

OFFICIAL MEMORANDUM

Sub: Establishment - Information with regard to Employees discharging back duties in the lower cadre - Called for - Reg.

All the Judicial Officers in the Unit of Vizianagaram District Judiciary, are requested to furnish the information in the prescribed proforma with regard to the staff members who have been discharging their back duties in the lower cadre even though they have been promoted.

Sl. No.	Name of the individual and age	Name of the Court	Designation of the individual in the promotion post and date of promotion.	Designation of the individual discharging back duties in the lower cadre with date.	Service rendered so far.	Remaining Service.
(1)	(2)	(3)	(4)	(5)	(6)	(7)

The information should be reached to the District Court on or before 08.06.2026.

True Copy / By Order


Chief Administrative Officer,
District Court, Vizianagaram.

Sd/ M. Babitha

**Principal District Judge,
Vizianagaram**

To : All the Judicial Officers in the Unit of Vizianagaram District Judiciary.

*DIS-NO. 2311
18.05.26*

Copy to :-

The System officer, **e-Courts** Project, District Court, Vizianagaram, with a direction to send the copy of the same **to all the Judicial Officers relating to Vizianagaram District Judiciary, through their respective official mails** and to upload the same in District Court website **vizianagaram.dcourts.gov.in** and also place the same in the **group of Chief Ministerial Officers** of Vizianagaram Judicial District.