Reappear, result awaited	The candidate can rectify this by submitting proof of graduation, with no previous results awaited.
18	Non Graduate	Applications of said candidates are rejected <i>per se</i> .
19	SC of other States	These candidates will be considered in the General Category.
20	Applied in separate category, but certificate of different category enclosed	These candidates will be considered in the General Category.
21	Double applications/forms (Applied twice)	Applications from candidates who have applied twice in the same category will be counted as one.
22	'Lower Passed' in Provisional Result	The candidate can rectify this by submitting the Final Degree or a valid Detailed Marks Sheet for the final year/semester by 08.10.2024.
23	Overaged candidate who applied under the General Category but claims relaxation under another category	Applications of said candidates is rejected <i>per se</i> .

The list of 1072 candidates who have been called for Written Test to be held on 06.10.2024 (as Annexure-A), alongwith the list of candidates whose applications have been rejected for being received after the due date of 14.08.2024 (as Annexure-B), along with those whose applications have been rejected due to other objections (as Annexure-C), is being uploaded on the official website of this office. No separate information in this regard will be sent to the candidates.

All Candidates appearing for the written test must follow the following instructions;

1. Candidates must report at 10:00 AM sharp on 06.10.2024. Early departure from the examination hall is not permitted.

2. Candidates must bring atleast one original photo identity proof viz Aadhar Card/ Voter's Card/Driving Licence/Passport/PAN Card etc., failing which the candidates will not be allowed to enter the examination hall.
3. Only one original identity proof and ball-point pen is permitted inside the examination hall. No cell phones, smartwatches, other electronic items or personal belongings are allowed inside the examination centre. Any candidate possessing the same will not be allowed to enter the Examination hall.
4. Candidates are responsible for their personal belongings. They are advised not to carry any valuable items as no arrangement will be there for safe keeping of such articles.
5. It is expressly made clear that issuance of roll numbers to the candidates for examination is only on provisional basis and eligibility of the candidates would be decided at the final stage of selection.
6. Admission of the candidate to the examination shall be strictly provisional and subject to fulfilling the prescribed eligibility conditions during or after the selection process, failing which his/her candidature shall stand cancelled and if appointed erroneously such candidate shall be removed from service.
7. No separate letter/roll numbers/admit cards regarding test for the post of Clerk (on adhoc basis) will be sent to candidates.
8. Compliance with the invigilator's instructions is mandatory.
9. Any canvassing or solicitation regarding changes in examination details will result in disqualification.
10. The list of candidates, selected after screening the result based on Written Examination will be uploaded on the official website of this office, providing the details regarding date, time and venue of Computer Proficiency/Typing Test/Interview.

**Sd/-**

Sandeep Kumar Singla,  
Addl. District & Sessions Judge,  
Patiala

**Sd/-**

Atul Kamboj,  
Addl. District & Sessions Judge,  
Patiala

**Sd/-**

Navdeep Kaur Gill,  
Civil Judge (Senior Division)  
Patiala

**Sd/-**

Amandeep Kamboj,  
Chief Judicial Magistrate,  
Patiala

**Sd/-**

Gurkiran Singh,  
Civil Judge (Jr.Divn.)  
Patiala