

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA.

PUBLIC NOTICE

Applications, on prescribed proforma enclosed herewith, alongwith complete Bio data & attested copies of relevant testimonials i.e. proof of qualification, date of birth, category belongs and two passport size photographs, out of which one should be pasted on the right upper side of the application, are invited till **25.03.2024** by 05:00 PM to fill up Four (4) posts of Peons and One (1) post of Sweeper, as per details given below:-

Name of the Post	No. of Posts	Pay	Minimum Qualification	Age as on 01.01.2024
Peon	Total = Four (04) [General=01 SC (Mazhbi)=02 Physically Handicapped=01]	Pay matrix Rs.18,000/- Level-1, as per 7 th Central Pay Commission or as per the instructions issued by the Government of Punjab as well as the Hon'ble High Court of Punjab and Haryana, Chandigarh, time to time.	Should have knowledge of Punjabi language upto middle standard	The candidate should be between 18 to 35 years of age as on 01.01.2024. Relaxation in age shall be admissible as per the instructions issued by the Govt. of Punjab or by the Hon'ble High Court of Punjab & Haryana, Chandigarh.
Sweeper	Total = One (01) [SC (Mazhbi)=01]	Pay matrix Rs.18,000/- Level-1, as per 7 th Central Pay Commission or as per the instructions issued by the Government of Punjab as well as the Hon'ble High Court of Punjab and Haryana, Chandigarh, time to time.	Should have knowledge of Punjabi language upto middle standard	The candidate should be between 18 to 35 years of age as on 01.01.2024. Relaxation in age shall be admissible as per the instructions issued by the Govt. of Punjab or by the Hon'ble High Court of Punjab & Haryana, Chandigarh.

Note :

1. If no suitable candidate is available from the reserved category, then the post shall be filled up from other Category as per the provisions available under the rules.
2. Interview for the post of Peon will be conducted as per the following schedule :-

Alphabets	Date of Interview
A to J	30.03.2024
K to R	01.04.2024
S to Z	02.04.2024

3. Interview for the post of Sweeper will be conducted as per the following schedule :-

Alphabets	Date of Interview
A to J	30.03.2024
K to R	01.04.2024
S to Z	02.04.2024

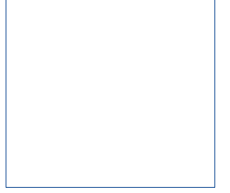
4. The candidates appearing for the post of Peon/Sweeper shall bring their original testimonials and proof for reserved category, at the time of interview.
5. The interview for the post of Peon will be held in the office of the undersigned as per the schedule mentioned above and the candidates are required to appear for the **same at 10:00 AM** and report to the Superintendent of this office.
6. Number of the posts may be increased or decreased, due to administrative reasons.
7. The office reserves the right to cancel or to postpone the interview on account of any Administrative reasons. However, the information in this regard will be given only on the official website (as given below) of this office.
8. Merely satisfying the eligibility criteria does not entitle the candidate to be selected. This office reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
9. The applications received after due date shall not be entertained and the postal delay shall not be covered.
10. No TA/DA will be given to the candidates appearing for the interview.
11. Incomplete applications which are not on prescribed proforma shall be rejected summarily.
12. The Candidates, who intend to apply for both the posts i.e. Peon and Sweeper, shall have to submit application separately for each post.
13. Candidates are advised to check the official website of this Court time to time for latest updations from the below given link:-

<https://patiala.dcourts.gov.in/notice-category/recruitments/>

sd/-
District & Sessions Judge,
Patiala

OFFICE OF THE DISTRICT & SESSIONS JUDGE, PATIALA

PROFORMA FOR THE POST OF CLASS-IV (PEON/SWEEPER)
(tick the post applied for)



1. Name of the Candidate (in block letters): _____
2. Father/Husband's Name: _____
3. Date of Birth: _____
4. Age (as on 01.01.2024): _____
5. Punjabi Exam passed: _____
6. Category: _____
7. Permanent Address: _____
8. Correspondence Address: _____
9. Contact/Mobile No.: _____
10. Email ID: _____
11. Educational Qualification: _____

Name of the Examination	Board/University	Year of Passing	Marks (Secured/Total)	Percentage

12. Details of work experience, if any: _____

Declaration by Candidate

I have read the terms and conditions of the advertisement and agree to the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place: _____

Date: _____

(Signature of Candidate)

List of documents to be attached:

1. Copy of date of birth proof
2. Copy of documents regarding qualification
3. Copy of Aadhar card
4. Two passport size photographs
5. Copy of caste certificate (in case of reserve category)
6. Copy of experience certificate, if any
7. Other document, if any