

CIRCULAR

Sub :- COPY APPLICATIONS – Compliance of Copy Applications – Instructions
for compliance of Copy Applications – Regarding.

Ref :- Letter of the Honourable High Court of Andhra Pradesh, Amaravathi, in
ROC No. 922/O.P.Cell/2018 dt.24.04.2026.

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In pursuance to the Honourable High Court's ROC and in view of the copy applications pending in various courts in this District, all the Judicial Officers in the unit of Vizianagaram District Judiciary are hereby instructed to issue necessary directions to the concerned staff members of their respective Courts to comply the copy applications immediately.

Further, it is brought to the notice of the undersigned that old Copy Applications which were filed before December, 2025, are also pending in some of the courts.

In view of the above, all the Judicial Officers are instructed to pay special attention and issue necessary directions to the concerned staff members in compliance of Old Copy Applications and submit compliance report to the District Court, in this regard.

True Copy / By Order


Chief Administrative Officer,
District Court, Vizianagaram.

Sd/ M. Babitha

**Principal District Judge,
Vizianagaram.**

Copies to :-

01. All the Judicial Officers in the Unit of Vizianagaram District Judiciary.
02. The Sr. Superintendents [HC, CN], Superintendents [Translator, Record Room, OP Cell & CS], Bench Clerks (Sr. Asst and Jr. Assts) of District Court, Vizianagaram.
03. The System officer, e-Courts Project, District Court, Vizianagaram, with a direction to send the same to all the Judicial Officers relating to Vizianagaram District Judiciary, through their respective official mails and to upload the same in District Court website **vizianagaram.dcourts.gov.in** and also place the same in the group of Chief Ministerial Officers of Vizianagaram Judicial District.

.Dis.No. 2075 dt. 06.05.2026.