

C. Gaud -

District Court, Vizianagaram,
Date : 30 - 06 - 2026.

Copy of Notification No. 03/2026 dated 25.06.2026 of the Office of the Principal District Judge, Nellore, SPSR Nellore District Unit and application form, are communicated to all the Judicial Officers in the unit of Vizianagaram District Judiciary, with a request to display the said notification on the Notice Boards of their respective courts and to communicate to the respective Bar Associations.

True Copy / By Order


Chief Administrative Officer,
District Court, Vizianagaram.

Sd/ M. Babitha

**Principal District Judge,
Vizianagaram.**

Copy to :-

1. The President/Secretary, Bar Association, Vizianagaram.
- ✓ 2. The System officer, e-Courts Project, District Court, Vizianagaram, with a direction to send the copies of the same **to all the Judicial Officers relating to Vizianagaram District Judiciary, through their respective official mails** and to upload the same in District Court website **vizianagaram.dcourts.gov.in** and also place the same in the **group of Chief Ministerial Officers** of Vizianagaram Judicial District.

.Dis.No. 2840 Date : 1 - 7 - 06 - 2026.



OFFICE OF THE PRINCIPAL DISTRICT JUDGE:: NELLORE
SPSR NELLORE DISTRICT UNIT

Dis. No. 3445/2026

DATED 25.06.2026

NOTIFICATION NO.03/2026

Sub: COURTS – CRIMINAL – SPECIAL JUDICIAL MAGISTRATE OF SECOND CLASS COURTS – Notification issued to fill up the vacancies for the post of COURT ATTENDANT in the Courts of Special Judicial Magistrate of Second Class in the Unit of the District Judge, Nellore by inviting applications – No applications received – Again notified – Inviting applications - Regarding.

- Ref: 1. G.O.Ms. No. 35 Law (LA&J.Courts.A) Department dated 22.01.1997.
2. G.O. Ms. No. 278 Law (LA&J.Courts.A) Department dated 07.11.1997.
3. High Court's Letter in ROC. No.2589/E1/95 dated 16.01.1998.
4. High Court's Circular ROC.No.2589/E1/1995, dated 06.01.2001.
5. G.O. Rt. No. 1231 LAW (LA&J- Home-Courts.A) Department dated 27.12.2022.
6. Hon'ble High Court Letter in ROC No. 393/SO/2025, dated 06.08.2025.
7. This Courts Notification No.02/2026 communicated in Dis. No.2818, dated 18.05.2026.
8. This Courts Office note dated .06.2026 and orders passed thereon.

Applications are invited in the prescribed format enclosed herewith, from the eligible candidates for temporary appointments to the post of **COURT ATTENDANT** in various courts of the Special Judicial Magistrate of Second Class in SPSR Nellore District Unit on payment of consolidated HONORARIUM respectively as mentioned below, since no applications are received in the previous notification.

COURT ATTENDANT				
Sl. No.	Name of the Court	Name of the Post	No. of Posts	Honorarium per month
1.	Special Judicial Magistrate of Second Class Court, Sullurpet	Court Attendant	1	Rs.6,000/-

Check & Put up

11/4/2026
9/2 PDS

PNO .4318
27/6/26

2.	Special Judicial Magistrate of Second Class Court, Atmakur	Court Attendant	1	Rs.6,000/-
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The applications should be addressed to THE PRINCIPAL DISTRICT JUDGE, NELLORE by mentioning the Name of the Post applied for on the envelope cover and also on the application.

The last date for receipt of the applications is upto 5-00 p.m on 4/7/26

The eligible persons according to the qualifications given below shall submit their applications in the prescribed format along with required attested copies of certificates.

QUALIFICATIONS: -

- 1) Any retired person, who held the post of Attender, Process Server or in any other post in the Last Grade Service in the Subordinate Courts or in the High Court Service is eligible for appointment as **COURT ATTENDANTS**.

Provided that if suitable retired employee from the Last Grade Service in the Subordinate Courts and High Court Service does not respond to this Notification or otherwise not available, an **OUTSIDER** can be appointed.

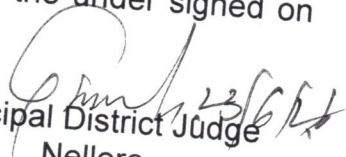
The Outsider must have passed 7th class examination or its equivalent examination. Candidates who failed intermediate or equivalent examination will be considered eligible, but those who have higher qualifications than that shall not be considered eligible. He/She must have not completed 42 years of age and must have completed 18 years of age as on 01.07.2025. The relaxation of maximum age limit is 5 years in respect of SSCs/STs, BCs and EWS's and 10 years in respect of Physically Handicapped candidates. Relaxation of maximum age limit for Ex-service man will be as per Rule 12 (1) (c) (i) of A.P. State and Subordinate Service Rules.

- 2) Any retired employee, who crossed the age limit of 65 years shall not be eligible for appointment of COURT ATTENDANT.

- 3) Any employee, who has taken VOLUNTARY RETIREMENT ON THE GROUND OF MEDICAL INVALIDATION, RETIRED ON COMPULSORY RETIREMENT FROM SERVICE, DISMISSED OR REMOVED FROM SERVICE shall not be eligible for appointment of COURT ATTENDANT.
- 4) The appointments for the posts of COURT ATTENDANTS shall be for a period of two years and if the work of the persons hold the said posts is satisfactory, such persons may be considered for re-appointment for the subsequent period.
- 5) Preference shall be given to the LOCAL CANDIDATES i.e., persons living in the same station or near about place shall be considered.
- 6) The Court Attendants are eligible for 15 Casual Leaves per every calendar year and they are not entitled for any other kind of leave.
- 7) The Appointing Authority is competent to take disciplinary action, if necessary against the erring persons, appointed as COURT ATTENDANTS as per rules.

COMMON REQUIREMENTS FOR BOTH RETIRED JUDICIAL EMPLOYEES AND OUTSIDERS:

1. Only persons who are of sound health and active habits alone will be considered.
2. Persons selected have to produce physical fitness certificate at the time of their joining.
3. Eligible candidates may apply for the above posts by enclosing their bio-data with necessary attested copies of certificates to the under signed on or before 4/7/26 up to **5:00 pm**.


Principal District Judge
Nellore

Encl: Application in the prescribed format.

To

1. The Registrar General, Hon'ble High Court of Andhra Pradesh, Nelapadu, Guntur District, Pin:522239.

2. The Presiding Officers of all Courts in the District with a direction to affix the Notification with its enclosures in the Notice Board of their respective Courts.
3. All the District and Sessions Judges in the State of Andhra Pradesh for information and with a request to get affix the same on the notice boards of their respective Courts.
4. The District Collectors, Nellore and Tirupati with a request to display in the Notice Board and also to mark the Notification to the concerned authorities in the entire District for publication of the same on the Notice Boards of such authorities for the purpose of wide publicity.
5. All the Bar Associations in Nellore District with a request to display in the Notice Board.
6. The District Employment Officers, Nellore and Tirupati for necessary action with regard to wide publicity
7. The System Officer, Principal District Court, Nellore with a direction to place the notification in the District Court website.
8. The Notice Board of the District Court, Nellore.

APPLICATION FOR THE POST OF “_____”

Ref: Notification No.03/2026 of the Office of the Principal District Judge, Nellore

Recent Passport
size photograph
duly attested by
Gazetted Officer

1.	Full Name of the Applicant (In Block Letters)	:			
2.	Father's/ Husband's Name	:			
3.	Permanent Address	:			
4.	Address for Communication (With Mobile Number & e-Mail ID)	:			
5.	Sex (Male/Female)	:			
6.	Date of Birth	:			
7.	Age (As on 01.07.2025) (As per SSC certificate)	:	Year	Month	Days
8.	Nationality	:			
9.	Religion	:			
10.	Caste/Category [OC,BC,SC,ST&PH with Sub-Groups]	:			
11.	Educational Qualification	:			
	1. Academic				
	2. Technical				
	3. Other (If any)				

12.	Previous experience (If any)	:	
13.	Designation at the time of retirement	:	
14.	Pay and allowances at the time of retirement	:	
15.	Date of entry into service	:	
16.	Date of retirement (proof should be enclosed)	:	
17.	Date of birth (proof should be enclosed)	:	
18.	Service Particulars	:	

Name of the posts held	Period of service	Court in which he/she worked

I solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false action may be taken against me.

STATION:

DATE:

SIGNATURE OF THE APPLICANT

NB: Necessary attested copies of the certificates with regard to age, caste, educational and technical qualifications and service certificates shall be enclosed to this application.